

## **Chepachet Fire District**

### **Executive Board – Monthly Meeting**

**April 27th, 2016**

**The Chepachet Fire District monthly meeting was held at the Chepachet Fire Station on Wednesday, April 27th, 2016. Vice Chairman Robert Lohr called the meeting to order at 6:30pm. Members present were Lynda Martone and William Cardin. Also present were Treasurer David Steere, District Clerk/Secretary Darlene Shields, Chief Robert Dauphinais, Deputy Chief Dennis Huestis, Tax Collector Patricia Svansson. Absent were Earl Newman and George Leonhardt.**

#### **Secretary's Report:**

**All members have received copies of the minutes for March 16th, 2016 Executive Board Monthly Meeting for their review.**

**Motion made by Mrs. Martone to accept the minutes as presented, second by Mr. Cardin passed unanimously.**

#### **Tax Collector's Report for March 2016:**

**Mrs. Svansson noted there were 9 deposits made in March totaling \$28,906.86. Tax Sale date has been set and it's going to be held on September 2nd, 2016 at 10:00am. There are 73 accounts remaining**

**on the list as of today.**

**Motion made by Mr. Lohr to accept the Tax Collector's Monthly Reports for March 2016, second by Mrs. Martone and passed unanimously.**

**Treasurer Report for March 2016:**

**Mr. Steere presented the Monthly Reports for March 2016. Expenses are all inline and are 75% through the year and we are currently at 60% of our budget and in good shape.**

**Navigant Money Market indicates over 1/2 million but at this time the funds for the new rescue have been taken out. District took a loan from Navigant for \$125,000 and until they get the title on the truck those funds will be on hold.**

**Mr. Steere would like the board to consider transferring up to \$200,000 from Citizen's Bank PIP Account to the Navigant Money Market.**

**The 3rd Party saving for the month of March was 14,071.00 which puts us at \$280,000 in the 3rd Party Account in total.**

**Motion made by Mr. Lohr to accept the Treasurer's Report for March**

**2016, pay the monthly bills and authorize the Treasurer to move up to \$200,000 from the Citizen's PIP Account to the Navigant Money Market Account, second by Mrs. Martone and passed unanimously.**

**Note: Mr. Earl Newman is in attendance at 6:35pm.**

**Chief's Report for March 2016:**

**Motion made by Mrs. Martone to accept the Chief's Monthly Reports for March 2016 and place the copies on file, second by Mr. Cardin and passed unanimously.**

**Committee: Charter Committee: Tabled.**

**Rescue Committee: Chief noted that supplies for the new rescue are coming in daily and radio is to be installed around May 9th, 2016. Then the truck will be inspected and put into service.**

**Old Business:**

**1. Street Lights: Representative Tom Gentz who is President from PRISM presented a proposal for the option of purchasing the street lights from Nationalgrid. Mr. Gentz reviewed his report he submitted to the District for their review a few months ago (copy of proposal to be placed on file with these minutes) so far PRISM is saving**

**communities 70% on their street lights bill. PRISM is a not for profit collaboration of RI municipalities and fire districts. PRISM estimates Nationalgrid has overcharged municipalities around 7-9.2 million dollars a year. A portion of the bills covers maintenance and electricity. Average cost per light is \$150.00 of which \$95.00 is maintenance and \$55.00 in power. PRISM explained that just by taking over the maintenance of the street lights there would a huge savings to the District. If the District changes to LED lights there is even more of a savings. LED lights are both cost efficient and overall better lighting.**

**PRISM is a group of municipalities and fire district and each municipalities and fire district have one seat on the board.**

**PRISM recommends having an Audit and Design of the Street Lights. Cost for the Audit \$528.00 and Design would cost \$200.00. Total cost would be \$728.00.**

**Currently the Fire Districts are not covered by the law and can't purchase their street lights without the Town Municipality acting on the District's behalf. This is a process PRISM will assist with if the District chooses to move forward.**

**Mr. Gentz advised the purchase price is estimated at \$2208.00. Nationagrid lists 157 lights in the town of Glocester and the District show 126 lights on our monthly bills. Mr. Gentz questions where the**

other 25 lights are. Mrs. Shields will go through the reports she has to see if there are other lights that are not in the Chepachet District but maybe in West Glocester or Harmony.

Mr. Gentz recommended first to submit a letter to Nationalgrid requesting the cost to purchase the street lights and they will allow the Fire District to purchase them. Mr. Gentz said let's see what their response is before getting the Town of Glocester involved.

Motion made by Mr. Newman to have Darlene work with PRISM to draft a letter to send to Nationalgrid, second by Mrs. Martone and passed unanimously.

Motion made by Mr. Newman to pay PRISM the \$728.00 for an Audit and Design to be done of the street lights in the Chepachet Fire District, second by Mrs. Martone and passed unanimously.

## **NEW BUSINESS:**

### **1. Proposed Budget for Fiscal Year 2016/17:**

Mr. Steere and Chief presented proposed budget for Fiscal Year 2016/17 for the board members to review until next month's meeting. Proposed budget includes a 3% increase for personnel and reflects \$1.00 increase in the per diem wages. Changes from last year to be noted is a drop in the incentive pay by \$6,000, insurance increase due

to the new rescue and towers expected to be around \$5,000. New expenses line item in budget for Communication warranty of \$3,500, 2 computer upgrades \$2,500.

Mr. Steere would like to list all capital separately so to keep under the \$500,000 threshold set by the state for the audit requirements.

**CAPITAL**

Communications System	32,000.00	32,000.00
Scott Air Packs (SCBA)	40,000.00	
Capital Improvement	10,000.00	10,000.00
Comp. Upgrades	30,000.00	2,500.00
Truck Payment	50,000.00	50,000.00
	122,000.00	134,500.00

Operating expenses \$450,982 and Total operating and capital \$585,482

**Projected Income**

**Preplan**

**Interest**

**Third Party**

**Fund Balance**

**Total Projected Income**

**Tax Revenue**

**To Be Collected**

**The next meeting will be the Monthly Meeting on May 18th, 2016 at 6:30pm**

**With no further business at this time, motion made by Mr. Lohr to adjourn, second by Mrs. Martone and passed unanimously. Meeting adjourned at 7:39pm.**

**Respectfully submitted, ~~~~~**

**Darlene L Shields**

**Darlene L. Shields**

# District Clerk / Chepachet Fire District