

Chepachet Fire District

Executive Committee – Monthly Meeting

July 18th, 2012

The Chepachet Fire District monthly meeting was held at the Chepachet Fire Station on Wednesday, July 18th, 2012. Vice Chairman Robert Lohr called the meeting to order at 6:33 pm. Members present were Eric Croft and Lynda Martone. Also present were Treasurer David Steere, District Clerk/Secretary Darlene Shields, Tax Collector Patricia Svansson, Chief Robert Dauphinais and Deputy Chief Dennis Huestis. Absent were George Leonhardt and Earl Newman

Secretary's Report:

All members have received copies of the minutes for May 16th, 2012, June 9th, June 2nd Canvass the Voter's List for their review.

Motion made by Mrs. Martone to accept the minutes as presented, second by Mr. Lohr and passed 3–0.

Tax Collector's Report:

Mrs. Svansson submitted an updated Annual Tax Collector's Report showing the additional month of June added to the report that was submitted at the Annual Meeting held on June 9th. Everything remained the same except the June Deposits.

Motion made by Mr. Lohr to accept the Annual Tax Collector's Report, second by Mrs. Martone and passed 3-0.

Mrs. Svansson has a list of properties for abatement. Mrs. Shields will put that on next month's agenda. Also Mrs. Svansson has been in contact with Attorney Craven with regards to the properties that reverted back to the district at previous tax sales.

Mr. Craven suggested contacting a real estate agent to have them assess the properties and contact the abutters to the properties.

Mrs. Svansson asked if the board had a preference who to use. Mrs. Svansson read a letter from Mr. Craven with his advisement on what the districts options are: he advised we can go to superior court to do a foreclosure on the property or contact a real estate agent as to which of the properties would be valuable to the adjoining property owners who abut the lots and have them market the properties subject to the foreclosure proceedings.

Mr. Steere also mentioned that the Town may also have a lien on the property. Mrs. Shields questioned that is the Town of Gloucester has also had a tax sale what do they do with the properties. Mrs. Svansson will contact the Tax Collector for the Town and see what their proceedings are for properties that have gone up for tax sale. Mr. Steere seemed to think that the properties just sit there with no action taken. Mrs. Svansson will contact the Town of Gloucester Tax Collector's Office to discuss further.

Mrs. Svansson mentioned the Tax Sale is schedule for September 21st at 10am. There are 43 properties left. 90 Day notices have been sent out. 2 Properties have no good address. Mrs. Svansson wanted to know if the board would like to take those properties of the list or to go ahead. Mr. Carlson office recommended to go forth and keep the properties on the list and do the title search.

Motion made by Mr. Lohr to have Mrs. Svansson to contact the Tax Collector's office for other possible addresses for those 2 properties and if none to go forward with the title search and keep on the tax sale list, second by Mrs. Martone and passed 3-0.

Treasurer Report:

Mr. Steere presented the Annual Treasurer's Report for fiscal year 2011/2012. Mr. Steere shows they we were under budget by \$71,000 and we ended up at 85%. Last page of the report shows \$721,000 in funds of which \$458,00 is dedicated funds and leaves \$263,000 in operating funds. Overall in good financial condtion.

Mr. Steere refers to the last page of the report. Total in funds is about \$800,000

\$461,000 is dedicated and operating is \$331,000. We would have to use \$47,000 a month is expenses and that's not likely.

We are in good shape with \$253,000 in 3rd Party Collections. We will be using \$100,000 to support the new budget and \$50,000

towards the new truck and still have a good amount left.

Motion made by Mrs. Martone to accept the Treasurer's Reports as presented and to pay the monthly bills, second by Mr. Croft and passed 3-0.

Chief's Report:

Chief Dauphinais read and submitted the June 2012 Monthly Chief's Report and Annual Chiefs Report to be placed on file.

Motion made by Mrs. Martone to accept the Chief's Monthly Reports for June 2012 and Annual Chief Reports and place the copies on file, second by Mr. Croft and passed 3-0.

Committee: Fire Truck Committee: No new updates

Old Business:

1. Street Lights:

Mrs. Shields advised the board that the letter has been submitted to the Town of Gloucester advising them that the Chepachet Fire District will not be interested in taking on the cost of the new lighting project for Main Street.

Chief Dauphinais also mentioned that Nationalgrid cannot go ahead and install these new lights unless they contact us

And have us sign a contract for this project.

New Business:

1. Navigant Bank:

a. Mr. Steere opened 2 accounts with Navigant. A Checking Account and Money Market Account of which he deposited \$10.00 in the checking account and 0 in the money market account. At this time MR. Steere is looking for the board as to an amount they would like to transfers to Navigant. Currently we are making .10% on our Money Market Account with Citizens Bank. Navigant is paying 1.23% for account with an \$150,000 balance. Mr. Steere recommended \$200,000 as a good amount to transfer.

Motion made by Mrs. Martone to move \$200,000 from the Citizens Bank Money Market to the Navigant Money Market Account Mr. Steere has set up, second by Mr. Croft and passed 3-0.

Motion made by Mrs. Martone to authorize Mr. Steere to fill out the applications for the loan for the new fire track and the closing documents to be signed by either Chairman Earl Newman Jr. or Vice Chairman Robert Lohr, second by Mr. Croft and passed 3-0

Next scheduled meeting is the Monthly Board Meeting is August 15th at 6:30pm

With no further business at this time, motion made by Mrs. Martone to adjourn, second by Mr. Lohr and passed 3-0. Meeting adjourned at 7:05pm

Respectfully submitted, ~~~~~

Darlene L Shields

Darlene L. Shields

District Clerk / Chepachet Fire District