

**Tiverton Library Services
Board of Trustees Meeting
Minutes
May 2, 2012**

Trustees/Director Present:

Jim Barrett

Barbara Donnelly, Chair

Ann Grealish-Rust

Lee Hoyer

Maureen Morrow, Secretary

Colin Robinson

Jennifer Theroux, Treasurer

Absent: Greg Jones

Guest: Kathy Ryan, President of the Friends of the Tiverton Library

The meeting was called to order at 7:00 PM

- 1. The minutes of the April 12, 2012 meeting were accepted as submitted.**
- 2. Treasurer's Report. The statement of income and expense was presented through April 30, 2012 showing a deficit of \$30, 744.56.**

The building maintenance accounts and health benefits and FICA account for most of the deficit. A motion was made and seconded that as of 7/1/12, all town monies stay within the town account and not be transferred to the bank. Ann Grealish-Rust was directed to request from the Town Council \$33,000 for outstanding obligations.

3. Union Library Association. No report.

4. Friends of the Tiverton Library. Kathy Ryan provided the following in detail:

 A review of the current FOTL newsletter

 An update on the upcoming Walk-a-Thon to be held the same day as the Community Festival. This event already has significant sponsorship.

 Reported that the town treasurer has created a line item to track income from special events for the new library.

 Bob Perrone from Southcoast media will videotape events as they happen to maintain a timeline.

 Books are now being collected and sorted at the Tiverton Senior Center for the Community Festival. Volunteers are needed.

Kathy Ryan raised issue of the two budgets which voters will vote on during the FTR. Budget #2 provides 20 K more to the library and less to the schools than requested by the school committee. She inquired if the Trustees wish to weigh in on these budgets. After a brief discussion, the Trustees decided that they would remain neutral on

the matter.

5. The New Building Committee. Lee Hoyer reported the following:

 The committee has redone its budget secondary to the capital campaign coming in under the targeted amount to date.

 The committee has worked with the architects to refine plans and develop the schematic drawings keeping the revised budget in mind.

 The new building will not meet some of the standards related to LEED certification, although many aspects of the design are “green”.

 The committee is working with Kim Cullen, the library consultant, closely with regard to furnishings technology, etc in the new building.

6. The Foundation. The audit for the Foundation will be conducted Friday, May 4th. Jennifer Theroux was appointed the treasurer of the Foundation, and Barbara Donnelly was appointed Secretary.

7. The Director’s Report. Ann provided the Trustees with a detailed, written account of library activity for April 2012.

8. Old Business.

 The endowment has been deposited in the Baycoast Bank. Jennifer can now access funds as the Treasurer.

 The Personnel Manual has been updated and portions revised by Ann Grealish Rust and the Personnel Committee consisting of Jim Barrett, Jennifer Theroux and Maureen Morrow. The manual was presented to Trustees for approval. A motion was made to approve and this was accepted unanimously.

The meeting was adjourned at 8:30 PM

The next meeting will be June 6, 2012 at 7 PM.