

**Tiverton Library Services  
Board of Trustees Minutes  
Tiverton Public Library  
June 3, 2015**

**Trustees/Director Attending:**

**Barbara Donnelly, Chair**

**Lee Hoyer**

**Jennifer Theroux**

**Maureen Morrow**

**Colin Robinson**

**Ann Grealish-Rust, Director**

**Guests: Kathy Gallagher, Friends of the Tiverton Library,  
Gayle Lawrence, President of Union Public Library Association**

**Call to order at 7:00 PM**

**Agenda Items**

**1. Approval of Minutes for Previous Meeting.**

**Minutes from May 6, 2015 were reviewed and approved with minor corrections. They will be placed on file.**

**In addition, the minutes for the Executive Sessions from May 6, 2015, May 8, 2015 and May 11th were reviewed and approved with minor corrections to the minutes from May 8 and 11.**

**In correcting the minutes from May 11, 2105 Ann noted that she was not instructed to send the final language to Gary Plunkett regarding the town's comprehensive plan as discussed at a recent executive session. She will do that soon.**

## **2. Treasurer's Report**

**Three Income and Expense reports were reviewed: March, April and May. Ann also gave a detailed review of the general operation actual vs budgeted as well as a draft for FY 2016.**

**The following balances were reported:**

**Bay Coast Account: \$346,429.87**

**Endowment: \$115,673.13**

**Total: \$ 462,103**

## **3. Union Public Library Association.**

**Gayle Lawrence reported that the UPLA's annual meeting will be postponed to September. They are accepting donations for the annual book sale to be held in August. She also reported that the window AC units have been replaced. Finally, it was reported that Union has been functioning very well during the hiatus between the closing of Essex and the opening of the new library holding expanded hours.**

#### **4. Friends of the Tiverton Library (FOTL).**

**Kathy Gallagher reported that Friends volunteers helped move books to the new library. She also reported that the penny fundraiser will come to an end soon and a check will be prepared and sent to the new library at the public grand opening and ribbon cutting. Regarding the grand opening, volunteers plans to provide and serve refreshments.**

**She also reported that the Friends are looking for someone to begin selling books on line.**

#### **5. Fundraising.**

**The net proceeds from the Downton Abbey gala are still not known but are in the amount of about \$16,000. A check will be presented at the public grand opening.**

#### **6. New Building.**

**Lee Hoyer reported that the landscaping finish work is being completed along the border with the Bay Coast Bank. He also reported that Sheila West, recently resigned librarian, donated trees from her Tiverton property to the new library. A few items are still being finalized such as installing bike racks.**

**Lee Hoyer then explained, in detail, the problem identified with the sprinkler system. Essentially, the psi of water coming into the**

building does not match the psi needed for the installed sprinkler system. Behan Brothers and its subcontractor accept responsibility and a remedy is well underway. The remedy involves the placement of a water pump that will be installed in mid June. Meanwhile, the building inspector has revoked the certificate of occupancy for the building beginning at 9 PM June 3rd. Lee Hoyer has filed an appeal with the State Fire Safety Code Board of Appeal and review. They will hear the case Tuesday, June 9th, and render a decision. One pathway, going forward, is to have fire personnel on site until the new pump is installed.

Lee Hoyer also reported that the OLIS audit of the construction project began and is ongoing.

The Trustees discussed how to proceed with the public grand opening as we await a decision from the State. Contingency plans for an all-outdoor event were developed.

#### **7. Foundation.**

No report.

#### **8. Director's Report.**

The meeting room policy was reviewed and a few changes were made. Vote taken... (?)

The meeting was adjourned at 8:50 PM

Maureen Morrow, Secretary