

Wastewater Management Commission (WWMC)

Meeting Minutes June 17, 2013

(Approved by WWMC on July 15, 2013)

Meeting time: 5:00 PM

Location: Tiverton Community Center

WWMC members present: John Christo (JC), Chris Nearpass (CN), Colleen Stanton (CS), Jeff Stearns (JS), Michelle Tepfenhart (MT) & Leroy Kendricks (LK)

WWMS: John Lincourt (JL)

AECOM Thomas Parece

Meeting Minutes: The minutes of the 3 June 2013 meeting as recorded by the WWM Clerk was approved as motioned by CS and 2nd by CN passed unanimously by JC, CN, CS, MT, and LK. JS arrived late.

- 1) Community Septic System Loans Program (CSSLP) – JL presented a loan application to the WWMC for review. Applicant was not present. It was agreed by all members to address this application at the next meeting with the loan applicant present. JL will invite the loan applicant.
- 2) A welcome was extended to the new WWMC members Michelle Tepfenhart (MT) and Peter Andromalos (PA)
- 3) LK presented various categories which the WWMC should address. These categories include the following: Sewer District, Collections, Public Outreach, Operation/maintenance, Fees & Usage charges, Regulatory Issues and On-site Inspections/ wavers.
- 4) Facilities Plan Update (FPU): To be discussed at open meeting at 7PM at high School
- 5) **General Administration:** Meeting was shorten due to upcoming open meeting at the High School.
- 6) The next regular WWMC meeting date is scheduled for **15 July 2013, 5:00 PM** at Tiverton Community Center.
- 7) **Action Items:**
 - AECOM to look into issue regarding neighborhood off Fish Road.
 - LK to request, from ASRWWA Director, two or three examples of Charter from other districts.
 - JL and NB to look into and possibly update the wording in the Sewer Ordinance.

- WWMC to look into additional resources for support and services.
- JL to submit a letter to RIDEM stating the fact that we are looking into sewers along the waterfront and specifically Riverside Drive area after the initial base of the Facilities Plan.
- J to look into Bookkeeper Certification and QuickBooks training courses and find out costs associated.
- JL to call Commercial wastewater customer regarding their delinquent bill and email info to CS.
- JL to invite loan applicant to July meeting

Submitted by:

John Christo Secretary, WWMC