

**Tiverton Library Services**

**Board of Trustees Meeting**

**October 2, 2013**

**Trustees/Director Attending:**

**Jim Barrett**

**Barbara Donnelly**

**Lee Hoyer**

**Maureen Morrow**

**Colin Robinson**

**Jennifer Theroux**

**Ann Grealish-Rust, Director**

**Members Absent: Greg Jones**

**Guests:**

**Marsha P, Newport Daily News**

**The meeting was called to order at 7 PM.**

**1. The September minutes were reviewed. A motion was made to accept them with one spelling correction. This was seconded and the minutes were approved.**

**2. Treasurer's report. Jennifer Theroux provided an update on the balances of all accounts, including the endowment and the Champlin Foundation grant, totaling \$1,126,262.06.**

**Ann Grealish Rust presented her monthly reports for operational vs actual budget for this FY and Statement of Income and Expenses for August 2013.**

**3. FY 2015 Budget. Ann Grealish Rust asked the Trustees for guidance in the preparation of the FY 2015 budget given that the year will be split between Essex Library and the new library buildings. Lee Hoyer reported that he had done some calculations regarding fuel costs in the new building and will pass these on to Ann.**

**4. Union Library. Ann Grealish Rust reported that the August Union Book Sale yielded \$4,000. She also reported that Union is continuing to work on obtaining 501 C3 status. Finally, the library's signs, windows and trim will be painted soon.**

**5. Friends of the Tiverton Library (FOTL). Ann reported that the FOTL will soon begin their annual membership drive via mail-in envelopes. Also, to mark the 20th anniversary of the Friends in Tiverton, a proclamation has been requested naming October 20-26th Friends of the Tiverton Library Week. In others activities, the FOTL are: providing refreshments for the upcoming groundbreaking reception, assisting with the pavers fundraising effort, provided a \$75 prize for the staff summer reading program, and co-sponsoring a program, "Women of the King Phillip War" with the Tiverton Historical Society.**

**6. Community Fundraising Activities. Ann provided an update on the paver fundraising project. She reported that the brochure soliciting donations via purchase of a paver will be ready soon. Two pavers were purchased at pardon Gray Day. Also, the quilt raffle yielded \$200.**

**7. New Building Committee.** Lee Hoyer reported on the latest developments:

**Behan Brothers guaranteed maximum price came in under the amount recommended by the Board (\$7, 722,000).**

**Behan Brothers are naming subcontractors. Behan Brothers is working to meet all requirements of the EEOC and the Minority Business Enterprise**

**A building permit was issued.**

**Planning for the site work has started.**

**The Building Committee walked the site on October 2 and have made recommendations regarding marking the perimeter of the site with hay bales to avoid run-off and plan to mark trees to be cut or saved.**

**Barbara Donnelly recommended that photos be taken at the start of the project and at intervals along the way. Lee Hoyer stated that this will be done and that photos will be on the website for citizens to follow the progress.**

**8. The Library Foundation.** A letter of commitment for a bridge loan for \$600,000 has been obtained from Baycoast Bank. This loan must close by January 30, 2014.

**9. Director's Report.** Ann Grealish Rust reported that in the aftermath of the recent septic back-up, the carpets have been cleaned

and the toilet repaired. Also, the rear outdoor lights have been replaced. She also reported that she has applied for a grant via Senator Felag's office for additional help at the library next summer. She reported that October is Information Literacy Month and that the Governor will issue a proclamation. Finally, OLIS has purchased 3500 bins for interlibrary transport which will save on the cost of materials previously used to wrap materials for travel. Ann provided the Trustees with her written monthly activities report.

10. Groundbreaking. Set for October 26th at 11 AM. A short discussion of logistics and agenda ensued.

The meeting was adjourned at 8:50 PM

Respectfully submitted,

Maureen Morrow, Secretary