

Tiverton Library Services

Board of Trustees Meeting

December 5, 2012

Trustees/Director Attending:

Barbara Donnelly, Chair

James Barrett

Lee Hoyer

Greg Jones

Maureen Morrow, Secretary

Colin Robinson

Jennifer Theroux, Treasurer

Ann Grealish-Rust, Director

Guests: Gayle Lawrence, Union Library

The meeting was called to order at 7:10 PM

1. The minutes of the November, 2012 meeting were approved after changes suggested by Lee Hoyer were made regarding the Building Committee activities of October.

2. The Treasurer's Report: The Year-to-date and Monthly reports were reviewed.

The endowment balance is currently \$160,998.

3. Union Library. No report.

4. Friends of the Tiverton Library (FOTL). Ann reported that the Friends held a fundraiser in November that sold Silpada jewelry. All net proceeds will go the Library building fund. The Friends are planning their annual meeting for January 16, 2013. Also, they held a recent membership drive and have two new board members. Finally, the Friends will have a staff holiday luncheon at Essex library on December 21, 2012.

5. New Building. Lee Hoyer reported that Behan Brothers has signed a contract for the preconstruction work on the new library. The charge of this firm is to insure that costs do not exceed \$7.5 million and, in the short-term, to work with the architects as they prepare construction documents.

In further news, Lee reported that National grid submitted a quote for the initial steps of the electrical distribution system amounting to \$3,700. Barbara Donnelly signed off on this and the work will be billed.

Lee also reported that Union Studios and the Foundation have negotiated the amount of the remaining architect's professional fees, which will be based on a percent of an 8.2 million dollar library construction cost, not the original expected \$8,592,125 cost. This reflects their redesign efforts as the project evolved from the library

envisioned a few years ago to a less costly building.

Lee also reported the news of the Champlin Foundation's award of \$750,000 to the Tiverton Library Foundation for the new library. A press release will be prepared and an announcement will appear on the library homepage.

6. The Foundation. Barbara Donnelly reported that Dan Barry will continue working on the capital campaign through December. She also announced there are three new members on the Foundation Board: Ron Potvin, Leslie Hudson and Stuart Horwitz.

7. Director's Report. In addition to providing her written monthly Director's report, Ann Grealish Rust reported that she has met with the architects from Union Studio to discuss the new library's wiring, network and public address systems. She is also working on a list of all furniture, fixtures, and equipment that will be needed in the new building.

She has recently advertised for "floaters" for the library. She is also looking for a new office assistant.

Ann also reported that the display for Town Hall that will provide information to citizens about the progress of the new library is almost ready. Frequent updates are planned.

8. There was a brief discussion with updates about two upcoming fundraising events: the Penguin Plunge (January 1) and Writer's Block is Not for Amateurs (January 27).

9. New Business. Barbara Donnelly reported that the Town Of Tiverton is moving to a Health Savings Account model of health insurance for covered employees. The TLS needs to decide which plan we will offer. A motion was made and seconded and the board voted to go with Plan #1, a calendar year plan that is also being offered to other town employees.

A motion was made and seconded that TLS reduces the line item amount in the upcoming budget to \$62,000 to reflect the change from FY to CY. This carried unanimously. This new plan will cost about \$3400 more per year for all covered employees (5).

The meeting was adjourned at 8:40 PM

**Respectfully Submitted,
Maureen Morrow, Secretary**