

**Tiverton Library Services  
Board of Trustees Meeting  
September 1, 2010  
Minutes**

**Trustees/Director Attending:**

**Barbara Donnelly**

**Ann Grealish-Rust (Director)**

**Jim Barrett**

**Lee Hoyer**

**Greg Jones**

**Maureen Morrow**

**Colin Robinson**

**Jennifer Theroux**

**The Meeting was called to order at 7:00 PM**

**Agenda Items:**

- 1. Ed Parr from O'Toole and Parr presented their recommended communications strategy regarding the Tiverton Library Services (TLS) "story", with an emphasis on services, not simply a new building. The roles of various groups including the Friends, the staff, the Board, etc. were detailed in grid format. They received input from**

**the members of the Board. In conclusion, Mr. Parr presented a revised TLS mission statement which the Board will take under consideration.**

**2. Review and approval of minutes from meeting of July 28, 2010 with three corrections.**

### **3. Treasurer's Report**

**A. Report approved and placed on file**

**B. The Essex Endowment balance as of June 30, 2010 was \$384,507.87**

**C. The Board elected not to renew the account with Dunn and Bradstreet, a firm that links vendors with library services.**

### **4. Union Library Association Report**

**Lee Hoyer and Ed Parr met with the members of the ULA on July 29, 2010 to discuss upcoming plans for TLS, including a new library. The ULA was invited to be among the five core groups in the process as it moves forward. The members present accepted this role on behalf of the ULA.**

### **4. Friends of the Tiverton Library**

**The Friends plan to have their annual meeting October 20, 2010 to kick off a membership drive with guest Shaundra Schilling, author of The Best Kind of Different, a book about Asperger's syndrome. The Friends will also have a presence at Pardon Gray Day to sell raffle tickets for a quilt and bring in new members.**

**The Friends are placing a bench, built by THS students, in Essex Library.**

## **5. Building Committee**

**Lee Hoyer thanked the Trustees for 100% attendance at the last meeting when revised plans were presented. He also told the Board that Donald Powers Associates are preparing renderings and drawings for the marketing /capital campaign. These have been priced at \$3,000. Lee made a motion for these funds to be allocated, it was seconded, and passed unanimously.**

**Lee Hoyer also made a motion to restructure the "hold-back" to the architects to pay them \$10,000 of the total 10% "hold-back" with \$2,500 due to them after the presentation to the Town. This was seconded and passed unanimously.**

**Lee Hoyer also updated the Board with revised estimates for a new Library.**

## **6. The Library Foundation**

**Co-Chairs for the Capital Campaign have not been finalized but the field has narrowed.**

## **7. Director's Report**

**Ann Grealish-Rust provided an update regarding usage at ULA and Essex as well as web site visits. She also gave updates on numerous repairs resulting from flood damage as well as routine wear and tear on Essex.**

## **9. Other Business**

**None**

## **10. New Business**

**None**

**The meeting was adjourned at 9:45 PM**

**The next meeting is October 6, 2010 at Essex Library at 7:00 PM**

**Respectfully submitted,**

**Maureen Morrow**