

Wastewater Management Commission (WWMC)

Meeting Minutes January 13, 2014

(Approved by WWMC on 3 Feb, 2014)

Meeting time: 5:00 PM

Location: Tiverton Community Center

WWMC members present: Noel Berg (NB), John Christo (JC), Margaret Murphy (MM), Chris Nearpass (CN), Colleen Stanton (CS), & Leroy Kendricks (LK)

Absent members: Peter Andromalos (PA), Jeff Stearns (JS), Michelle Tepfenhart (MT)

WWMS: John Lincourt (JL), Jeanne Spencer (J)

1) **Meeting Minutes:** The minutes of the 6 January 2014 meeting as recorded by the WWMC clerk J was tabled for approval until the next regular WWMC meeting after corrections and updated are made.

2) **Tiverton Wastewater District (TWD)**

- LK stated he spoke with the acting Town Administrator (TA) regarding the town turning over the WWMC assets, stating it seemed reasonable. NB stated an attorney would need a list of all assets to transfer. LK and the TA discussed subcontracting the Wastewater Superintendent, but the acting TA didn't like the idea of being the caretaker of the wastewater position when Town would not hold the position anymore. LK stated it was cleaner to be a separate entity.
- LK stated Plan B was to look into a benefit plan that would either maintain or improve JL's benefit package. Stating Portsmouth Fire District uses RI Trust's Local Benefit package. MM reminded the WWMC that they will be setting president for all employees. JL stated his concerns and will look into if he is vested. LK to continue to look into RI Trust's Health Benefits.
- LK stated the TWD would be applying for Community Development Block Grants (CDBG) on their own, not through the town. CS and JL to define the final project for the town use of CDBG funding. JC to assist but can't fully commit. JC mentioned the paving curb to curb owed to the Department of Public Works (DPW) as part of the project. LK mentioned seeing if hooking up customers meets CDBG criteria.
- Discussions were had in regards to TWD structure, facilities and costs. LK to meet with the North Tiverton Fire District regarding Billings and Collections. J to send LK and MM copies of the current sewer billing and assessment invoices.
- Further discussions were had in regards to employee costs, expectations of a part-time General Manager, various equipment and remote access needed.

3) **Financial:**

- General - *Tabled*

4) **General Administration:**

- *Tabled*

5) A motion to adjourn was unanimously approved as motioned by CN and 2nd by CS @ 6:50 pm. The next regular WWMC meeting date Tuesday, 21 January 2014, 5:00 PM at Tiverton Community Center.

6) **Action Items:**

- WWMC to look into additional resources for support and services.
- JL to set up a meeting with the Town Treasurer, MM, J, and LK.
- LK to contact the Director of RIDEM to properly thank her for her Letter to the Editor.
- JL is to supply Church Community Housing with listing of property owner names and addresses, so they can determine eligibility for Grant funding.
- JS to put together the Annual Report for the TC.
- LK to talk to the TC President and the WWMC Liaison regarding the PPG Funding.
- JL to discuss the PPG Funding Application with the Acting Town Administrator (TA).
- LK to put proposal together to request permission to purchase the camera.
- The WWMC to review the Town Ordinance Article II through VII referencing Public Sewers and Betterments.
- The WWMC continue to review and update the Draft Wastewater District Charter referencing the Shannock Charter.
- LK to contact Senator Felag and State Representative Edwards to set up an appointment to discuss the project tentative Bill they will introduce.
- LK to look into insurance.
- JL to look into his current benefit package and whether or not he is vested.

Submitted by:

Jeanne Spencer, WWMC Clerk