

**Tiverton Library Services
Board of Trustees Meeting
February 3, 2011
Minutes**

Trustees/Director Attending:

**Barbara Donnelly, Chair
Ann Grealish-Rust, Director
Greg Jones
Maureen Morrow
Colin Robinson
Jennifer Theroux**

Guests:

**Jane Eyler
Phyllis Rowland
Barbara Martin
Ed Parr
Chris O'Toole**

The meeting was called to order at 7:10 PM

Agenda:

- 1. The minutes from the board meeting on January 5th were reviewed**

and accepted as written.

2. Treasurer's Report and a report with all payments from the Endowment to date were reviewed and placed on file.

3. Union Library. Several members from the Union Library were present to:

a.) Hear from the Board how Union Library fits into overall plans for a new library, and

b) Report to the Board news from Union Library.

The Board reassured the Union members that it intends to maintain hours at Union Library even as plans move toward the construction and completion of a new library at Bliss Four Corners.

The Union Library members reported that several improvements and repairs have been made to Union Library in the past few years, including: repair to the rear of the building in two phases, tree trimming to avoid dampness, and gutter replacement. A donation allowed the replacement of the flag pole.

4. Friends of Tiverton Library (FOTL). The FOTL met on January 19th as scheduled. The Susan Luz book presentation scheduled for January 3 and cancelled due to snow has been rescheduled for April 13.

Also reported was that Ginny Egan, a FOTL member, has been elected to the board of the Rhode Island Coalition of Library Advocates.

FOTL purchased a FAX machine for Essex library and plastic for several windows to prevent heat loss.

5. New Building Committee. The next meeting is January 9 at Sakonnet Bay Manor. This committee will also participate in the presentation to the Town Council on February 14th.

6. Ed Parr and Chris O'Toole presented the trustees with a detailed proposal for the second part of their strategic communications proposal entitled, "Going Public, Transforming Tiverton Library Services-Phase 2". They showed a power point presentation and answered many questions from the board concerning the scope and related expense of several items in the plans. The Trustees reviewed the final version of several variations of the logo. A motion was made and seconded to approve the horizontal logo. The Trustees voted to accept this. Use of color was also discussed with most trustees present preferring the red color. Use of color may vary according the particular setting in which the logo appears.

The Trustees reviewed the proposal in detail and accepted most elements as presented with three exceptions: Communication

workshop with core group members to be held once not three times, The Building the Vision Newsletter plans will be further evaluated, and the poster/essay contest will be designed and managed by the FOTL, if they are accepting. There was also some discussion about paring down the budget for photography services.

7. Director's Report. Ann provided a detailed report of all activities at Essex and Union libraries. She also reported on the need for an RFP for the repair of the masonry work on the front steps, for which personnel from DPW will assist.

8. The meeting was adjourned at 9:45 PM.