

**Tiverton Library Services
Board of Trustees Minutes
Tiverton Public Library
January 13, 2016**

Trustees/Director Attending:

Barbara Donnelly

Lee Hoyer

Colin Robinson

Jennifer Theroux

Ann Grealish Rust, Director

**Guests: Kathy Gallagher and Wenonah Clarke-Smith for the Friends,
and Gayle Lawrence for the Union Library**

Call to order at 7:00 PM

Agenda Items

1. Minutes of Previous Meeting.

**The Minutes of the November 4 Meeting were approved and the
Minutes of the December 9 Meeting were approved after revisions.**

2. Treasurer's Report

**Ann Grealish Rust reviewed the operations budget vs. actual report
for the first 6 months of the fiscal year and the monthly report for
December. Expenses are within budget.**

3. Union Public Library Association

Gayle Lawrence reported on recent purchases and repairs. For the month of February, there will be a Tea for patrons from noon to 4 PM each Tuesday.

4. Friends of the Tiverton Library

Kathy Gallagher reported that the end-of-year membership drive is underway and that the Friends Annual Meeting will be on February 9, 2016. The Friends provided funds for a Staff Appreciation Lunch, and publicity support for the January 1 Penguin Plunge.

5. New Building.

Ann Grealish-Rust reported that several door repairs have been completed, but that the stained door in the Trustees Room remains unsatisfactory. Behan Bros. will be advised that further work is need to make the door match the cherry wood trim of that room. A problem with a slippery surface on the pavers in the parking lot has been noted when there is moisture, and it was suggested that DPW be asked to place a barrel of sand for use as needed.

Lee reported that the Approval Document has been received from the Town Zoning Board of Review for a Special Use permit so that the Library to place a sign at the corner of Roosevelt Ave and Bulgarmarsh Ave. Sandywoods Center for the Arts is planning to submit a petition for its own Special Use Permit to add its name to the sign, and when that is approved the sign will be ordered and

installed. When the sign is in place, the Trustees will notify Sandywoods that all other signs will need to be removed from the library grounds.

6. Foundation.

The Foundation has not met since last reported, but the planning group has announced that the 2016 Library Gala will be on April 30, with "Midnight in Paris" as its theme.

7. Director's Report.

Ann Grealish-Rust provided a detailed Director's report, with comparative data (Library Users, Virtual Users, Computer Users, and Circulation) for December 2014 (Essex) and December 2015 (Tiverton Public Library)--with a striking increase in all parameters. Similarly, near doubling of these measures has been noted for the six-month periods of July-December for 2015 compared to 2014.

Ann reported that the volunteer program is continuing to work well and that there are additional applicants who will be interviewed.

Ann noted that some library patrons have suggested that piano be obtained, through donation, so that musical programs could be enhanced. The Trustees supported the Director's recommendation that a piano not be obtained as there is no room for storage of the piano and it would interfere with activities if left in any of the rooms when not being used.

Ann has contacted Karen Mellor at OLIS to determine if funds are available for establishing a charging station for electric cars, and was told that this is a possibility that will be explored.

The Trustees supported Ann's recommendation that one of the "No Smoking Campus" signs be placed at the entrance from Roosevelt Ave. and the other close to the bench that is east of the main entrance.

Ann has met with the Town Administrator to review the FY 2016-2017 Library Budget that was submitted. He plans to present it, without modifications, to the Town Council and to transmit it to the Budget Committee.

8. New Business

There have been instances of unwanted alarms when the Cleaning Company completes its work and leaves, setting the alarm, while some groups are still meeting in the library. Ann will reemphasize to them the need to not set the alarm in these situations.

9. Old Business

Barbara announced that Kathy Clarendon has agreed to submit an application for appointment as a Trustee, and additional candidates were discussed.

The meeting adjourned at 8:18 PM

**Respectfully submitted,
Lee Hoyer for Ed Roderick**