

APPROVED-10/28/2010

CUMBERLAND SCHOOL COMMITTEE MEETING MINUTES

A special meeting/public hearing of the Cumberland School Committee was held on Thursday, October 14, 2010 at the Cumberland High School Auditorium, 2600 Mendon Road, Cumberland, Rhode Island.

Agenda Item #1: Chairman Convenes Meeting

Chairman Costa convened the meeting at 7:35 p.m.

Members Present: Lisa Beaulieu, Donald Costa, Jeff Mutter, Ryan Pearson, Earl Wood, Brian Kelly. Dan Pedro was not present.

Staff Present: Donna A. Morelle, Ed.D., Superintendent, Joseph A. Rotella, Esq., Director of Administration, Dr. Lisa Colwell, Director of Special Services, Fred Schockaert, Dep. Director of Special Services, Alex Prignano, Business Manager.

Agenda Item #2: Approval of Agenda

Mr. Pearson made a motion to approve the agenda, 2nd by Mr. Wood, approved 6-0.

At this point Mr. Pearson stated that the committee met earlier in Executive Session and that he wanted to make a motion to seal the

minutes from that meeting because they had not adjourned the meeting. Motion was 2nd by Mr. Kelly, approved 6-0. Mr. Pearson also went on to say that during that Executive Session meeting they were given a letter from Dr. Morelle stating that she would not be seeking a renewal of her contract and Mr. Pearson said that the committee voted with a 6-0 vote to accept the non-renewal of Dr. Morelle's contract. The committee voted as follows: Lisa Beaulieu – yes, Donald Costa – yes, Brian Kelly – yes, Jeff Mutter – yes, Ryan Pearson – yes, Earl Wood – yes, Dan Pedro was absent for this vote. Mr. Pearson then made a motion to adjourn the Executive Session meeting, 2nd by Mr. Wood and Mr. Mutter, approved 6-0. Executive Session meeting was adjourned at 7:40 p.m.

Agenda Item #3: Public Hearing

A. First Reading: 1. Fixed Asset Policy

Mr. Pearson read through the first several pages of this policy and then Mr. Rotella read from where Mr. Pearson left off, until the end. The Fixed Asset Policy is basically a policy that monitors fixed assets/records for all departments of the district. Every department is expected to comply with the rules and regulations so that the manual remains up to date and accurate. The policy explains what inventory life is, explained the capitalization policy, explains where to put identification plates on furniture, filing cabinets, copy machines, etc. It explains that an outside appraiser may be needed for dollar figures on land, parking lots, updates that have been made. The policy refers to donations, how they get recorded, etc. It talks about

disposals; no items are to be disposed of unless a manager of that department is notified. The policy mentions how to handle transfers of goods, damages of goods, placing the actual asset in service.

When Mr. Rotella finished reading the policy, Mr. Costa asked is anyone in the audience had any questions about the policy – no one did. Mr. Pearson made a motion to adjourn. Mr. Mutter then asked if he could ask a question – if the School Committee approves this policy tonight, would we be adding a position? Dr. Morelle stated that if the committee does approve this policy tonight that the district would need someone to administer the policy – a Fixed Assets Administrator – so a job description will have to be written for this position. There is a stipend in the budget for this position.

Again, a motion was made by Mr. Pearson to adjourn this public hearing, 2nd by Mrs. Beaulieu, approved 6-0.

Agenda Item #4: Adjournment

The meeting was adjourned at 8:10 p.m.

Meeting/public hearing minutes respectfully submitted by Linda A. Jackvony.