

Chepachet Fire District

Executive Board – Monthly Meeting

July 27th, 2016

The Chepachet Fire District monthly meeting was held at the Chepachet Fire Station on Wednesday, July 27th, 2016. Chairman Earl Newman called the meeting to order at 6:30pm. Members present were Lynda Martone and William Cardin Cardin. Also present were Treasurer David Steere, District Clerk/Secretary Darlene Shields, Chief Robert Dauphinais and Tax Collector Patricia Svansson and Deputy Chief Dennis Huestis. Absent were Robert Lohr and Mr. Leonhardt.

Secretary's Report:

All members have received copies of the minutes for May 25th Executive Board Monthly Meeting, June 4th To Canvas the Voter's List Meeting and June 11th Executive Board Monthly Meeting.

Motion made by Mrs. Martone to accept the minutes as presented, second by Mr. Cardin and passed unanimously.

Tax Collector's Report:

Mrs. Svansson noted there were 6 deposits made in June totaling including ACH and Credit Card payments \$8722.49.

Mrs. Svansson also presented the final fiscal year 2015/2016 Annual Report which included June's figures.

Motion made by Mr. Newman to accept the Tax Collector's Monthly Reports for June 2016 and the Annual Tax Collector's Report for Fiscal Year 2014/15, second by Mr. Cardin and passed unanimously.

Treasurer Report:

Mr. Steere presented the Monthly Report for June 2015 and the Treasurer's Annual Report for Fiscal Year 2015/16. Mr. Steere indicated his updated report is the same report submitted at the Annual Meeting and now includes June's figures.

Mr. Steere made note that the yearend budget shows the fiscal year closing under budget by -\$92,867. Some factors contributing that that was the incentive pay was under budget by \$30,000 and Inspector and Custodian also being under budget. Third Party revenue for the year was \$168,000 of which \$147,000 will be used in next year's budget fiscal year 2016/2017.

Mr. Steere indicated that the board may want to consider prepaying some loans or making extra payments on the existing loans (communications). There is also the options on using some of the funds towards the purchase of the SCBA equipment that needs to be replaced.

Last page of the report \$747,000 in funds of which 416,000 in restricted funds leaving \$330,000 in operating funds.

Mt. Steere also noted that the state quarterly reports have been submitted.

Motion made by Mrs. Martone the Treasurer's Reports for June 2016 and the Final Treasurer's report for fiscal year 2015/16 as presented and to pay the monthly bills, second by Mr. Cardin and Passed unanimously.

Chief's Report:

Chief Dauphinais read and submitted the June 2016 Chief's Monthly Reports and Chief's Annual Report for fiscal year 2015/16 to be placed on file.

Motion made by Mr. Cardin to accept the Chief's Monthly Reports for June and the Chief's Annual Report for fiscal year 2015/2016, second by Mrs. Martone and passed unanimously.

Committee: Charter Committee: Tabled

Old Business:

1. Street Lights:

Mrs. Shields mentioned she received the Audit from PRISM 2 days prior to this meeting and will forward to all the board members for their review and to be discussed at next month's meeting.

NEW BUSINESS:

1. Appointment of Officers:

Motion made by Mrs. Martone that Earl Newman be reappointed as Chairman and Robert Lohr be reappointed as Vice Chairman of the board for 2016 - 2017, second by Mr. Cardin and passed unanimously.

2. Building (siding and trim repairs) Bids

Chief made advised the board that the bid for the work to the station for the siding and trim repairs was awarded to GIL-MOR.

2 Bids were submitted and both meet the specifications outlined in the bid proposal.

1. GIL-MOR \$27,930

2. Gerry Couture \$33,361

Bid was awarded to Gil-Mor construction based on cost.

The next meeting will be the Monthly Meeting on August 17th, 2016 at 6:30pm

With no further business at this time, motion made by Mrs. Martone to adjourn, second by Mr. Cardin and passed unanimously. Meeting adjourned at 6:50pm.

Respectfully submitted, ~~~~~

Darlene L Shields

Darlene L. Shields

District Clerk / Chepachet Fire District