

**Tiverton Library Services  
Board of Trustees Meeting  
January 4, 2012**

**Trustees/Director Present:**

**Jim Barrett**

**Barbara Donnelly, Chair**

**Lee Hoyer**

**Greg Jones**

**Maureen Morrow, Secretary**

**Colin Robinson**

**Jennifer Theroux, Treasurer**

**Ann Grealish-Rust, Director**

**The meeting was called to order at 7 PM**

- 1. The minutes from the board meeting of 12/7/2011 were reviewed and accepted with an addition regarding the budget agenda item.**
- 2. The Treasurer's Report. The statement of Financial Income and Expense and a detailed report on building maintenance were reviewed. Ann Grealish-Rust told the board that the budget for the upcoming fiscal year requests additional funds for building maintenance secondary to the Town not providing some services previously provided. The Endowment Report was also reviewed.**

**Jennifer Theroux and Lee Hoyer will meet to review details of Endowment debits and credits related to the new library.**

**3. Union Library. No report**

**4. Friends of the Tiverton Library. The FOTL received a grant of \$2500 from the Shinn Foundation to assist with their programs. The membership drive, held in December, yielded \$2000 in new and renewed member dues. The FOTL Annual Community Fair is scheduled for June 2 at the Tiverton Middle School.**

**5. New Building Committee. Lee Hoyer reported the following:**

**There was a brief discussion regarding the relationship with Dan Barry, who received his last payment under the current contract with TLS. Work continues on the capital campaign for the new library. There was no resolution to this discussion as to whether the contract will enter a new phase.**

**Lee Hoyer reported that Union Studios (formerly Donald Power Architects) will resume work for the new library with design development and construction documents. To this end, he reviewed the cash flow that will be necessary to cover Union Studios in this phase. Once these documents are complete, the contract with OLIS can be signed and the funding from the town bond will be available. Champlin Foundation funds) will be available, if needed, until the**

**bond funding begins. A motion was made and seconded to sign a contract with Union Studios to complete the architectural work. This was passed unanimously.**

**Lee Hoyer also reported that the library building consultant, Kim Cullen, has started work and plans a conference call soon to discuss the schematics and program needs of the new library. Also reported, is that she will meet with staff and the Building Committee on January 25-26th. The Trustees are invited and encouraged to attend the Building Committee meeting on January 25th.**

**Lee Hoyer reported that Leroy Kendrick, a member of the Building Committee and an engineer, has arranged for a presentation to the Building Committee on January 11 on “value engineering”; a practice that can help keep construction costs down.**

**Finally, it was reported that a working group consisting of the Town Treasurer, Town Manager, Members of the Town Council, Barbara Donnelly, Lee Hoyer, and Phil Schuyler will serve as liaisons during the building of the new library. This group will be called, “the Library Construction Coordination Committee”. Their job is entirely communication and coordination of effort, not voting and determining policy.**

**6. The Foundation report. No formal report.**

**7. Director's Report. Ann Grealish-Rust provided a detailed printed report of activities for December. She also asked the Board for guidance regarding the coin box on the new copy machine because there is some dispute over ownership of the actual box. She was directed to trade the current box for one offered by Joe Ryan of Copy Data, who states the current box is owned by Copy Data.**

**8. The meeting was adjourned at 8:30 PM.**