

**EAST PROVIDENCE SCHOOL DEPARTMENT**

**East Providence School Committee**

**East Providence City Hall - Council Chamber**

**145 Taunton Avenue**

**East Providence, Rhode Island 02914**

**June 15, 2015**

**Open Session**

**Mr. Tsonos, Chairman, called the meeting to order at 6:30 PM.**

**Members present: Jessica Beauchaine, Nathan Cahoon, Anthony Ferreira, Joel Monteiro, Charles Tsonos. Also present: Kim Mercer, Superintendent of Schools; Robert Silva, Esq. and Andrew Thomas, Esq.**

**The Pledge of Allegiance to the Flag and a Moment of Silence were observed.**

**Motion to Set a Curfew for School Committee Meetings**

**Motion by Mr. Cahoon to set the meeting curfew to 10:30PM, seconded by Mr. Monteiro. Vote 5-0.**

**Student/Teacher/Community Recognition – Assistant Superintendent, Julie Motta, presided:**

**&#61607; Riverside Middle School Students attended U.S. Dept. of Transportation Competition in Washington D.C.**

**&#61607; Waddington School PTA**

### **PTO/PTA Reports**

**Motion by Mr. Ferreira to move up Item I Facilities Report, seconded by Ms. Beauchaine. Vote 5-0.**

### **Facilities Report**

**William Reynolds, Director, reported that a Facilities Sub-Committee Meeting was held on June 3, 2015; at that meeting, Mr. Feola, Safety Director, reported on the Fire Safety Code Board of Appeal and Review; a meeting will be held tomorrow to determine how we can move forward; received change orders from the Project Manager to be signed by Kim Mercer and Mr. Tsonos; grass/sod being worked on at Riverside Middle School; upgrade on maintenance positions; need to establish how much to spend on replacing sidewalks at Martin Middle School and next step to itemize; discussion about need to continue with Johnson Controls; prioritization of Fire Safety items will be first; need for a new chiller at Waddington-will get prices; have third new truck; purchase order issued for five used trucks to be on the road by end of July; next FSC meeting scheduled for July 8, 2015.**

**SMMA Architects and SBS - Charlie Roberts, Project Manager, provided handouts: Punch List Completion Schedule for Phase I Door Replacements and Orlo Fire Alarm; Punch Lists for both**

projects were issued June 2nd with SMMA instructions to complete by June 15th. Per Burman Update of 6/12/15, Burman will complete the majority of the punch list by Friday, 6/19 except for seven bulleted items listed; (three related to additional work).

**Discussion:**

Mr. Ferreira– need to speed-up the hardware; if we cannot negotiate taking the film off doors, check to see if our workers can take it off; painting doors after school ends is a good idea; will it be same ones who did the doors; Mr. Roberts – yes, only the painters are subcontractors.

Ms. Beauchaine – original date May 4th; when will this work be done?

Mr. Roberts – paint would be the last issue after school ends

Ms. Beauchaine– going forward with Phase II, are we noting all the things that held us back this time.

Mr. Roberts – this phase has its own set of issues; 300 man hours of work; will work after school hours

Mr. Ferreira – Punch list pretty well done; asked Mr. Roberts to email him about Berman being done

Ms. Beauchaine– asked about Waddington bathrooms;

Ben Williams from SMMA – few punch list items; the company tried to work on two different Saturdays, but missed it

Mr. Reynolds– he requested that they do the work during the week because of overtime; they will be back

Mr. Roberts – schedule for Phase II subject to change order

**Ben Williams from SMMA – created change order PR4**

**Superintendent will request that the School Committee vote on that tonight**

**SMMA – has a change order made but not going to sign it until School Committee approved**

**Mr. Ferreira – discussion about \$115,000; not at \$150-160 range**

**SMMA - number discussed last week at meeting**

**Mr. Ferreira –as long as it stays under that number, OK; he will sign; not to exceed \$115 without going to School Committee; door project should not be more than \$125,000**

**Kim Mercer – decide to have a quick meeting on Monday; vote on it then - \$75,000; will meet on June 22nd at 6PM**

**Ms. Beauchaine –Waddington was a 6 ½ month project; she would like to walk through with the contractor.**

### **Public Comment I – Agenda Items**

**Richard Martin (teacher at High School) spoke about insurance open enrollment and asked the School Committee to reconsider a policy on health care for people who work here; there is a two tier compensation: married and single; good teachers leave for better pay and access to health care; East Providence is not competitive; the longer it goes on, the more we lose; please reconsider this unfair policy on health care.**

**Fire Safety Code – Board of Appeal and Review Report – Mr. Feola**

**presented a report detailing the members of the Fire Safety Committee; Meeting Dates with the Fire Safety Code Board of Appeal and Review; Variances Granted: and a list of projects scheduled for completion from June 2, 2015 through September 1, 2019.**

**Student Liaison Report – William Vanner presented information on high school events and activities.**

**Policy Sub-Committee Report – No report**

**Report on Bayside Agreement – Mr. Silva reported that the attorney for Bayside, Mr. Mulhearn, has been in communication with Mr. Chapman, City Solicitor; issues reduced to two major ones: sewer main line across soccer field and the question if it should be built or relocated; Bayside will be responsible for the cost of relocating the sewer main. Reference in report from Planning Board that Ms. Boyle, City Planner, noted that improvements would be taxed as personal property; discussion between Mr. Mulhearn and Mr. Chapman.**

**Mr. Silva's opinion was that the only individual who has right to levy a tax is the Tax Assessor and he had no knowledge if they would; \$1.2 million improvement to be placed on real estate of the city; RI Law – lacrosse field affixed to real estate would be part of the real estate. Bayside does not feel it should be taxed; if taxed would cause contract not to go forward. Mr. Mulhearn advised that forms could be sent out for tax relief for five years; Bayside will let the City Solicitor**

**know.**

**Mr. Silva said the contract should be tweaked to address the sewer line; he had no idea when the contract would be done, but would relay any new information to the School Committee; if force main damage to the field when already built; Trust would not cover any damage from the line; Scott VW and McDonalds loss of use would be defended by the Trust.**

**Mr. Monteiro requested that legal check on a three party agreement; whatever they work out has to come before School Committee; did not know about sewer line; should make adjustment now; according to Title 16, this should not be happening.**

**Mr. Cahoon – Bayside willing to take on moving the main; only matter of holding us up is if property will be taxed.**

**Ms. Beauchaine – if not on the agenda tomorrow, City Council and School Committee not copied, is it still ours.**

**Mr. Monteiro – By a 5-0 vote, the Solicitor nullified the vote; going before Planning Board; will not come back to schools; they should have no control.**

**Ms. Beauchaine– if they voted yes and School Committee voted; she is confused about why our votes got negated.**

**Mr. Monteiro – asked City Council to take an action to let agreement proceed as approved; these questions would come up through the process.**

**Ms. Beauchaine – would like City Council to know that Bayside would like nothing to do with that; people pay us to use our facilities, fields,**

**weekly; we are not part of email chain anymore; sit back and let it ride out.**

**Mr. Silva – involved on behalf of the School Committee; this School Committee has adopted usage agreement signed by Bayside; sent to City Council to ratify; he doesn't know why still here, but he was asked to respond to Mr. Cahoon and Mr. Monteiro. Attorney Thomas responded; ended up with a document; issues raised which we are still addressing; the city's concern is that certain things should be done; he attended meetings to bring information to the table about what they knew about this project; have done that; he hopes Bayside should change the agreement regarding the changes the city requested on the lease; Solicitor's office can make changes to the school lease agreement to address issues.**

**Mr. Monteiro - policy is that we review everything; at what point do we consider all usage agreements; do we charge city with Title 16; direct effect on our programs; School Committee has to make a decision about moving forward and who manages; someone has to make some serious considerations on this.**

**Ms. Beauchaine – City Council and School Committee voted; what happened?**

**Mr. Cahoon – Bayside has a signed agreement and has legal counsel that need to work with them to see it carried out; we can scream and yell; worried about city getting in the way until cleared, they will not put it in.**

**Mr. Monteiro– hope this goes through or look at usage agreement or our legal; out of bounds; let us do what we are responsible for; his concern is that Bayside is not going to do it; this is a mutually beneficial agreement and if this goes away, there is nobody coming behind it.**

**Ms. Beauchaine asked if a joint meeting could be arranged as this needs to move forward.**

**Mr. Ferreira – they said 90 days to put it in; how far are we willing to go with this; if legal issue, what is their window to keep working with us; we are already three weeks beyond deadline; sewer line not moving; do not do a project like this unless cross t's and dot the l's for \$1.5 million.**

**Technology Update – Kelly Ahrens, Chief Information Officer, presented a year end analysis of the technology program which included information on what was learned in the 2014-15 year about technology; Teacher Survey Questions and Individual Requests; Year by Year Work Ticket History; Budget Expenditures; Outstanding Issues. Discussion followed. Ms. Beauchaine requested that the topic of Lexia and Brain Pop be discussed further at another meeting.**

**Superintendent's Report**

**Pool Construction Report – Mr. Tsonos requested this item be placed on the agenda to initiate discussion; if we attempt to reopen, we need an engineering assessment of what it will cost; assessment would be approximately \$40,000; first step would be to discuss opening the pool. Mr. Cahoon read the two year assessment; \$4.5 million to get up and running; moratorium on construction and we have life safety projects; is this something which can be referred to Facilities Subcommittee to discuss how to take another look at it; even if we do a study and even if cost is \$1 million, we cannot spend it. After discussion, a motion was made by Mr. Cahoon to defer the matter to Facilities Sub Committee for next steps, seconded by Ms. Beauchaine. Vote 5-0.**

**Elementary Grading Update – Julie Motta explained that Dawn August and 17 teachers met in January to look at the report card situation, which is now in final draft form; aligned with what is being taught; edits will be done by coaches over summer and should be approved in August.**

**Personnel Report on Resignation/Leaves of Absence/Retirement:**

**RETIREMENT**

**Patricia Almquist-22 years- Guidance Department  
Head-EPHS-Effective 06/29/2015**

**Deborah Andrade-17 years-Secretary- Martin Middle -Effective June**

**28, 2015**

**Roscoe Higgins-24 years-Maintenance Mechanic-District-Effective  
December 28, 2015**

### **LEAVE OF ABSENCE**

**Lori Dunn –Year 1-Reading Specialist-MMS-Effective 2015/2016  
school year**

**Joan Henderson-Year 1- Secretary-Silver Spring-Effective 2015/2016  
school year**

**Frederick Lanz-Year 2-Math Teacher-RMS-Effective 2015/2016 school  
year**

### **RESIGNATION**

**Richard Silva-National Honor Society-Effective 06/24/2015**

**Amy Fish-Technical Assistant-CTC-Effective 06/23/2015**

**Jennifer Howard-Elementary Teacher-LOA-Effective 06/15/2015**

**Finance Report – Linda Dykeman, Deputy Finance Director, reported  
Revenue of \$43,695.00 and Expenditures of \$43,014,104.00 for the  
period ending May 31, 2015 (Year to Date for 2014-15 Budget).**

**RTI/School Improvement Plans – Dawn August, Curriculum  
Coordinator, provided a copy of a report on the RTI Process:  
Elementary, dated October 8, 2013; discussion regarding highlights  
of the report: Process, Team Membership, Data, and Protocols. Mr.  
Cahoon would like an opportunity to read it first;**

**Ms. Beauchaine would like to see how School Improvement Teams**

**are doing; how many students, etc.**

**Julie Motta – there is a template where schools allowed to select goals, pick goals aligned to their school; bench marks for goals; all teams working on finalizing and need to submit to Julie Motta; modifying template. Ms. Beauchaine – would be good opportunity for parents to review the data (need to see presentation like the one at Orlo)**

### **Action Items**

**Change in Carpenter Position to HVAC Position – Motion by Mr. Cahoon to approve, seconded by Mr. Monteiro. Vote 5-0.**

**Existing Open Maintenance B position - Change to C1 Position - – Motion by Mr. Cahoon to approve, seconded by Mr. Monteiro. Vote 5-0.**

**Awarding of Bid – Unit Ventilators at High School and Curbing at Riverside Middle School**

**Mr. Reynolds requested that we pass on these two items at this time. Motion to table by Mr. Monteiro, seconded by Mr. Ferreira. Vote 5-0.**

**Mr. Cahoon asked if we are planning to get more bids. Mr. Ferreira – for curbing at Riverside Middle School, will walk through Riverside Middle School, Martin Middle School and Silver Spring and tie all 3**

**projects together to do this summer.**

**Johnson Controls Energy Management Services – Motion by Mr. Cahoon not to renew contract, seconded by Mr. Ferreira. Vote 5-0. (Discussed at Facilities Sub Committee Meeting).**

**Budget Surplus - Linda Dykeman, Deputy Finance Director, reported on the 2014 Fund Balance Surplus which the Superintendent analyzed and recommended the following:**

**&#61607; \$2.9 million surplus**

**&#61607; OPEB \$800,000**

**&#61607; Increase COLA to 2.5% district-wide Contractual increase is 1.7%**

**&#61607; Propose that the district pick up 15% share for one year only, district wide; this includes retirees;**

**&#61607; Capital improvement \$944,994 which leaves \$662,000 in surplus for emergency and more capital issues as they come up.**

**Mr. Cahoon – Finance Report at 60% this month; with a life safety reimbursement, we should have another surplus at the end of the year; commented that the compensation issue has dogged the city for a long time; we should crank dial where we feel safe.**

**Motion by Mr. Cahoon to go with 2.5% plan as detailed by Mrs. Dykeman, seconded by Mr. Monteiro.**

**Further discussion about health insurance. Vote 5-0 to approve.**

**Food Service Management Company Agreement Renewal - Linda Dykeman stated this is the first year renewal; per RIDE have to create a contract; five year contract, which is renewed annually.**

**Mr. Monteiro– discussion about amount of surplus; Mr. Cahoon asked if we would get a better rate**

**Mrs. Dykeman thought it would be worth it.**

**Mr. Cahoon moved to table pending negotiation of a better rate; seconded by Mr. Monteiro. Vote 5-0.**

**(No RFP at this time per Mrs. Dykeman).**

**Safe Stop Inc. Application – Bus Transportation – Diana Clarkin, Director of Operations, spoke about the opportunity to implement this application at no cost to the district (\$4.99 for the app); could use route data to upload; the app provides parents and caretakers with real time map features that display the location of their child’s bus, estimated arrival times for their bus stops and any alerts or messages; only custodial parent can have access to the bus route for their child. Mr. Monteiro would approve conditionally if Mr. Feola would get student safety opinion; worry about someone hacking into system; check with Police Department for any concerns. If none, he would approve, seconded by Mr. Ferreira. Vote 5-0.**

**Home School Request(s) – Motion by Mr. Monteiro to approve, seconded by Mr. Cahoon. Vote 5-0.**

**Resolution on Gun Free Schools – Mr. Feola, Director of Security, explained that since the last meeting, this bill still in committee; talked with law enforcement; big concern with what a gun can cause in one of our building; concealed weapon can put a building in a complete lock down; staff or student may see it and report seeing a person with a gun in the school, call 911 and officers would run in without knowing the person has a permit; we need to find happy medium; keep guns out of school safe zone; we know not to bring in officers in a heightened awareness (person has to be 21 to carry).**

**Motion by Mr. Cahoon to approve, seconded by Mr. Monteiro. Roll call vote: Ms. Beauchaine, aye; Mr. Cahoon, aye; Mr. Ferreira, nay; Mr. Monteiro, aye; Mr. Tsonos, aye. Vote 4-1.**

**LIDS Team Sports/Nike Agreement – Mr. Monteiro asked if this contract can be nullified because it did not go through the process.**

**Linda Dykeman to see if beneficial program for our school; all in agreement from meetings past that this does not make sense.**

**Mr. Ferreira said he will personally research this; discussed in public session, tabled, in executive session and back out here; he was told 7-9 weeks ago this would go to Mrs. Dykeman to be abolished.**

**Kim Mercer – not in effect, but not in the record that something needs to be done with it.**

**Ms. Beauchaine – we signed a paper with Bayside; this is an agreement; she spoke to Mike at Lids and this can be voided; it is not taking place now; last School Committee never brought it up; she**

brought it up through a rumor about a contract. This is not a contract but a program he was trying to establish to help us out with equipment; we can rip it up and throw it away; process not followed; looks as though it was not known until she brought it up.

Mr. Monteiro – no member knew there was an agreement; Athletic Department working with Nike to find out if it would work; Mr. Duarte was here, yes; five members surprised it happened; the terms are a joke. No vote taken.

Mr. Cahoon - if requirement, get a deal, if not;

Mr. Tsonos – need to tie to the budget; funds need to be available down the road.

#### **Personnel Appointments and Recalls:**

##### **RECALLS 2015/2016 School Year**

**Robert Perry-1/5 Latin Teacher-EPHS**

**Elizabeth Patty-Science Teacher-EPHS**

**Lindsay Ferris-Elementary Teacher –TBD**

**Kristen Johnson -Early Childhood/Pre-K-ELP**

**Motion by Ms. Beauchaine to approve, seconded by Mr. Ferreira.**

**Vote 5-0.**

#### **Requisitions – Bill List**

##### **Warrant #**

**1514 5/14/15 \$ 119,984.46 Previously Approved**

**1515 5/20/15 \$ 12,764.78 Previously Approved**

1516 5/27/15 \$ 719,205.38  
1517 6/5/15 \$ 49,564.51  
1519 6/10/15 \$ 53.00  
1520 6/11/15 \$ 149,750.54  
1522 6/11/15 \$ 2,015,874.12

**Motion to approve by Mr. Cahoon, Seconded by Ms. Beauchaine.  
Vote 5-0.**

**Construction Payments:**

**SMMA Orlo F/A upgrade – Invoice 42588 & 42287 \$3324.10**

**Motion to approve by Mr. Cahoon, seconded by Ms. Beauchaine.  
Vote 5-0.**

**SMMA Egress Door Repair-Invoice #42587 & 42732 \$3775.27**

**Motion to approve by Mr. Cahoon, seconded by Ms. Beauchaine.  
Vote 5-0.**

**SMMA Accessibility Upgrades-Invoice #42589 &42734 \$5404.57**

**Ms. Beauchaine – not complete; with no remaining balance.**

**Discussion about Red Oak if bid or paid; hold someone responsible**

**Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Ms.  
Beauchaine, nay; Mr. Cahoon, aye; Mr. Ferreira, nay; Mr. Monteiro,  
aye; Mr. Tsonos, aye. Vote 3-2 to approve.**

**E.W. Burman Door Replacement-Invoice #3 \$255,004.70**

**Motion by Mr. Cahoon to approve, seconded by Mr. Ferreira. Vote 5-0.**

**\*Amend motion to state that the balance (\$79,605.45) does not get paid until punch lists and doors painting completed.**

**E. W. Burman Orlo School Fire Alarm-Invoice #4 \$39,040.25**

**Motion by Mr. Cahoon to approve, seconded by Mr. Ferreira.**

**Balance \$31,148.90 to be retained until weather stripping complete and after final walk through and finalize punch lists. Some issues still not addressed; until we check all punch list items, will hold the balance; motion by Mr. Cahoon to amend motion to include stipulation noted; Vote 5-0.**

**Strategic Building Solutions Orlo F/A and District Doors-Invoice #13838 \$3,453.00 Completes the Contract. Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 4-1 to approve. Mr. Ferreira voted nay.**

**Strategic Building Solutions Fire Department Assessment-Invoice #13697 & 13840 \$4,123.00**

**Mr. Cahoon had issue with it; are we done or not? Linda Dykeman – waiting for further information.**

**Motion to defer by Mr. Cahoon, seconded by Mr. Monteiro. Vote 5-0.**

**Duarte Corporation RMS Ramp and Sidewalk Invoice #3 \$25,367.45**

**(Balance \$3,767.45) Linda Dykeman – just the grass left to do.**

**Motion to approve by Mr. Cahoon, seconded by Mr. Monteiro. Vote 5-0.**

**Farrar and Associates Life Safety Project – Invoice #31688- Final Bill \$ 850.00**

**Motion by Ms. Beauchaine to approve, seconded by Mr. Ferreira. Vote 5-0.**

**Mr. Tsonos requested that Linda Dykeman obtain clarification on the Red Oak Company project; would like them to come to the next meeting.**

**Middle School Honors Program – Mr. Monteiro – School Committee voted to put committee together to look at large learning curve for incoming Freshman who want to go into AP classes; families leave public school because it is so standardized; proposal before School Committee for 8th grade ELA Honors Program (Dr. Guerra and Mr. DeVall involved) which will use existing curriculum; no new curriculum; build off what is there; more rigorous demands on students; model after AP/Honors demands of their students; read criteria coming in students; sample of letter which will go home to parents; plan to grow it down; RTI model says “all students should make adequate growth and 80%....**

**Middle School delivers one program 80% success rate not offering much variation;**

**Motion by Mr. Cahoon to approve, seconded by Mr. Monteiro. Vote 5-0.**

**Amended Policies for First Passage:**

**IV.D.1. Placement, Promotion, Retention and Grading – Ms. Beauchaine explained that the intent at this time is to eliminate general requirement #3 under Promotion Middle School on page 1; word of missing on page 1; #6 on page 2 general requirements and under grad requirement - Mr. Monteiro would rather waiver other requirement for this year; huge learning opportunity for those students.**

**Ms. Beauchaine – fine to leave it in for now; at this time only put in language \*waiver for 15-16 school year.**

**Mr. Tsonos – Principal Sheehan put a committee together to look at PBGR requirements.**

**Mr. Monteiro– did not like language “goal of retention etc... he did not agree with that; insulting to educators in the classroom “if they need retention” because of their education.**

**Motion by Mr. Cahoon to approve policy changes presented by Ms. Beauchaine and Mr. Monteiro, seconded by Mr. Monteiro. Vote 5-0.**

**Amended Policy for Second Passage: Dual Enrollment Policy – Motion by Mr. Cahoon to approve, seconded by Ms. Beauchaine. Vote 5-0.**

## **Old Business - None**

## **New Business**

**International Baccalaureate Program - Mr. Cahoon would like the district to take a look at this; proposed that the Superintendent take a look at and assess to see if we think this is something we can implement (IBO.org) provides curriculum, professional development; requested that the Superintendent and staff take a look at it to see if it is something we can put in place; he would like to be a part of it.**

## **Public Comment II – Non Agenda Items**

### **Announcements**

**Izilda Teves – Orlo – May 29th PBIS End of the Year Celebration.**

**Mary Teixeira – asked the School Committee to think about space in the buildings; enrollment up; one room used for reading, OT, speech, sensory; at breaking point; wanted to put this out as a serious issue; reorganize or open a building. Second issue is substitute teachers – try to get some in the district; if teacher takes five kids from a class not getting instructed by a teacher; disruption to classroom; happening more frequently; students sit on a rug with a clipboard; lot comes back to salary; health insurance and fairness issue; look at how many times it happened; get people who want to come in to the district.**

**Mr. Monteiro– if time to have Superintendent look at that data; when teachers are not in classroom, their students should be taken care of; School Committee should look at taking some action next school year.**

**Mr. Ferreira– people come to mike and keep talking about it; \$600,000; what would it take to use \$150,000 to solve this issue; please come back with some numbers; we say we want to support people; classrooms maxed out at 25; what have we tried and if not working we should fix it; we should be looking at studies as a School Committee at next three meetings; why wait until September; we need to support teachers.**

**Mr. Tsonos asked how much it would cost to fix the problem.**

**Mr. Ferreira - if it occurs every day, that's how we choose to run our Schools; School Committee needs to see what the facts are.**

**Mr. Monteiro – can move forward with higher level of confidence than before regarding the budget.**

**Ms. Beauchaine – some systems have subs who can work every day; need to find other ways to get substitute teachers in; offer more money.**

**Superintendent reminded 2 ½% throughout the district;**

**Ms. Beauchaine – if there, use it.**

**Ms. Beauchaine – went on a field trip with Middle School students;**

**kids were unbelievable; polite, teachers above and beyond; thanks for nurse on board; amazing experience she would recommend for next year.**

**Mr. Cahoon amended his motion regarding curfew; correct it to reflect a reasonable time to encompass executive session, no later than one hour, seconded by Mr. Monteiro. Vote 5-0.**

**Motion by Mr. Cahoon that the Committee convene in Executive Session for purposes of discussing:**

**Personnel – R.I. Gen. Laws §42-46-5(a) (1); Collective Bargaining R.I. Gen. Laws §42-46-5(a) (2); Litigation//Pending Litigation-R.I. Gen. Laws §42-46-5(a) (2), seconded by Mr. Monteiro. Vote 5-0.**

**School Committee returned to Public Session**

**Report Executive Session Votes – One vote 5-0 to approve a personnel action.**

**Motion by Mr. Cahoon to seal the minutes of the executive session, seconded by Mr. Monteiro. Vote 5-0**

**Motion by Mr. Cahoon to adjourn at 11:22PM, seconded by Mr. Ferreira. Vote 5-0.**

**Respectfully submitted,**

**Patricia A. Iannelli, Administrative Assistant**

**Nathan Cahoon, Clerk of the Committee**