

**EAST PROVIDENCE SCHOOL DEPARTMENT**

**East Providence School Committee**

**East Providence City Hall - Council Chamber**

**145 Taunton Avenue**

**East Providence, Rhode Island 02914**

**October 11, 2016**

**Open Session**

**Mr. Tsonos, Chairman, called the meeting to order at 6:00 PM.**

**Members Present: Jessica Beauchaine, Nathan Cahoon, Anthony Ferreira, Joel Monteiro, Charles Tsonos. Also present: Kathryn Crowley, Superintendent of Schools, Assistant Superintendents Dr. Celeste Bowler and Dr. Sandra Forand;**

**Robert Silva, Esq. and Andrew Thomas, Esq.**

**Motion by Mr. Cahoon that the committee convene in Executive Session for purposes of discussing: Personnel §V R.I.**

**Gen. Laws §42-46-5(a) (1); Collective Bargaining RI Gen Laws 42-46-5 (a) (2); Litigation/Pending Litigation RI Gen. Laws 42-46-5 (a) (2), seconded by Mr. Monteiro. Vote 5-0.**

**School Committee Returned to Public Session at 7:00PM. Motion by Mr. Cahoon to return to public session, seconded by Mr. Monteiro.**

**Vote 5-0.**

**Report Executive Session Votes ;V None Taken.**

**The Pledge of Allegiance to the Flag and a Moment of Silence were observed.**

**Motion by Mr. Cahoon to Set a Curfew of 10:30PM for the School Committee Meeting, seconded by Mr. Monteiro. Vote 5-0.**

**Student Liaison ;V Alex Flowers ;V reported on high school events and activities.**

**Motion by Mr. Cahoon to move up Director of Finance Report, seconded by Mr. Monteiro. Vote 5-0.**

**Director of Finance Report - Finance Report - Lucy Maddock presented final 2016 FY Budget; noted revenues and expected additional revenues; projected that we will come in flat. Important investments noted: i.e. 52202 ;V OPEB contributions; \$700,000; tech services ;V jump in line items; waiting to settle up with the city on employees; 56401 replaced textbooks for math and social studies; hope to pay for this year**

**Mr. Monteiro requested clarification on projection of \$510,000 for technology services.**

**Lucy Maddock ;V for us they are contractors; we split expenses with city; they bill the school department;**

**Kelly Ahrens and six employees support us full time and the secretary is shared. Mr. Monteiro thought it would be worth looking at a half million dollars for contracted services.**

## **Presentations**

**Mr. Bradberry from the URI College of Pharmacy presented information on a Prescription Drug Abuse Prevention Program; cited laws which require schools to have education; School Committee would need an action item on the agenda for next month in order for the program to be instituted at the high school.**

**Student/Staff Recognition - Kathryn Crowley recognized:**

**„X Chef Erin and CTC Culinary students for their participation at a Waterfire event honoring the Teacher of the Year; Chef Erin and students will be honored at School Committee in December.**

**„X Kent Heights Elementary School named a National Blue Ribbon School 2016**

**„X Orlo Avenue Elementary School named a National PTA School of Excellence.**

**„X Music Teachers - Nick Hurd and Taylor Temple ;V Recipient of the Dorry Award.**

**„X Andrew Rogers, student at EP High School who received a Letter of Commendation for the 2017 National Merit Scholarship Program.**

**Motion by Mr. Cahoon for short recess to honor Kent Heights Blue Ribbon School Award, seconded by Mr. Monteiro. Vote 5-0.**

**PARCC iV Presentation of Test Scores by Coaches and Principals; discussion about taking the PARCC testing more seriously.**

**Discussion:**

**Superintendent Crowley noted that the new curriculum is aligned to Common Core; no teaching to the test; teachers using strategies; we are not accepting Opt-outs; PARCC and RIDE have decreased numbers and hours involved in testing; our testing will be done in a two week window. Superintendent explained that it is important to take the tests seriously; we have two schools still in priority; focused, commended, no other classification moved this year.**

**Mr. Monteiro suggested that the administrative team put together an information and marketing campaign. Superintendent Crowley will follow through with Principals and coaches.**

**Ms. Beauchaine asked for information on NECAP testing; Superintendent will provide that information at next month's meeting; this is the last year to test; not aligned to NGSS standards; will explain why we may have not done so well.**

**Consent Agenda (6 items) iV Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 5-0. Communications, Correspondence, Field Trip Request, Home School Requests, Requisitions- Bill List (#1666 \$2,229.00; #1668 \$932,283.72; #1669**

**\$70,000.00; #1672 \$130,053.79; #1673 \$1,697,990.67) and Approval of Minutes for School Committee meeting held on 9/6/16 and 9/12/16.**

**PTO/PTA Reports - Silver Spring and Hennessey PTA reported; thanks to playground donors and volunteers.**

**Public Comment | V Agenda Items | V None**

### **Superintendent's Report**

**Kathryn Crowley attended a legal workshop along with Assistant Superintendents Dr. Forand and Dr. Bowler and H/R Director, Chery Mammone. We will need to set up a facilities meeting; received a second RIDE report on status of our buildings and it will take a couple of weeks to assimilate all the information; we will need to make some high level plans and may have to form a Building Committee to see the direction for next couple years; on October 18th the City Council will approve the RFP for high school building review; believes they will approve SLAM Co; Superintendent will discuss with Mr. Chapman, Acting City Manager.**

**Lunch Program | V issues on social media; Superintendent met with Chartwells Food Service and our I/T Department to discuss collection of money due on lunch accounts; Chartwells will be emailing parents about money upfront; Kelly will be informing parents and the Superintendent's office about this. Chartwells decided to add a third line by next week to help resolve issues with long lunch lines and will**

**continue to meet monthly to keep on top of that situation this year.**

**Mr. Monteiro asked who will absorb cost of third person; he made it clear when bid on contract volume had not changed; \$11,000 to School Committee to alleviate; they need to find a solution; increase revenue and allow students to be able to eat.**

**Mr. Tsonos said he received questions about differences in procedures this year and last.**

**Kathryn Crowley - we need to look at it now; monthly meetings; families can come in to talk to Melissa at Chartwells or call to go over the information regarding lunch accounts with money due us; they can be put on a plan; sometimes families dispute amounts due and we have discussions back and forth; we are clearing up issues now and will need better communication on our part in the future.**

**Ms. Beauchaine would like to have them look at the high school kids coming from the CTC to the high school and not having time to have lunch; parents can go on line to see what kids are buying; free and reduced lunch forms should be brought up mid-year too because situations change for families and we need to make forms readily available to parents. Superintendent will notify schools about forms.**

**PSAT - Shani Wallace, Principal of EP High School explained that PSAT testing is free; students pre-registered for the test; half day for those not testing; set up appropriate testing site; we provide breakfast; 180 students last year; this year close to 500.**

**Informational Report on Elementary Schools -Dr. Celeste Bowler -  
Elementary Report Card**

**Dr. Bowler reported that final copies were provided to School Committee; the Report Card committee worked long and hard; separate cards for K and Grades 1-5; the committee has been disbanded; there will be a couple of more meetings; will be sending message to teachers that the committee will be available to email answers to their questions; we are now at the finish line with just a little more work to be done.**

**Mr. Monteiro thanked Dr. Bowler and all involved for their input.**

**Informational Report on Middle and High Schools - Dr. Sandra Forand  
;V reported that a special unveiling of a gift will be made at the Townie Parade. At middle schools, Chrome Books have been distributed; exciting to see the classrooms; students are engaged; teachers started using them as soon as they arrived; assessment committee put together; progress monitoring tool; positive feedback.**

**Mr. Monteiro requested a follow up at the December meeting on the I/T piece; parts of the building get kicked off reception and he did not want to wait too far down line to address that.**

**Superintendent Crowley recommended follow-up in January.**

**Pupil Personnel Director Report - Julian MacDonnell ;Vexpressed**

thanks to faculty and welcomed new special education staff; Riverside Middle School and High School Connections programs established for students with needs; School Support Visit ;V Five year review in spring; orientation for all para professionals at beginning of school year; following up with two workshops.

## **Director of Facilities Report ;V Mr. Anthony Feola - Update of Facilities Projects**

„X Hennessey School Roof ;Vmeeting today; Mr. Ferreira on roof at Hennessey School; architects and meeting with Firestone requested; all on board to deal with some of the issues

„X Francis School Roof ;V changing sky lights to low profile

„X Martin Windows and Handicap Accessibility to Courtyard ;V architect and engineer to take measurements

„X Whiteknact Fire Alarm and Emergency Lighting Package and the Riverside Middle School fire system being designed now; out to bid by November to contractors to award bid in December and start in January to get better prices.

„X Door Project ;V manufacturer sent a door three times heavier to take sun for next couple weeks to see if the door buckles here or has issues; last chance look at as a committee;

„X RI Department of Education Facilities Assessment Report ;V will set up Facilities group to review RIDE reports;

„X Update on Lead Water Testing ;V passed all lead testing for water in teachers room; state on board now to test lead and copper; we are the only district to do that; all others received back OK. Teacher,

**Mary Teixeira requested that we let everyone know the water was tested and OK to drink out of the water fountains; will communicate this information to parents.**

**Mr. Cahoon noted that the Facilities Report from RIDE has assessed our priorities in buildings, which is what we have been trying to do; RIDE did it for us; we need to lay out this information in a spreadsheet then add in what items will cost. Mr. Feola noted they have listed estimated costs in the report. Mr. Cahoon noted raw numbers and raw data; critical to start knocking out some of the work; some big repairs; will set date for Facilities Sub Committee meeting date.**

**Mr. Ferreira; V meetings should be open to public; he has issue with state running it; we have to do a better job informing taxpayers and let them see it; will need large sums of money on a yearly basis.**

**Kathryn Crowley ; V will send reports to School Committee and put them on our website.**

**Discussion regarding City Council meeting tomorrow night; we are below average with the percentage of funding to our schools and lower than allocations in other school districts; we need to build local economy around schools; public needs to get involved.**

**Mr. Cahoon ; V Facilities Sub-Committee Meeting on 10/24/16; investments are being reimbursed by RIDE; no bigger obligation than**

**school buildings and reimbursement.**

**Mr. Tsonos noted that student enrollment is maxed out and new housing developments may add additional students; commends the Superintendent on message to the media about the Ride report.**

**Director of Attendance/Registration Report iV Diana Clarkin reported:  
„X October Enrollments for All Schools iV 92% elementary at capacity; 8 registrations today; Middle Schools at 84% capacity  
„X Update on Transportation iV provide 42% (does not include special education out of district) 2100 students bused (2100/5100); now reviewing 220 appeals.**

**Superintendent Crowley stated that classrooms are full at 25 +; Francis now has four Kindergartens;  
Discussion regarding private school transportation issues with long bus rides.**

**Diana Clarkin iV parents do not have to avail themselves of transportation; rides well within an hour by regulations.**

**Mr. Ferreira iV at what level do we start discussing that we are beyond critical with enrollments/space and what we should be doing about it.**

**Kathryn Crowley iV pretty stable at 92%; if we see a spike in enrollment because of new developments, we will have to review it**

again.

Mr. Ferreira ¡V should we start looking now at 92% capacity to wrap that around the budget discussions.

Kathryn Crowley stated that we will be doing an assessment and cost analysis to reopen a school;

we are juggling too many priorities and need to sit down with professionals to really look at this globally in order to prioritize and move forward with facts if doable or not.

**Director of Human Resources - Personnel Report**

**Personnel Appointments ¡V Motion by Mr. Cahoon to approve the following appointments listed, seconded by Mr. Monteiro. Vote 5-0.**

**Vote to Approve Appointment of Head Teacher at Orlo Avenue School - Effective 2016-2017 School Year Kimberly Chapman**

**Vote to Approve Appointment of Special Education Resource Teacher at Whiteknact School ¡V Effective 9/28/16 Ashley Hall**

**Vote to Approve Appointment of Urban Attendance Liaison Officer ¡V District ¡V Effective 2016-2017 School Year Robert Rodericks (75 day position)**

**Vote to Approve Appointment of Account Manager/ Controller ¡V District ¡V Effective 11/1/16 Michael Hubert**

**Vote to Approve Appointment of Para Professional ¡V High School ¡V Effective 2016-17 School Year Bruce Zarembka**

**Vote to Approve Appointment of JV Boys¡ Basketball Coach ¡V High**

**School ¡V Effective 2026-17 School Year Branden Barboza**

**Vote to Approve Appointment of Head Coach ¡V Girls¡ Softball ¡V  
Riverside Middle School ¡V Effective 2016-17 School Year Katie  
Kenahan**

**Vote to Approve Appointment of Student Council Advisor ¡V  
Riverside Middle School Effective 2016-17 School Year Jennifer  
Braga**

**Vote to Approve Assistant Musical Director ¡V High School - Effective  
2016-17 School Year Wesley Johnson**

**Vote to Approve Advisor for Young Republicans Club ¡V High School  
¡V Effective 2016-17 School Year Keith Anderson**

**Vote to Approve RTI Coordinator ¡V High School ¡V Effective 2016-17  
School Year Lian Furtado**

**Vote to Approve Freshman Class Advisors ¡V High School ¡V  
Effective 2016-17 School Year Robert Hanlon and Nina Voccio**

**Resignations - Motion by Mr. Cahoon to approve the following  
resignations listed, seconded by Mr. Monteiro. Vote 5-0.**

**Paula Freitas ¡V Portuguese Teacher ¡V Riverside Middle School,  
Effective 10/14/16,**

**Kristen Charest ¡V Special Ed Teacher ¡V Silver Spring, Effective  
9/19/2016,**

**Marae Playe, Supervisory Aide-Whiteknact- Effective 9/30/2016,**

**Shane Messier, Girls¡ Softball Coach-Martin Middle School, Effective  
2016-17 School Year, Glen Salgueiro ¡V Baseball Coach-Martin Middle  
School ¡V Effective 2016-17 School Year, Glen Salgueiro, Wrestling**

**Coach ¡V Riverside Middle School ¡V Effective 2016-17 School Year,  
Robert Hanlon, Baseball Coach-Riverside Middle School ¡V Effective  
2016-17 School Year**

**Retirements ¡V Motion by Mr. Cahoon to approve the following two  
retirements, seconded by Mr. Monteiro. Vote 5-0.**

**Russell Sackett, Custodian B ¡V CTC ¡V Effective 9/2/016**

**Pamela Costigan, Principal Secretary ¡V High School ¡V Effective End  
of 2016-17 School Year**

**Termination ¡V Motion to approve by Mr. Cahoon, seconded by Mr.  
Monteiro. Vote 5-0.**

**Maria Rego, Supervisory Aide- Waddington, Effective 9/19/16**

**Action Items:**

**Vote to Approve Elementary Report Cards**

**Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote  
5-0.**

**Consider and Vote to Approve Promotional/Advertising Items for  
Athletic Department by Mr. Amore, Athletic Director ¡V Mr. Monteiro  
explained that Mr. Amore would like to get into an agreement with  
publishing company which solicits local businesses and provides a  
calendar each season; it is paid for by businesses who are  
advertising; Mr. Amore would approve final list of  
businesses/companies; 10% will come back to School Department  
and every dollar would go back into grounds and fields in our**

**budget; Mr. Amore anticipates about \$500 per year.**

**Mr. Ferreira supports nothing hanging in our buildings; will get in writing**

**Mr. Monteiro requested approval of this particular contract (no length beyond season); posters and handouts only; 2 years; six seasons. Approve this contact with proceeds being earmarked for athletic grounds (fields) contingent upon our approval of final list of advertising, seconded by Mr. Ferreira (nothing hanging on fences) Vote 5-0.**

**Vote to Approve School District Emergency Plan ;V Motion to approve by Mr. Cahoon, seconded by Ms. Beauchaine. Vote 5-0.**

**Vote to Approve Second Passage of Transgender, Gender Non-Conforming and Transitioning Students Policy Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 5-0.**

**Vote to Approve First Passage of Amended Policy III.A. Line Staff Operation and Update of Organization Chart**

**Discussion: Mr. Monteiro had concerns with Information Technology; still not clear who manages that. Kathryn Crowley ;V Director responds to both city and schools and the Superintendent does the evaluation for schools; if problems, she would recommend termination from our half of agreement; joint effort, city and schools Mr. Monteiro ;V half million; six people; who decides who supports**

us?

**Discussion:**

**Mr. Moteiro** ¡V no say in salary and personnel, but carry 50% of the cost; control not there, but the expense is.

**Mr. Cahoon** ¡V whats to say city would hire more people

**Mr. Monteiro** ¡V for H/R Department, City added money without our support

**Kathryn Crowley** ¡V will see moving forward; **Mr. Monteiro** wants to put this on record as this lays out on paper.

**Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 5-0.**

**Awarding of Bids:**

**Replacement of Kitchen (outside) 2-Exhaust Hoods at EP High School**  
¡V **Grainger - \$5,720.50**

**Replacement of Partitions in Boys¡ Room #5 at Whiteknact School** ¡V  
**GJ Sales Co. - \$3,000.00**

**Replacement of Partitions in Boys¡ Room #8** ¡V **Whiteknact School-**  
**GJ Sales Co. - \$2.400.00**

**Motion by Mr. Cahoon to approve bids, seconded by Mr. Monteiro.**  
**Vote 5-0.**

**Approval of Contract Extensions recommended by the Superintendent for:**

**Finance Director** ¡V **Lucy Maddock, two additional years; motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 5-0.**

**Facilities Director - Anthony Feola - Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 4-1; Mr. Ferreira voted nay.**

**Administrative Assistant ¡V Patricia A. Iannelli, one year - Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 5-0.**

### **Public Comment II ¡V Non Agenda Items**

**Izilda Teves, parent, asked if special services will be offered for students not reading at grade level by grade 3. Superintendent Crowley stated that the Governor's vision is that every child would be reading at grade level; if in an IEP, student would receive services; parents should contact Director of Pupil Personnel with questions. Discussion on how the School Department could be expected to do that. Superintendent Crowley stated that by 2020, the School Department should put necessary resources in Kindergarten and Grades 1-2.**

**Ms. Beauchaine commended Superintendent Crowley for sending out a letter on Friday regarding the importance of attendance at school and how information on social media can effect that; extremely proud of the professionalism.**

**Mr. Ferreira recently observed children using the new playground at Hennessey School and was very proud of that; two elementary schools left for playground builds.**

### **Announcements**

**Townie Pride Parade ¡V October 28, 2016 at Pierce Field ¡V 6:15PM**

**Motion to adjourn by Mr. Cahoon at 10:30PM, seconded by Mr. Monteiro. Vote 5-0.**

**Respectfully submitted,**

**Patricia A. Iannelli, Administrative Assistant**

**Nathan Cahoon, Clerk of the Committee**