

**Tiverton Library Services  
Board of Trustees Minutes  
Town Hall  
February 5, 2014**

**Trustees/Director Attending:**

**Ann Grealish-Rust (Director)**

**Lee Hoyer**

**Colin Robinson**

**Jennifer Theroux**

**Maureen Morrow**

**Absent:**

**Greg Jones**

**Jim Barrett**

**Barbara Donnelly**

**Guests:**

**Gayle Lawrence**

**Kathy Ryan (via Skype)**

**Call to order at 6:05 PM**

**Agenda Items**

**1. Approval of Minutes for Previous Meeting.**

**a. Minutes of January 8, 2014 were reviewed, one minor correction made, approved, and placed on file.**

**2. Treasurer's Report**

**a. Treasurer reports expenses on target with most items.**

**b. Treasurer's report was accepted and placed on file.**

**c. Funds available**

**i. Money Market Checking Account: \$250,266.33**

**ii. Champlin Foundation: \$751,022.73**

**iii. Checking Account: \$48,743.38**

**iv. Total of cash: \$1,050,032.44**

**v. Endowment: \$162,760**

**3. Union Public Library Association Report (Gayle Lawrence)**

**a. An August book sale is planned. Details to follow.**

**b. 501(c)(3) application in progress**

**c. Corrective pruning was done to trees around library**

**d. There will be a change in the insurance carrier and an agency is assisting UPLA with this task.**

**4. Friends of the Tiverton Library (FOTL) (Kathy Ryan)**

**a. Kathy reviewed some of the contents of the recent newsletter, including new officers.**

**b. The Community Book Sale is planned for the end of May, DTBD**

## **5. New Building Committee Report.**

**Lee Hoyer provided a written report including the following main points:**

**Construction progress continues despite the cold weather and snow, although these factors have slowed the progress. Approximately 75% of the footings have been poured, as have 40% of the foundation walls. The overall schedule has not been affected.**

**Briggs Engineering continues to inspect compacted soil, gravel, and concrete and all materials have met specifications.**

**The constructions payments for January, 2014 cost is \$366,512 for a total to date of \$752,024. Payments were made through Town Funds obtained through bond anticipatory borrowing of \$5,675,000.**

**The \$600,000 BayCoast line of credit to the Foundation closed January 22, 2014. There will be no cost for the money until it is borrowed in late 2014 or early 2015.**

**Project meetings with the architect, civil engineer, and Behan's project manager and site superintendent are held every 2 weeks. Regular visits by the architects are generating field reports at the same frequency. A video camera is now active at the site and can be viewed at any time (<https://tivertonlibrary.wirepathdns.com:90>)**

**Username and password: admin**

**The library website is updated monthly with information about the project and there is a link to all construction photos.**

## **6. Foundation**

**The paver project has generated over \$11,000 for the library and will continue until June 2014.**

## **7. Director's Report**

**a. Statistics for January 2014 presented with a written report that includes activities pursued by Ann, the director, and staff.**

## **8. Budget Committee**

**a. No change in the library's original request for funding in the upcoming FY**

**The meeting adjourned at 6:40 PM.**

**Respectfully submitted,**

**Maureen Morrow, Secretary**