

**Central Falls School District Building Committee**  
**November 22, 2010**  
**Minutes of Meeting**

A meeting of the Central Falls Schools Building Committee was held on Monday, November 22, 2010 at 1:00 p.m. in the Central Falls High School in Central Falls, Rhode Island, Library.

At 1:03 p.m., Frances Gallo, Superintendent of Central Falls Schools, called the work session meeting to order. Committee members present were: Frances Gallo, Giovanna Venditti, Ed Vandette, Joe Nield, Marie Twohey, Todd Olbrych and Kathy Gaouette. Committee members not present were: Ellen Eggeman, Sonia Rodrigues and Anna Cano-Morales. Other attendees were: Mario Papitto, Joe da Silva and Jim Hutchinson.

Voting members in attendance were: Frances Gallo, Giovanna Venditti, Ed Vandette, Joe Nield, Todd Olbrych, Marie Twohey, and Kathy Gaouette. Voting members not in attendance were: Ellen Eggeman, Sonia Rodrigues and Anna Cano-Morales.

The minutes of the previous meeting were discussed and reviewed by the members. A motion to approve the minutes was made by Mr. Nield, seconded by Mr. Vandette and approved unanimously.

No new bills were submitted.

After Ameresco's presentation on November 15<sup>th</sup>, the committee had requested that they submit a Best and Final by November 22<sup>nd</sup>. No communication from Ameresco had been received. A motion to send a letter to Ameresco asking them to provide the committee with their best and final by Monday, November 29<sup>th</sup> was made by Mr. Vandette and Mr. Nield.

There was a brief discussion about how the committee would proceed without an ESCO if Ameresco did not provide a best and final by the deadline. Different alternatives were discussed.

The three selected Owner's Representatives were sent a letter requesting that their proposals be submitted before noontime on Monday, November 29<sup>th</sup>. The scope of work that needed to be included in the Commissioning Agent RFP was discussed. JAED agreed to provide the scope of work information to the school department and to the city so they would be able to coordinate the RFP and advertisement in a timely fashion.

No new business was discussed and a motion to recess was made by Ms. Venditti, seconded by Ms. Twohey and approved unanimously.