

Wastewater Management Commission (WWMC)

Meeting Minutes October 21, 2013

(Approved by WWMC on November 4, 2013)

Meeting time: 5:00 PM

Location: Tiverton Community Center

WWMC members present: Noel Berg (NB), John Christo (JC), Chris Nearpass (CN), Jeff Stearns (JS) & Leroy Kendricks (LK)

Absent members: Peter Andromalos (PA), Margaret Murphy (MM), Colleen Stanton (CS), Michelle Tepfenhart (MT)

WWMS: John Lincourt (JL), Jeanne Spencer (J)

- 1) **Meeting Minutes:** The minutes of the 7 October 2013 meeting as recorded by the WWMC clerk J was unanimously approved as motioned by NB and 2nd by CN.
- 2) **Facilities Plan Update (FPU):**
 - JL handed out a three (3) page document from the Rhode Island Department of Environmental Management (RIDEM) regarding their Review of the Town's Wastewater Facilities Plan Update (DEM file #13-A) Tiverton, RI. JL pointed out a few of RIDEM's issues with the FPU that need to be addressed.
 - i) **Item 11, Page 2:** Although future flows will not exceed the IMA's allotment for Tiverton of 2.0 MGD, please provide a letter from the City of Fall River acknowledging the recommendations in this FPU and clearly stating that the City currently has the capability to accept, transport and treat the future flows presented in the FPU.
 - (1) WWMC's recommendation is to request a letter from the City of Fall River stating their capability to handle and treat the added use.
 - ii) **Item 14, Page 2:** On page 133, it states that the Public Hearing was held on June 17, 2013. Should any substantive comments come from the Intergovernmental Review process (or from any other person, agency or organization) that necessitate substantial revisions to the FPU's recommendations, than another Public Hearing will be required.
 - JL presented the WWMC with their first Intergovernmental Review Letter from the Rhode Island Department of Transportation (DOT) and are awaiting letters from several other agencies. NB suggested sending a letter stating that after two (2) weeks we will assume they have no comments. Also adding, we will most likely receive the most comments from the RI Coastal Resources Management Council (CRMC) due to their concerns with more flow into our lines along the shoreline and are afraid of a break or exposure.
 - JL sent a copy of RIDEM's letter with comments to AECOM requesting their comments.

- JL stated the Town Administrator (TA) signed the Contract with Atlantic States Rural Water & Wastewater Association's (ASRWAA) Executive Director, Steven Levy (SL). The Contract is to work with the Town Council (TC) and WWMC in the establishment of a sewer district which requires enabling legislation through the Rhode Island General Assembly. ASRWAA proposes to develop and draft such legislation. The WWMC shall compensate ASRWAA in an amount not to exceed a fee of \$12,000, at an hourly billable rate of \$135.00 provided on a monthly basis.
- JL stated he put together a schedule of tasks per the contract. Noting, the last date is not a regular WWMC scheduled meeting date. CN stated the need to push dates up. LK stated the need to get the project rolling, adding we will discuss dates & scheduling with SL at the next WWMC meeting.

3) **Sewer Ordinance Update:**

- JL to follow up with the TA and Town Solicitor (TS).

4) **Financial:**

- Tabled

5) **Monthly Operations Report (MOR):**

- JL presented his MOR and pump station review. CN questioned the relays. JL stated they were running okay, but wants to get an engineer or electrician to look at them.
- Schooner Drive Pump Station: CN questions Schooner Drive 3 Gen Alarm lights, JL stated the lights are on but have determined no alarm. There is a problem or failure in the Boydco Alarm/Circuit board. Bodyco does do instrumentation; the installation of an Ericson board would be done by Boydco. LK suggested having a Generator Company fix the issue.
- JL stated weed control is now an every visit task just to keep up, and has to borrow a weed wacker from the Department of Public Works (DPW).
- Hurst Lane Pump Station: JL reported Hurst Lane has no issues other than weed control being a hassle. The aging controls and backboard should be replaced but is currently working okay. LK questioned if a flow meter was needed. CN stated a flow meter is good for checking the pumps efficiency.
- LK requested CN to go and checkout pump stations. CN to report back to WWMC. JL reported Hurst Lane's meter just started from zero (0) again. LK requested JL to supply run time hour reporting manually, until the excel spread sheet is up and running.
- Industrial Way Pump Station: JL reported the High Temperature & Seal failure in which Boydco believes to be an issue with Intrinsic Relays. CN stated it is probably the relays needing to be changed out.
- CN questioned how a flow meter/Doppler meter that never worked was ever accepted. LK stated he wasn't sure if it's worth the cost to replace, stating a mag meter works better. JL stated he didn't think a flow meter is needed at this pump station or Schooner Drive; LK agreed. Mass meters would be needed at Mill Street, Hurst Lane, and Foote Street because they discharge into the city.
- JL to stop flow meter reporting in both Industrial Way and Schooner Drive Pump Stations.

- Mill Street Pump Station: JL stated Mill Steet has been cooking with as since the last high water alarm on September 9th. JL stated he called Mission Communications for technical assistance. It was found that the expansion board was wired incorrectly by Boydco. The resistors required on the main board were wired to the expansion board. JL corrected the issue and hasn't had further issues with false alarms.
- Grease buildup is getting bad and more frequent cleanouts should be considered (3-4 times per year).
- A discussion various equipment to break up the grease was discussed, JL to follow up with CN regarding a Hydro Pulse Mixer PHI-300 from PHI Pulsed Hydraulic, Inc. to see if it is worth purchasing. JL to schedule a cleaning with Love Sanitation.

6) **General Administration:**

- JL stated the Annual Report is due to the TC in January. JL to see what the requirements are. JC suggested going through the Minutes and highlights. JS volunteered to do the reporting.
- Per Tele-Conference with Church Community, NB stated JL is to supply them with a listing of property owner names and addresses in order for them to determine if they fit in the low income group. They will determine the percentage of residents who are eligible for grants. This will help determine next year's funding for the next design phase (Shove St. – Canonicus up Hooper).
- JL requested to discuss the Fall River Proposal at the next meeting and believes it to be a high priority.
- JL mentioned an article posted in the Sakonnet Times stating it was an excellent rebuttal to a home owner's article. The Letter to the Editor entitled "DEM didn't order residents to replace cesspools" by Janet Coit, Director, RI Department of Environmental Management, was in response to an editorial entitled "Bay Street – insult to injury" dated September 27th.
 - i) RIDEM Director Janet Coit states the editorial from September 27th "... is filled with inaccuracies and misinformation and, thus does a disservice to both Tiverton residents and the Department of Environmental Management (DEM). I would like to set the record straight."

JL stated how the letter was very well written and how it hit several key issues, adding we owe her a great deal of thanks. LK will contact the Director of RIDEM to properly thank her for her Letter to the Editor.

- 7) A motion to adjourn was unanimously approved as motioned by CN and 2nd by NB @ 6:00 pm. The next regular WWMC meeting date November 4, 2013, 5:00 PM at Tiverton Community Center.

Action Items:

- LK to request, from ASRWVA Director, two or three examples of Charter from other districts.
- WWMC to look into additional resources for support and services.
- J to look into Bookkeeper Certification and QuickBooks training courses and find out costs associated.

- JL to set up a meeting with the Town Treasurer, MM, J, and LK.
- LK to contact the Director of RIDEM to properly thank her for her Letter to the Editor.
- JL is to supply Church Community Housing with listing of property owner names and addresses, so they can determine eligibility for Grant funding.
- JS to put together the Annual Report for the TC.
- JL to follow up with CN regarding a Hydro Pulse Mixer PHI-300 from PHI Pulsed Hydraulic, Inc. to see if it is worth purchasing.
- JL to schedule a cleaning with Love Sanitation for the Mill Street Pump Station.
- JL to request a letter from the City of Fall River stating their capability to handle and treat the added use. To answer Item 11, Page 2 of RIDEMs FPU Review Letter.
- JL to send a letter to the various Intergovernmental Review agencies stating that after two (2) weeks we will assume they have no comments.
- JL to follow up with the TA and TS regarding the Sewer Ordinance Updates.

Submitted by:

Jeanne Spencer, WWMC Clerk