

Chepachet Fire District

Executive Committee – Monthly Meeting

September 28, 2005

The Chepachet Fire District monthly meeting was held at the Chepachet Fire Station on Wednesday, September 28, 2005. Vice - Chairman Robert Lohr called meeting to order at 6:40pm. Members present were George Leonhardt, Lynda Martone. Also present were District Clerk/ Clerical Assistant Darlene Shields, Tax Collector Patricia Svansson, Treasurer David Steere and Deputy Chief Dennis Huestis. Absent were Earl Newman Jr., Jamie Hainsworth and Chief Robert Dauphinais.

Secretary's Report:

All members have received copies of the minutes for the August 17, 2005 meeting for their review. Motion made by Mrs. Martone to accept minutes as presented, second by Mr. Leonhardt and passed 3-0.

Tax Collector:

Mrs. Svansson has sent the remaining 25 accounts with outstanding balance to Mr. McCormick's office for collections. The tax roll has been loaded in the computer for the 2005 tax year.

Mrs. Svansson, Mr. Chase and Mr. Freeman have started the assessing process and will have the figures available for the District Board for the October Meeting.

Motion made by Mr. Leonhardt that Mrs. Svansson purchase a new printer to replace the current printer that needs repair, second by Mrs. Martone and passed 3-0.

Motion made by Mr. Leonhardt to accept the Tax Collector's Report as presented, second by Mrs. Martone and passed 3-0.

Treasurer Report:

Mr. Steere passed out copies of his report to all members present. Mr. Steere pointed out that all accounts are in good standing. Some larges expenses for the month were insurance payments, envelopes for the Tax Collectors office and payment to George Loxley for the computer fee.

Capital Improvement account had \$10,983 deposited into this years' budget. The \$10,983 was the remaining balance of capital improvement from 2004/2005 budget. Mr. Steere moved two CD's into saving accounts due to the fact we were meeting with Mr. Norman McKedsy from Citizen's Bank at October's meeting to discuss new banking options.

Motion made by Mr. Leonhardt to accept report as submitted and pay the monthly bills, second by Mrs. Martone and passed 3–0.

Chief's Report:

Deputy Chief Dennis Huestis read the Chief's monthly report for the month of August and submitted a written report to place on file.

Motion made by Mrs. Martone to accept reports as presented, second by Mr. Leonhardt and passed 3-0.

Committee Report:

A. Building Committee: Progress on the back building

Old Business:

A. Third Party Billing Procedures: Mr. Craven submitted his legal opinion in writing on the changes to the third party billing procedures. Mrs. Shields read the letter to the board and the board concluded to ask Mr. Craven to reword his letter to address abating any balances due from both town residents and non-residents equally. At this time the board moved to postpone any decisions

until October's monthly meeting.

B. Mr. Lohr and Mrs. Martone would like to receive the minutes of the monthly meetings via email.

C. Snow Plow Bids for 2005/2006 Winter Season approved to start placing ads for bids

D. Letter of Appreciation for Ruth Cole tabled until next meeting

E. Repaving of Parking Lot started and to be completed by the end October 2005.

F. Heating Oil Cap Lock with Vaughn Oil rate will be \$2.199 per gallon for the 2005/2006 Winter Season rate lock will be effective from October 1, 2005 – April 30, 2006.

Motion made by Mrs. Martone to accept Heating Oil rate with Vaughn Oil, second by Mr. Leonhardt and passed 3-0.

G. Mr. Steere will contact Mr. Kedsey from Citizen's Bank to attend October's meeting

New Business:

A. Mrs. Shields has received her Notary Public commission which is valid until August 15, 2009

B. Deputy Chief Dennis Huestis has started the State Fire Marshall class and it is going well.

Dispense of Executive Session at this time.

Next scheduled meeting is October 17, 2005 at 6:30 PM.

With no further business at this time, motion made by Mr. Leonhardt to adjourn, second by Mrs. Martone passed 3-0. Meeting adjourned at 7:06pm.

Respectfully submitted,

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**Darlene Shields**

**District Clerk**

**Chepachet Fire District**