

**Tiverton Library Services  
Board of Trustees Meeting**

**June 5,2013**

**Trustees/Director Attending:**

**Jim Barrett**

**Maureen Morrow**

**Colin Robinson**

**Jennifer Theroux**

**Ann Grealish-Rust, Director**

**Guests:**

**Dick Bixby, Building Committee**

**1. The May minutes were reviewed. A motion was made to accept them, this was seconded and the minutes were approved.**

**2. New Building. Dick Bixby was present to summarize recent milestones from the preconstruction phase:**

**On May 10, 2013, a RFP was published in the Providence Journal for “construction manager at-risk services” including the requirement for a mandatory site visit. Five firms attended the visit. All firms were required to develop sealed proposals including a not-to-exceed price from which they would bid on subcontractors. Behan Brothers was awarded the job.**

**Behan Brothers drafted a contract which was sent to Andrew Teitz, the Town Solicitor.**

**On June 4, 2013, the Tiverton Planning Board forwarded a “favorable finding” with a checklist for some documentation they require for final approval, including a DEM review of the wetlands at the site and a DOT permit for the routing of services (phone, electric) from Bulgarmarsh Rd.**

**On June 5, 2013, Andrew Teitz said the Behan Brothers contract was in order.**

**Then, Ann Grealish –Rust reported that she had heard from Karen Mellor at OLIS with a request for items that must be complete as part of the construction reimbursement application. These include, DEM report on the wetlands, a breakdown of the architects’ fees, the architects’ list of equipment/furnishings, and how costs were developed. Once complete, she will forward to the State budget office a request for funding. Then, the application can be signed.**

**Dick Bixby asked the Trustees to vote, granting permission for the Tiverton Library Realty to sign a contract with Behan Brothers. A motion was made in the affirmative, seconded and it passed unanimously.**

**3. Treasurer's report. Jennifer Theroux provided an update on the balances of all accounts including the endowment and the Champlin Foundation grant, totaling 1,133,269.26**

**4. Union Library Association. No report.**

**5. Friends of the Tiverton Library (FOTL). No report.**

**6. Community Fundraising Activities. Recent activities of this committee and events that are in the planning phase include: Raffle of two quilts donated to the library (to be combined with a main event), Barefoot Books, a private bookseller, with a % of proceeds donated to the library, and the pavers project that will kick-off after the groundbreaking and naming campaign.**

**7. Director's Report. Ann Grealish- Rust presented her report with an update of upcoming special events at the library, including a June 27th presentation on Crop Circles.**

**8. The meeting adjourned at 8:15.**

**9. Respectfully Submitted,  
Maureen Morrow, Secretary**