

# **TIVERTON CEMETERY COMMISSION MEETING**

**MINUTES FROM WEDNESDAY, OCTOBER 12, 2016**

**A. Roll Call: Shirley Moller, John Christo, Joseph Perry, and Robert Vieira.**

**Also present, Town Counselor Joan Chabot and Superintendent Ron Helger.**

**B. Minutes: The minutes from the September 2016 meeting were read and a motion**

**was made to approve by Joe and 2nd by John with corrections. B.**

**changed September to August, Reports- 2. b.changed Money Market to**

**Certificate of Deposit, D. Old Business, 6. removed (placed).**

**In favor: Unanimous.**

**C. Reports:**

**1. Chairman's Report:**

**a. Lots sold: None.**

**b. Records and card file are up to date.**

**c. The Vice Chairperson read a letter from the Town Council stating**

**Chairperson Anne Turcotte resigned from the Commission.**

**The letter**

**praised her for 23 years of service to the Town and the Commission. A**

**motion was made by Joe and 2nd by John to send her a letter of appreciation for her years of service. In favor: Unanimous**

**2. Treasurer's Report:**

**a. John read the month's Treasurer's Report and a motion was made by Joe**

**and 2nd by Shirley to accept the report. In favor: Unanimous**

**b. The Treasurer proposed creating two Long Term Certificates of Deposit**

**of approximately \$129,000.00 from an account that will soon maturing.**

**Also he recommended moving \$20,000.00 from a Money Market account and**

**open a one year Certificate of Deposit. A motion was made by Joe and**

**2nd Shirley. In favor: Unanimous**

**c. Bills: Water bill \$15.00. M&R Feed \$82.79 for grass seed and fertilizer. Helger's Landscape for mow & trim on 9/19,26/16 and 10/3,10/16. Field 9/29/16 and 10/10/16. Also 10 yards of loam \$3420.00. A motion was made by Joe and 2nd by John to pay the bills.**

**In favor: Unanimous**

**3. Superintendent's Report:**

**a. Burials since last meeting: Two burials and one cremation.**

**b. Work done since last meeting- None.**

**D. Old Business:**

**1. Review Bylaws- On hold.**

**2. Beautification of Cremation Section- On hold.**

**3. Cemetery cats- Joe received a flyer from Gil Fletcher of Paws Watch**

**stating the cats are protected by Paws Watch with their phone number.**

**4. Lot correction- The Town and the Commission are still waiting for the**

**Judge to make his decision.**

**5. Flag Report- John made a motion 2nd by Bob to use the \$150.00 the Town**

**gives the cemetery for the Veterans Circle, to purchase flags for the cemetery. In favor: Unanimous**

**E. New Business:**

**1. Lot transfer- Joan Szaugowicz (Owner of Lots #6974 & 6975) wants to**

**exhume her husbands body and move him to a four grave lot**

**in section 5000.**

**2. Election of Officers-**

**Joe nominated Shirley for Chairperson 2nd by John.**

**In favor: Unanimous**

**John nominated Joe for Vice Chairman 2nd by Shirley.**

**In favor: Unanimous**

**Bob nominated John for Treasurer 2nd by Joe. In**

**favor: Unanimous**

**Joe nominated Bob for Secretary 2nd by John. In**

**favor: Unanimous**

**3. Selling lots: We discussed the procedures for selling lots. John said he**

**will try to assume some of the duties that Anne used to do**

**in selling lots. Ron also stated he will also help us. We will all learn the procedures of selling lots in the coming weeks.**

**F. Adjournment:**

**1. A motion was made by Joe and 2nd by Bob to adjourn at 8:22.**

**In favor: Unanimous.**

**Respectively submitted by,**

**Robert Vieira, Secretary**