

EAST PROVIDENCE SCHOOL DEPARTMENT

East Providence School Committee

East Providence City Hall - Council Chamber

145 Taunton Avenue

East Providence, Rhode Island 02914

April 12, 2016

Open Session

Mr. Tsonos, Chairman, called the meeting to order at 5:45 PM.

Members Present: Jessica Beauchaine, Nathan Cahoon, Anthony Ferreira, Joel Monteiro, Charles Tsonos. Also Present: Kathryn Crowley, Superintendent of Schools, Dr. Celeste Bowler and Dr. Sandra Forand, Assistant Superintendents and Andrew Thomas, Esq.

Motion by Mr. Cahoon that the Committee convene in Executive Session for purposes of discussing: Personnel ;V R.I. Gen. Laws ;±42-46-5(a) (1) Job Performance (individual has been notified) (a) (2) Litigation/Potential Litigation; (a) (5) Lease of Property, seconded by Mr. Monteiro. Vote 5-0.

School Committee returned to Public Session at 7:15PM.

Report Executive Session Votes ;V one vote on a personnel item; approval of a Memorandum of Agreement; person notified of the

discussion; vote 3-2 in favor. Mr. Cahoon, Mr. Monteiro and Mr. Tsonos voted aye; Ms. Beauchaine and Mr. Ferreira voted nay.

Motion by Mr.Cahoon to seal the minutes of the executive session, seconded by Mr. Monteiro. Vote 5-0.

The Pledge of Allegiance to the Flag and a Moment of Silence were observed.

Motion to Set a Curfew for School Committee Meetings ;V Motion by Mr. Cahoon to adjourn at 10:30PM, seconded by Mr. Monteiro. Vote 5-0.

Student/Staff Recognition

Student Letter ;V A student from Riverside Middle School read a letter of concern which she sent to the School Committee regarding the need for purchasing more books for Grade 6 students at her school. Superintendent Crowley thanked her for expressing her concerns to the School Committee; the books were already being purchased by Dr. Guerra, Principal at Riverside Middle School.

The following were congratulated and presented with Certificates; Dr. Sandra Forand and Principal Shani Wallace assisted with the presentation.

„X Competition Cheerleading Team ;V State Championship

„X Hometown Hero Award from ABC6 ;V Taylor Temple and Nicholas

Hurd

„X EPHS Hockey Team Captain ¡V Brynne Costa ¡V Coach Kevin Croke presented

„X

Mr. Monteiro expressed ¡§Hats off¡¨ to Mr. Temple and Mr. Hurd for fighting to continue the chorus program; great value for this art. Ms. Beauchaine added that Mr. Hurd has brought life to the music program at Waddington.

Motion by Mr. Cahoon to move up on the agenda the item on Student Liaison Report, seconded by Ms. Beauchaine. Vote 5-0.

Student Liaison Report ¡V William Vanner presented a report on high school activities and events.

Consent Agenda

„X Communications

„X Correspondence

„X Requisitions- Bill List

Warrant 1608 3/17/16 \$ 1,999.97

1609 3/17/16 \$ 822,241.26

1610 3/28/16 \$ 54,259.48

1613 4/8/16 \$ 1,353,709.96

1614 4/8/16 \$ 160,233.57

1611 3/28/16 \$ 1,193.81

Previously Approved 3/7/16:

1607 3/17/16 \$ 31,327.00

1612 4/8/16 \$ 18,150.00

„X Approval of School Committee Minutes for meetings held on 3/7/16, 3/22/16 and 3/28/16 and Facilities Sub-Committee Meeting held on 3/15/16

„X School Committee Resolution on Gun Free Schools

„X Field Trip Approval

Motion by Mr. Cahoon to approve the consent agenda (six items), seconded by Mr. Monteiro. Vote 5-0.

PTO/PTA Reports ¡V Kathy Houlahan from the High School Parent Association reported on the start of the annual ¡\$Flamingo a Friend¡” Fundraiser.

Izilda Teves, Orlo PTA ¡V reported on activities at Orlo Avenue School; fundraiser on 4/28/16 4-8 at Orange Leaf. Hennessey Pasta Dinner fundraiser on May 12th for the playground project; they have raised close to \$30,000; total project will cost \$75,000.

Kathryn Crowley reported that she had received an email regarding the Hennessey Playground, asking if any money might be available to assist with the project; in the past, the School Committee did donate some money towards the Waddington playground project; \$25,000 in the budget being designated for the Hennessey project; surplus

should be used for the kids; it has been done in the past; this item will be placed on the next agenda for a vote by the School Committee.

Public Comment I ÿV Agenda Items - None

Superintendent's Report

Kathryn Crowley congratulated high school students for an outstanding and professional production of the Little Mermaid; this shows need to establish an arts academy at the high school almost as a magnet.

Unified basketball game with Lincoln successful; very proud of our students; will be invited to Lincoln in the near future. Thanks to Principal Shani Wallace and Nick Shattuck.

Superintendent Crowley has been invited and agreed to sit on the Board of the RI Interlocal Trust.

Tomorrow she will finish second round of school visits and will attend Faculty Meetings at all schools to complete school visits for this year.

Reported last week that the PreSchool at Waddington was recognized for national accreditation; staff diligently worked for a year on the process; gold standard of Early Childhood education; Principal, teachers and team should be congratulated.

Bradley Program ÿV Julian MacDonnell, Director of Pupil Personnel reported on the status of the therapeutic program at Silver Spring and

the successes made by staff and students. Discussion took place regarding the financial feasibility of assuming responsibility for the Bradley Program; projected cost figures presented to the School Committee.

Informational Report on Middle and High Schools Dr. Sandra Forand reported on initiatives; approximately 89 educators attended Highlander Institute on April 2nd; Providence College offering discounts in classes for Masters in administration for teachers; she and Dr. Bowler met with Dean at Roger Williams University regarding a partnership for student teachers; RWU also offering professional development; Edgenuity program for credit recovery is up and running in order for students to catch up on first and second quarter credits. Kathryn Crowley iV program started very early by Principal Wallace; looking at first quarter support for struggling students; parental involvement; everyone on board for intervention.

Informational Report on Elementary and Pre-K Schools - Dr. Celeste Bowler wrote and submitted a grant application for preschool classrooms; will find out results by April 19th; would like to get ten classrooms from this grant which would welcome 180 students. Camp Invention registration process will end; tremendous interest in this free camp program; more response than anticipated.

Title Me Parent Coordinator Position iV Kathryn Crowley reported that we will begin to write the CRP in May; this position is incorporated

into the CRP; good reports regarding the person in the position; have to notify them that grant is over; individual can reapply for next year and start as soon as the grant is approved.

2016-17 Kindergarten Enrollment ¡V Diana Clark in reported that 413 students have been registered so far and registrations will continue over the summer. Discussion took place regarding numbers being consistent for years even though there has been talk about population loss in the city and the need to discuss how we will be able to handle the increase in registration numbers. Superintendent Crowley said that moving forward we will be looking at that; we have 26 Kindergarten students in a classroom without teacher assistant; need to give K teachers some relief definitely next year.

Director of Technology Report ¡V Kelly Ahrens, Chief Information Officer, presented a report detailing purchases of new equipment and installations throughout the district. A Technology Advisory Committee will be writing a new five year plan to be presented going forward; will look at curriculum with teachers and principals. Discussion regarding warranty on SmartBoards (three years); will look into having bulbs on hand for quick replacement; Kelly will follow through; concerns about Riverside Middle School; could we do better; Kelly needs to look at labs to see if that is the strategy; probably not where we are going to go; strategy about changing; should communicate to parents what our tech plans are.

Finance Report -School Department Fund Balance Report-Warrants Process:

Director of Finance Report iV Joe Crowley, Interim Director, reported that he has been looking at where district is; looking at fiscal data; new software training going on; he has spoken to Principals; information was difficult to gather about the budget; new software will take care of that. Food Service company, Chartwells (Barbara Cohen) reported a balance of \$60,000 plus. Mr. Crowley suggested setting up a single warrant committee appointed by the School Committee to inspect bills between meeting times as a way to pay bills more efficiently and to avoid late payments to vendors; no other issues jumping out at this time; working on projects such as the \$10 million dollars the state has approved for project reimbursement; fund balance spending about \$6 million/month; \$42 million approximately at this juncture; does not look like we are going over budget

Discussion was held with Mr. DaSilva from RIDE regarding \$10 million; a priority list will be discussed at next Facilities Sub Committee meeting; Hennessey will go on the list; would like to move Whiteknact up to this summer and start design phase now; letter from Superintendent will explain why we need it; \$10 million allocated for schools; second amount of money for univents at the high school; asking to take money from \$10 million and move to other items; will be writing up items with Superintendent.

Mr. Crowley stated that the decision about the condition of the high school has to be brought to bear; when committee meets, they will have to decide if we can get a high school in next five years or determine what kinds of things which can be done eight years out; may not want to spend money 12 years out and not do work at the other schools. Ms. Beauchaine asked when the Committee will sit down and talk about what we are going to do as a School Committee; does not want to neglect the schools; need to have a discussion about what our plans will be. Discussion regarding the status of the city feasibility study; that information is needed for the discussion. Mr. Feola would present beginning process on May 10th meeting agenda; will present some information to School Committee; looked at heating, plumbing and sewer; in process of review; once plans and mechanicals are ready; wait to start walking thru; he will have small report on 4/26/16 at Facilities Subcommittee Meeting.

Mr. Ferreira thought the company was to do a quick walk through with Mr. Feola; one to two months; what is cost for him to do analysis.

Mr. Feola jV just doing time and materials

Mr. Cahoon agreed that he would come in and do what he is doing now; come in and take a look

Mr. Ferreira wanted to know how much that is costing; we asked about a rate; he was to do a walk thru to give us a dollar amount.

Mr. Feola jV he will give us actual time and materials; will be out of his pocket until we set up a program; not designing anything; he will

be helping us determine those costs.

Mr. Cahoon iV RFP will not have information from Aspen

Mr. Feola iV items in the high school that do not exist; concerns about sprinkler system for 2019; we are committed to it; he is looking at that also.

Mr. Monteiro iV warrant process for an individual looking at warrants can be done through the Chair; need a majority vote from School Committee to pay bills and cut checks.

Director of Facilities Report iV Mr. Feola reported that the Governor through RIDE for companies to go out and look at all schools; starting in our district on the 14th through July each school being assessed for three risks: technology; will look at hazardous conditions in our buildings; they will prioritize items and price out our buildings; information to be submitted to the Governor.

Radon Testing iV all schools passed and completed.

Track and Field Reconstruction Project iV Deferred per Mr. Feola to Facilities Sub Committee; motion by Mr. Cahoon to defer to Facilities Subcommittee seconded by Mr. Monteiro. Vote 5-0.

Bleacher Installation iV Deferred per Mr. Feola to Facilities Subcommittee.

Scoreboard Proposal for Turf Field ; Mr. Feola ; Facilities Sub-Committee - only \$2700 ; Mr. Cahoon noted the donation by Mega Company. Discussion regarding the size of the sign; Mr. Monteiro wanted to be clear if preference for different type of sign, it will need further approval.

Mr. Ferreira had issue with what are guys doing; hours spent on the field; he has an issue with what they are not doing; in last six months on that project; he wants information on it.

Mr. Feola ; divide the softball project and the soccer project; our guys are not working on the soccer project.

Kathryn Crowley asked to hold off on \$2700; it is not an action item

Mr. Cahoon ; would like to consider the urgency regarding the project

Discussion about the sign;

Mr. Monteiro ; need to see final design before it goes up

Mr. Ferreira ; we pay \$2700 to put it up

Mr. Cahoon ; approve pending (design to be sent to the Chair); Mr. Monteiro ; approval of electrical; School Committee needs to approve advertising.

Motion by Mr. Cahoon, seconded by Mr. Monteiro to action Item on Scoreboard. Vote 5-0.

Ms. Beauchaine had questions about the ramp at Riverside; Mr. Feola stated that the Facilities Subcommittee will go out to review punch list when ready.

Mr. Ferreira ; check the soffit at turnaround; when done part of

Phase I ¡V Mr. Feola will check and give them a call.

Mr. Ferreira ¡V may have a problem with the roof; used residential type downspouts on a commercial building.

Mr. Feola ¡V every project they are told pending punch list review.

Committee Reports

Facilities Sub-Committee ¡V None; next meeting will be 4/26/16

Policy Sub-Committee ¡V No report

Wellness Committee Report ¡V Wellness Policy under discussion

Personnel Report on Resignations/Leaves of Absence/Retirements

SUPERINTENDENT'S PERSONNEL REPORT:

RETIREMENT

Patricia A. Iannelli Administrative Assistant to Superintendent and School Committee

Effective Date to be Determined

RESIGNATIONS

Linda Dykeman Director of Finance Effective 3/24/2016

Laura Laviano Testing Coordinator Francis Effective 3/9/2016

Robert Duarte Athletic Director Effective 4/12/16

LEAVE OF ABSENCE

**Jennifer McGovern Grade 3 Teacher-Waddington - Effective 3/08/2016
until end of School Year**

**Kimberly Sherman Special Education Teacher Francis Effective
3/28/2016 until end of School Year**

**Augustino LaScola Boys Track Coach Martin MS (1yr) Effective
2015/16 School Year**

TERMINATION

**Bianca Gonsalves Supervisory Assistant Hennessey Effective
3/9/2016**

RESCINDED RETIREMENT

Kathleen Carrigan District Nurse Coordinator Effective 4/8/2016

**Motion by Mr. Cahoon to extend the curfew to 10:45PM, seconded by
Mr. Monteiro. Vote 5-0.**

**Motion by Mr. Cahoon to approve resignations and retirements,
seconded by Mr. Monteiro. Vote 4-1. Ms. Beauchaine voted nay.**

Personnel Appointments

SUPERINTENDENT'S PERSONNEL RECOMMENDATIONS:

APPOINTMENTS

Lucy Maddock Director of Finance- Effective Date to Be Determined

**Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote
5-0.**

Peter Barilla Assistant Director of Facilities-Effective Date to be Determined

Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 4-1. Mr. Ferreira voted nay

Anthony Pedulla Night Facilities Supervisor-Effective Date to be Determined

Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 5-0.

Deborah Ormerod Edgenuity Coach-High School Effective 2015/2016 School Year

Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 5-0.

Amanda Cabral Assistant Volleyball Coach (1yr) Effective 2015/16 School Year

Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 5-0.

Jonathan Chapman Assistant Softball Coach (1yr) Effective 2015/16 School Year

Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 5-0.

**Michael Almeida Boys Track Coach Martin MS (1yr) Effective 2015/16
School Year**

**Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote
5-0.**

April Ford Paraprofessional Martin MS Effective 04/13/2016

**Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote
5-0.**

Maria Arsenio Paraprofessional Whiteknact Effective 04/13/2016

**Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote
5-0.**

Christine Zollo Paraprofessional Waddington Effective 04/13/2016

**Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote
5-0.**

**Jennie Nunes Supervisory Assistant Waddington Effective
04/13/2016**

**Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote
5-0.**

**Michelle Harrington Supervisory Assistant Waddington Effective
04/13/2016**

**Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote
5-0.**

**Lisa Fanning Supervisory Assistant Hennessey Effective 04/13/2016
Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote
5-0.**

**Jason Olson Freshman Baseball Coach Effective 2015/16 School
Year**

**Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote
4-1. Ms. Beauchaine recused herself from the vote.**

**Public Comment II ;V Non Agenda Items Izilda Teves ;V 4/13/16 Martin
Middle School at Wendy;s to support field trips.**

**Chrissy Rossi ;V asked about bond capacity for new high school;
preschool grant-location of classrooms and selection process for
students; requested copies of RFP and 5 year plan on how to pay for
preschool; discussion about circumstances of closing the old
Oldham School building; discussion about the history of the School
Committee policy on advertising.**

**Mary Teixeira, teacher at Silver Spring School, expressed concerns
about size of Kindergarten classes; putting 10 students in preschool
classrooms with an aide; there is a space problem in all the schools;
when talking about reducing class sizes, no place to put additional
classrooms; needs to be addressed sooner than later.**

Mr. Ferreira ¡V requested list of ten classrooms and would like to get back to walk-throughs at buildings.

Motion by Mr. Cahoon to extend the curfew to 11:15PM, seconded by Mr. Monteiro. Vote 5-0.

Discussion Items

Revision of Policy III.I.4. Section 504 of the Rehabilitation Act of 1973 ¡V First Passage

Revision of Policy II.F.3. Health and Wellness ¡V First Passage

Revision of Policy V.A.17. Medication Administration ¡V First Passage

New Policy ¡V Diabetes Care Management ¡V First Passage

New Policy ¡V Food Allergies ¡V First Passage

New Policy on Concussion/Head Injury (Procedures/Protocol approved 10/27/16)

Motion by Mr. Cahoon to approve first passage on all of the above, seconded by Ms. Beauchaine. Vote 5-0.

Action Items

Payroll Calendar 2016-2017 ¡V Motion by Mr. Cahoon to approve, seconded by Mr. Monteiro. Vote 5-0.

Warrant Procedures ¡V Discussion: Mr. Tsonos not comfortable with taking votes on a regular basis; he would have second meeting instead. Mr. Ferreira agreed; Motion by Mr. Monteiro to table; seconded by Mr. Cahoon. Vote 5-0.

Vote to Support the Resolution on Gun Free Schools ¡V already

completed on consent agenda.

Dedication of Room 110 at Riverside Middle School in memory of Ronald Rossi ;V Mr. Cahoon working on a small ceremony at a date to be determined after school ends at request of the family. Date and time will be announced publicly. Motion by Mr. Cahoon, seconded by Ms. Beauchaine. Vote 5-0.

Scoreboard - \$2700 ;V Motion by Mr. Cahoon to approve, seconded by Mr. Monteiro with the addition of ;§clear further approval of actual sign.;" Vote 5-0.

Announcements - EP Local Advisory Committee Recognition/Awards Night on 5/5/16

Motion to adjourn by Mr. Cahoon, seconded by Ms. Beauchaine. Vote 5-0.

Respectfully submitted,

Patricia A. Iannelli, Administrative Assistant

Nathan Cahoon, Clerk of the Committee