

**Central Falls School District Building Committee**  
**October 25, 2010**  
**Minutes of the Meeting**

A meeting of the Central Falls Schools Building Committee was held on Monday, October 25, 2010 at 1:00 p.m. in the Central Falls High School in Central Falls, Rhode Island, Library.

At 1:01 p.m., Frances Gallo, Superintendent of Central Falls Schools, called the meeting to order. Committee members present were: Frances Gallo, Giovanna Venditti, Kathy Gaouette, Ed Vandette, Ellen Eggeman, Todd Olbrych, Joe Nield and Marie Twohey. Committee members not present were Sonia Rodrigues and Anna Cano-Morales. Other attendees were: Jim Hutchison and Mario Papitto.

Voting members in attendance were: Frances Gallo, Giovanna Venditti, Kathy Gaouette, Ed Vandette, Ellen Eggeman, Joe Nield and Marie Twohey. Voting members not in attendance were: Sonia Rodrigues and Anna Cano-Morales.

A motion to approve the previous meeting minutes was made by Mr. Vandette, seconded by Ms. Eggeman and approved unanimously.

The budget was nearly complete and would be ready for review for next week's meeting.

The ESCO scoring matrix was sent to the committee to fill out individually. The results were reviewed and discussed. A motion to approve the ESCO for recommendation was made by Ms. Eggeman, seconded by Mr. Olbrych and approved unanimously.

The discussion regarding change orders continued.

A copy of the schedule was handed out and reviewed. The sample of an owner's representative was provided. A scope of work will be created for the owner's representative and for the commissioning agent. The MPA list will be used to contract the owner's representative. The commissioning agent may need to be contracted by sending an RFP unless there is an owner's representative that can also serve as the commissioning agent.

There was a discussion on the approximate costs for an owner's representative and a commissioning agent. It was estimated that the owner's representative could cost approximately \$60,000 and the commissioning agent might cost approximately \$10,000 or less since they are only going to be needed for mechanical and electrical work.

An asbestos consultant will be brought on board by Studio JAED as per their contract now that the design and development has been completed.

The payment of bills was discussed. A sign off sheet was created so that the bills would be appropriately routed with signatures.

The MPA list will be provided Ms. Twohey to the committee next week.

A motion to adjourn was made by Eggeman, seconded by Nield and approved unanimously.