

Chepachet Fire District

Executive Committee – Monthly Meeting

August 20th, 2014

The Chepachet Fire District monthly meeting was held at the Chepachet Fire Station on Wednesday, August 20th, 2014. Chairman Earl Newman called the meeting to order at 6:32 pm. Members present were Eric Croft, George Leonhardt and Lynda Martone. Also present were Treasurer David Steere, District Clerk/Secretary Darlene Shields, Chief Robert Dauphinais and Deputy Chief Dennis Huestis and Tax Collector Patricia Svansson. Absent was Robert Lohr.

Secretary's Report:

All members have received copies of the minutes for July 16th, 2014 Monthly Meeting.

Correction on July 16th, 2014 Monthly Meeting Minutes changed to show that Eric Croft was present and George Leonhardt was absent for the July 16th Meeting.

Motion made by Mrs. Martone to accept the minutes of the July 16th with the amended corrections listed above, second by Mr. Croft and passed 4 – 0.

VOTER YES NO Abstaining

Earl K Newman, Chairman X

Robert Lohr, Vice Chairman

George Leonhardt X

Lynda Martone X

Eric Croft X

Tax Collector's Report:

Mrs. Svansson advised that during the month of July that she collected \$8,319.21. Tax sale is 5 weeks away and on Friday, August 29th it will be advertised in the newspaper all those who have not paid yet. There are 27 accounts remaining on the tax sale.

Motion made by Mr. Leonhardt to accept the Tax Collector's Monthly Report, second by Mrs. Martone and passed 4-0.

VOTER YES NO Abstaining

Earl K Newman, Chairman X

Robert Lohr, Vice Chairman

George Leonhardt X

Lynda Martone X

Eric Croft X

Treasurer Report:

Mr. Steere passed out the Treasurer's Monthly Report for the month of July. Mr. Steere made note that the Treasurer's Reports will now be on a monthly basis instead of mid month. We are changing due to

the new State Quarterly Reports that we are now required to file. The Report being submitted goes from July 1 – 31st, 2014. The Quarterly Reports will be due on the 25th following each quarter. Mrs. Shields has received an email indicating that state has made all the modifications to the new reports and we will be able to submit them when due. The July report shows 3rd Party was a good month where \$22,912.00 collected for the month. Last page of report shows we are in good shape. Financially we have almost \$750,000 in funds of which \$453,000 is restricted.

Motion made by Mr. Newman to accept the Treasurer's Monthly Report as presented and to pay the monthly bills, second by Mr. Croft and Passed 4-0.

**VOTER YES NO Abstaining
Earl K Newman, Chairman X
Robert Lohr, Vice Chairman
George Leonhardt X
Lynda Martone X
Eric Croft X**

Chief's Report:

Chief Dauphinais read and submitted the July 2014 Chief's Report to be placed on file.

Motion made by Mrs. Martone to accept the Chief's Monthly Report

for July 2014, second by Mr. Croft and passed 4-0.

VOTER YES NO Abstaining

Earl K Newman, Chairman X

Robert Lohr, Vice Chairman

George Leonhardt X

Lynda Martone X

Eric Croft X

Committee:

Charter Committee: Progress

Personnel Policy Committee:

Mrs. Shields is trying to clarify if agendas and minutes need to be done for the above 2 committees. Mr. Newman stated that committees don't do any voting. Mrs. Shields will get clarification for next month's meeting. Mrs. Martone feels that if minutes need to be taken they would be fairly brief and just indicate what topic was discussed.

Old Business:

1. Septic System:

Chief Dauphinais noted that Mr. Lohr emailed him to advise him he would not be submitting a bid due to his position as a board member and the Ethics Commission stated he would be in violation of the Code of Ethics by submitting a bid. We did contact our Attorney to clarify if Bob Lohr would be able to bid on this project and he advised that he would not be able to bid on this project.

Chief will be putting this project out to bid soon.

2. Update on State Reports regarding Tax Revenue Numbers for Fire District:

Mrs. Shields advised that the reports have been updated and can now be downloaded on the State's website. She advised that both the Chairman and Treasurer will need to sign the reports before being submitted to the state. Tax Collector is working on the Tax Collector's portion on the report and as soon as she is done Mrs. Shields will fill in her section and then have the reports signed and mailed into the state. Mr. Steere questioned if that State commented on the previous year's audits and reports that were submitted in July. Mrs. Shields stated she has not heard from them regarding our Audits, however, they were also fine with the 2014/2015 budget that was sent in.

Mrs. Shields did stated that both she, Mrs. Svannson and Mr. Malo did attend the July 30th meeting and there was a statement made that they have reviewed some of the audits that have been submitted and

that they were not in compliance with the states new requirements. Mr. Malo did indicate that if audits will now be reviewed and posted on the state's website that are audits will be more in depth and his fees may change accordingly.

There is also the option of asking for a waiver from the state to accept our audits as they have been done in previous years. Until we hear from the state on what they think about our previous years audits that have submitted, we will continue to have our audits prepared in the same manner.

3. New Rescue Committee: Tabled until next month

New Business:

1. Tax Complaine Act:

Covered under old business

2. Tax Sale Resolution:

Chairman Mr. Newman read the Tax Sale Resolution for the Tax Sale taking place on September 19th, 2014 at 10:00am.

Motion made by Mrs. Martone to accept the Tax Sale Resolution as read and a copy to be placed in the minutes, second by Mr. Leonhardt

and passed 4-0.

VOTER YES NO Abstaining

Earl K Newman, Chairman X

Robert Lohr, Vice Chairman

George Leonhardt X

Lynda Martone X

Eric Croft X

3. Painting of Fire Truck - Bids

Chief asked if the repainting of our Fire Truck (Engine 11) needs to go out to bid. Mr. Newman said yes he felt because of the cost of the project it would be best to put the project out to bid.

With no further business at this time, motion made by Mr. Leonhardt to adjourn, second by Mr. Croft and passed 4-0. Meeting adjourned at 7:09pm.

VOTER YES NO Abstaining

Earl K Newman, Chairman X

Robert Lohr, Vice Chairman

George Leonhardt X

Lynda Martone X

Eric Croft X

Respectfully submitted, ~~~~~~

Darlene L Shields

Darlene L. Shields

District Clerk / Chepachet Fire District