

# Town of Tiverton

## Recreation and Beach Commission

346 Judson Street, Tiverton, Rhode Island, 02878

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### MEETING MINUTES

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ORGANIZATION: RECREATION AND BEACH COMMISSION

DATE AND TIME: TUESDAY, MAY 20, 2014 @ 7:00PM

LOCATION: TIVERTON COMMUNITY CENTER

346 JUDSON STREET

TIVERTON, RI 02878

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Chairman Gary Rose called the regular meeting of the Recreation and Beach Commission to order at 7:13P.M. Other members present: Deborah Ebbitt, Susan Zmich, Kristen Plourde and Susan Gill. Members absent were Chris Roemlin and John Cordeiro. Keith Cory, newly hired Recreation Coordinator and Mary Ann Stepanian from Lifespan were also present.

#### **Item #1 AED defibrillator**

Mary Ann Stepanian from Lifespan delivered the newly purchased AED defibrillator to be installed at the Town Farm facility. It will be housed temporarily in the baseball concession stand, with plans to have a weatherproofed, outside housing unit installed for easier access. Barrington Fire Department fireman, David Paul will train personnel. It was discussed that 1 member from each group that uses Town Farm facilities should receive training (Baseball, Softball, Soccer).

#### **Item #2 Treasurer's Report**

J. Cordeiro was absent, no report was given.

#### **Item #3 Approval of minutes**

April 2014 minutes were reviewed. G. Rose made a motion to approve the minutes. Seconded by S. Zmich. The motion passed; G. Rose, D. Ebbitt, S. Zmich, K. Plourde voted in favor, S. Gill abstained.

**Item #4 Recreation Coordinator Report**

Keith Cory was introduced by G. Rose as the newly hired Coordinator. He will be signing his contract tomorrow and begin work immediately thereafter.

**Item #5 Old Business- Gazebo**

G. Rose noted the gazebo has been delivered but needs assembling prior to installing. DPW will not be able to do this until the end of June due to other obligations.

**Item #6 New Business- Summer Programs**

Beach Fees- G. Rose stated they will remain at 2014 prices until July 1<sup>st</sup>. June 23, 2014 the Town Council will be setting all new Town fees; this will include beach daily and season pass fees for non residents. camper/RV fees at Fogland and field use fees for non residents. Beach passes for nonresidents will be available at the gates. D. Ebbitt stated she will have signs posted at beaches with current fees for beach personnel prior to Memorial weekend opening.

Summer personnel hiring- G. Rose stated it is hoped last year's employees for beach gates and lifeguards will be returning. 8 applications were received; personnel to cover memorial weekend will be hired immediately, police background checks will then be done due to lack of time to process beforehand. As long as they pass the screening they will be retained for the summer; 2 gate personnel, 2 lifeguards and 2 additional beach personnel to monitor the beaches and assist at the gate. Additional staff will be hired once school is out to staff 7 days/week (beginning June 23<sup>rd</sup>). Gate staff will cover 9am-3pm and lifeguards will cover 9am-4pm at Grinnell's and Fogland beaches. It was recommended by D. Ebbitt that the beach cleaner be paid \$8.50/hour, gatekeepers be paid \$9/hour and lifeguards be paid \$14/hour.

K. Cory was asked by G. Rose to write a job description for staff positions, his duties will include training, supervising and monitoring beach staff. Beach cleaner hours and duties described by D. Ebbitt are: 26 hours/week, approximately 90 minutes/day. Duties will be to clean and stock the bathrooms and pick up trash in swim areas.

G. Rose and D. Ebbitt led the discussion of the summer recreation programs. Hiring will be done by the new Coordinator, K. Cory. Interviews will be scheduled as soon as possible.

Red Cross Swim program budget is \$2100-salaries, \$325 supplies- head instructor to be paid \$14/hour, assistant instructor \$9/hour.

No new information regarding Gymnastics program.

**Discussion of other programs led by S. Zmich**

Tennis instructor needed

Field Hockey-1 week sessions, coach is asking for \$300 minimum with \$100 for assistants  
\$500 maximum with \$250 for assistants, (dependent on number of kids signing up)

Lacrosse camp will be 3- 1 week sessions, additional information to follow

Skateboarding camp- 1 week sessions K. Cory recommended changing age of participation to 12-15 year olds and asked if there is another instructor available to oversee or teach that is 18 years or older. His concerns were about younger participant's safety/judgment to try tricks and the need to have 2 adult aged instructors present.

Jewelry camp needs a location; no additional information was given regarding cooking camp.

Preliminary summer program and waiver forms presented by S. Zmich. She stated they follow Federal guidelines. They will be completed and posted on the town website within a couple of weeks. Additionally forms will be printed and distributed to schools and other public venues. Classes will not begin until the week of July 7<sup>th</sup>.

Payment for programs was discussed by G. Rose and D. Ebbitt. It was felt that payments should be by mail only. Summer camp fees would be paid directly to coaches.

G. Rose discussed the Fogland beach pump that serves the restroom facilities. He stated it needs to be primed to get working. The Town Farm bathroom issue is the lead and iron in the well water. He recommended maintenance pours 2 gallons of bleach down the pipes, allows it to rest x 24 hours then flush until water is clear of bleach odor. This should be done once a week as needed.

S. Zmich asked about Town Farm field work. \$3000 of work has been performed according to G. Rose including rolling the fields and grub control. He also discussed the possible closing of the lower field for Fall in order to rehab properly. A substitute field will need to be located. It was suggested that Soccer organizers should be invited to the next meeting to discuss their needs and possible solutions.

S. Gill asked about new beach and recreation facility signage. It has been reported that alcohol, drugs and vandalism are a problem at the Bulgarmarsh site specifically, and new signage might be helpful along with enforcement by Tiverton Police. The Commission is not expected to police the site but to report problems to the Police. Pricing of signage will be done through DPW.

D. Ebbitt is ordering T shirts for summer staff and Henley style shirts for Commission members and the Recreation Coordinator. She will order 20 T shirts at a cost of \$12.50 each, 8 Henley shirts at \$22 each. Please let her know your size preference, she has chosen Navy blue with white lettering.

**Item #7      Next meeting schedule and adjournment**

G. Rose has asked to schedule a working meeting to be held June 3<sup>rd</sup> to complete summer programs schedules and details. Time and place will be posted. The next regular meeting will be held June 17, 2014. A motion was made by G. Rose to adjourn, seconded by D. Ebbitt. The motion passed unanimously. The meeting was adjourned at 10:28 P.M.

Submitted by: *Susan Gill*

Approved: June 17, 2014