

# Wastewater Management Commission (WWMC)

## Meeting Minutes November 18, 2013

(Approved by WWMC on December 3, 2013)

**Meeting time:** 5:00 PM

**Location:** Tiverton Community Center

**WWMC members present:** Peter Andromalos (PA), Noel Berg (NB), John Christo (JC), Margaret Murphy (MM), Chris Nearpass (CN), Colleen Stanton (CS), Jeff Stearns (JS) & Leroy Kendricks (LK)

**Absent members:** Michelle Tepfenhart (MT)

**WWMS:** John Lincourt (JL), Jeanne Spencer (J)

**Guests:** Steve Levy (SL), ASRWWA Director  
Mark Abrahams, The Abrahams Group  
Matt Abrahams, The Abrahams Group  
Thomas Parece (TP), AECOM

- 1) **Meeting Minutes:** The minutes of the 4 November 2013 meeting as recorded by the WWMC clerk J was unanimously approved as motioned by NB and 2<sup>nd</sup> by CS after minor corrections; CN abstained.
- 2) **Facilities Plan Update (FPU):**
  - JL stated Statewide Planning requested a better map, legible down to street name. JL to send a large map of the Sewer Needs by Area.
  - TP stated the draft responses to RIDEM's 3-page Review Letter have been tweaked and finalized. AECOM is in the process of updating the FPU.
  - JL sent the City of Fall River a request for their response to RIDEM's Item 11 regarding their capability to accept and handle future flows.
  - Utility District – ASRWWA – A review of the necessary steps in forming a Sewer District. SL presented an Agenda for the “Kick-off” Meeting going through each item from Introduction, Goals of the Sewer District, Rural Development Eligibility Criteria, RD Application, Geographical Boundaries, Governance, Organizational Structure and Taxation.
  - SL, LK, JL and TP to meet in Warwick on Tuesday, December 3<sup>rd</sup> with the Rural Development Coordinator at USDA to review eligibility and guidelines.
  - The next regular WWMC meeting scheduled for Monday, December 2<sup>nd</sup> will be postponed until Tuesday, December 3<sup>rd</sup>. A strategic meeting to continue review of the steps in forming a Sewer District and how the WWMC envisions the setup.
- 3) **Sewer Ordinance Update:**
  - JL to follow up with the TA and Town Solicitor (TS).

4) **Financial:**

- General - *Tabled*

5) **General Administration:**

- Discuss Fall River Proposal - *Tabled*
- Customer Discuss Improper Billing – *Tabled*
- Update on used sewer camera possible purchase – *Tabled* – (JL added information regarding the camera in the Dropbox.)

6) A motion to adjourn was unanimously approved as motioned by CS and 2<sup>nd</sup> by CN @ 7:11 pm. The next regular WWMC meeting date Tuesday, 03 December 2013, 5:00 PM at Tiverton Community Center.

**Action Items:**

- LK to request, from ASRWWA Director, two or three examples of Charter from other districts.
- WWMC to look into additional resources for support and services.
- JL to set up a meeting with the Town Treasurer, MM, J, and LK.
- LK to contact the Director of RIDEM to properly thank her for her Letter to the Editor.
- JL is to supply Church Community Housing with listing of property owner names and addresses, so they can determine eligibility for Grant funding.
- JS to put together the Annual Report for the TC.
- JL to follow up with CN regarding a Hydro Pulse Mixer PHI-300 from PHI Pulsed Hydraulic, Inc. to see if it is worth purchasing.
- JL to schedule a cleaning with Love Sanitation for the Mill Street Pump Station.
- JL to follow up with the TA and TS regarding the Sewer Ordinance Updates.

Submitted by:

Jeanne Spencer, WWMC Clerk