

**Tiverton Library Services
Board of Trustees Meeting
November 7, 2012**

Trustees/Director Attending:

Lee Hoyer

Greg Jones

Maureen Morrow, Secretary

Colin Robinson

Jennifer Theroux, Treasurer

Ann Grealish-Rust, Director

Guests: Gayle Lawrence, Union Library

The meeting was then called to order at 7:05 PM

- 1. The minutes of the October 3, 2012 meeting were approved as written.**
- 2. The Treasurer's Report: The Year-to-date report was reviewed.**
- 3. Union Library. Gayle Lawrence reported that the Union Library Association (ULA) is working toward having a 501c-3 status.**

She also reported ULA is looking into the purchase of a new air

conditioning unit for Union Library.

Of historical interest, the ULA recently found in their safety deposit box an 1860 constitution for the Society that formed the Union Library Association.

4. Friends of the Tiverton Library (FOTL). The Friends met on 10/17/12. At the request of the Friends, the third week in October was proclaimed National Library Week by the Tiverton Town Council.

A staff appreciation lunch will be held at Essex Library on 12/21.

The Friends are planning a book signing event, together with the Tiverton Historical Society, on November 15, 2012 with Frank Grzyb, author of Rhode Island's Civil War Hospital: Life and Death at Portsmouth Grove, 1862-1865. This event will be at the VFW in Tiverton at 7 PM.

5. New Building. Lee Hoyer reported that four firms bid on the job of construction manager for the new library building project. A committee comprised of members of the building committee, the architects, Ann Grealish-Rust and Kathy Ryan chose Behan Brothers of Middletown, RI. This firm also managed the Sandywoods Project. A contract has been drawn up for the preconstruction phase and reviewed by Jim Donnelly (attorney). A contract for 7.5 million, including site work and construction will be drawn up soon. Behan

Brothers fee will be 4% of the cost. Andrew Teitz, the Town Solicitor, will sign off on the portion of the funding from the Town of Tiverton.

Lee Hoyer presented a Memorandum of Understanding that Brett Pelletier will bring to the Town Council

The Department of Public Works has started work on the parking lot (interim use by skate park).

Greg Jones mentioned that one of the two library signs was damaged in Hurricane Sandy (Main Rd).

In other news, the donor known as Anonymous has made the first payment. Also, Viti Auto has made a significant donation to the building fund.

6. The Foundation. A discussion was held re: all fundraising initiatives.

7. Director's Report. Ann Grealish-Rust reported some staff changes: Bonnie resigned. Kasia will assume the role of technology in addition to Young Adult librarian.

Ann reported that the Library web site has been improved. Additionally, the New Library portion of the web site needs to be updated. She looked for guidance on how to proceed with this.

Ann reported that OLIS cited the Essex Library for shortcomings: lack of safe parking, inadequate space, no public meeting space, and lack of full handicapped access. A one year waiver was granted.

8. New Business. Ann is to present the income and expense report to Jim Goncalo this week. The details of this report were discussed at length. The expense for moving will be a one-time request for the upcoming budget cycle.

The meeting was adjourned at 8:40 PM

**Respectfully Submitted,
Maureen Morrow, Secretary**