

## **Buttonwoods Fire District**

### Minutes of the Supervisors' Meeting

**June 11, 2012**

Location: Casino Building 23 8<sup>th</sup> Ave., Warwick, RI 02886

The meeting was called to order at 6 pm.

Present: Dave Tremblay, Kathy Baer, Joe Jolls, David Curry

#### **Discussion:**

BFD Budget and Expenditures: Dave Curry presented the latest budget update with expenditures for last month and proposed budget for 2012-2013. Discussion followed to clarify several line item expenditures in the current budget, allocations to reserves, and the group finalized figures to present in the new budget, including the pending repairs and improvements that would be difficult to complete without a tax increase.

Casino bathroom renovations: Supervisors discussed status of bathroom renovations. The project is nearly complete. New beadboard drywall has been installed in the walls and ceiling. The ceilings and walls have been painted, and new sinks were installed. Kathy Baer presented the quotes from two contractors for the replacement of the floors, and the supervisors agreed to accept the bid of the contractor who had completed the rest of the renovations thus far. A porcelain floor tile – selected in consultation with members of the Casino Committee - will be laid during the summer, based upon the availability of the contractor and working around the regular Casino activities and private Casino parties to minimize disruption.

Utility of Telephone Landlines: Supervisors discussed areas where savings may be realized in some of the BFD's monthly expenses, including the continued usefulness of telephone landlines in the Casino. Although most residents are presumed to own and regularly carry cell phones, the supervisors agreed that for now landlines should remain in place.

Tennis Court Repair Proposal: Kathy reported that Ken Steincamp provided a more comprehensive quote from a vendor for the repairs to the tennis courts (i.e., installation of new vinyl coated chain link fence and repair of gate). The supervisors agreed to place this expense in the 2012-2013 budget.

Other Ground Maintenance and Improvements: Supervisors discussed the need to repair street lights and paint speed bumps. David Tremblay also expressed concern about the condition of the catch basin pipe at the end of Cooper Avenue. The top half of the pipe needs repair, and likely needs a new lining to be installed. The supervisors will contact a vendor to inspect the pipe and determine next steps.

Security Detail: Joe Jolls has a list of dates for which security detail is needed during summer and fall events. He will share these dates with the other supervisors, who will each select certain dates to be "on call."

#### Upcoming Responsibilities for July meeting:

1. Obtain minutes of the June annual meeting within 30 days.
2. Update the BFD Manual, including exhibits, SOS log in information, resource list of all businesses the BFD hires throughout the year (aka, the list of vendors).
3. Follow up on any matter brought up at annual meeting.
4. Senior supervisor updates and assigns duties, through mutual agreement, to other supervisors.
5. Obtain from the previous senior supervisor a key to the safe in the Chapel containing the archives (e.g. legal documents)

BFD meetings for the remainder of the year are scheduled at 6 pm on:

July 23;  
August 20;  
September 24; and  
November 5.

**The annual meeting is scheduled for June 26 at 7 pm.**

The meeting adjourned at 7:20 PM.

***The following topics are noted as gentle REMINDERS:***

*Neighbors have asked the Supervisors to remind residents about **parking vehicles on BBA property**, day or overnight, particularly streets along the water. There are NO PARKING signs posted, so we ask everyone's co-operation, as it is always nice to have a clear unobstructed view across the bay. It is understandable for residents or their guest to park as necessary for an occasional party or function in these areas.*

*We all enjoy walking in our wonderful neighborhood so **please do not forget to clean up after your pets**, people **DO** notice, and it is your responsibility to clean up after Rover outside of your own yard and dispose of their waste appropriately. **Please do not place dog waste in the trash bins at the tennis courts.***

*Trash Barrels- Be a considerate neighbor, **remove your trash barrels from the road as soon as possible after trash pickup**, and if feasible locate them in a discreet area of your yard.*

**Speed** -*The supervisors have received numerous complaints regarding vehicles driving in excess of the posted speed limits in the neighborhood, especially along Buttonwoods and Promenade Avenues. The speed limit on Buttonwoods Avenue is 25 mph, and changes to 15 mph at the second speed bump. The speed limit on all the other roads within the Buttonwoods community is 15 mph as posted, so **please drive slowly, and remind all the drivers in your household to maintain these speed limits for the safety of all.***

**PLEASE BE A KIND & CONSIDERATE NEIGHBOR!**