

Draft Minutes

SHELTER HARBOR FIRE DISTRICT

BOARD OF GOVERNORS MEETING

Saturday, October 10, 2009, at 9 A.M.

Shelter Harbor Inn

10 Wagner Road

Shelter Harbor

Westerly, RI 02891

A meeting of the Board of Governors was held at 9:00 a.m. at the Shelter Harbor Inn, Westerly, RI, on October 10, 2009. The meeting was held pursuant to and in accordance with the Published Notice of Meeting and proceeded in accordance with the following agenda:

I. Call to Order and Roll Call – The Moderator called the meeting to order and took roll call. Attending: John Bruno, Mary Harrop, Elly Heyder, Tom Lloyd, Gail Mallard, Mark Pratt, Jack Waters; Glen Berwick, Treasurer; Peter Ruggiero, SHFD Counsel; Nonie Price, Clerk.

II. Approval of July 25, 2009, Minutes --

Upon motion duly made and seconded, the Board of Governors unanimously approved the Board Minutes of July 25, 2009.

Approval of August 29, 2009 Special Meeting Minutes –Gail Mallard

made a motion to amend these minutes, which was seconded by Tom Lloyd. The proposed amendment was to remove background information on fisher cats prepared by Gail Mallard which was a combination of material presented by Mark Pratt and information presented by residents at the meeting and in email messages prior to the meeting. This motion passed unanimously. Another motion made and seconded was to add the material on fisher cats prepared by Mark Pratt and presented at the BOG meeting as background. After discussion this motion carried with a vote of four in favor, one opposed, Tom Lloyd, and two abstentions, Jack Waters and Gail Mallard. A motion to approve the minutes, as amended, passed by a vote of four in favor, one opposed, Tom Lloyd, and two abstentions, Jack Waters and Gail Mallard.

III. Announcements

At the previous Board of Governors Meeting, a question was raised about the small lots in Shelter Harbor and provision for the merging of lots. Tom Lloyd and Gail Mallard will research the number of small lots in the SHFD and report to the Board.

IV. Correspondence - (on file)

A. Condolences and recognition of Finn Caspersen.

An email sent by Gail Mallard to Barbara Caspersen on behalf of the Board of Governors and the SHFD, extended condolences to the Caspersen family.

B. Condolence note from DCFD - (on file)

The Dunn's Corner Fire District Moderator sent a condolence card to the Shelter Harbor Fire District Moderator extending condolences to the District for the loss of Finn Caspersen.

C. Aquaculture Survey

The Moderator received an email message, along with a link to an on-line survey on aquaculture in coastal ponds, from Kira Dacanay, a graduate student at URI who is doing research on aquaculture. Ms. Dacanay asked that the link to the survey be broadly distributed within Shelter Harbor. After discussion, the Board felt that it was not appropriate to distribute to all residents given that the BOG has a general policy to use residents email addresses for SHFD business. The Moderator stated that she will inform Ms. Dacanay that the BOG has decided to decline distribution of the survey.

**D. Ed Nardone emails regarding the Shelter Harbor Inn -
(distributed)**

Discussed under new business.

E. Shelter Harbor Tag Sale Letter – (on file)

The Board received Nona Turco's letter on 8/3/09 regarding parking access during the Community Tag Sale. It was concluded that cars may be parked on the road alongside residents' properties and that there will be SHFD volunteers on duty who will assure that driveways

are not blocked.

V. Treasurer's Report - (on file)

Glen Berwick reviewed the Treasurer's report as of 9/30/09.

The District is on track to meet budget projections for fiscal year 2009-2010 and may have a small surplus depending on storms and the amount of snow this winter.

A resolution was passed to release Officers' stipends.

A resolution was passed to release payment of \$960.00 to Nopes Island.

A resolution was passed by the Board to approve the following: Designate Glen Berwick and Tom Lloyd as approved signatures for the SHFD checking and money market accounts; designate Glen Berwick, Gail Mallard, and Tom Lloyd, as approved parties to have access to the SHFD safety deposit box. The resolution was passed unanimously. Tom Lloyd abstained.

A question in regard to unemployment claims for beach employees was raised and discussed. Unemployment claims for beach employees from previous years will be addressed with the RI Unemployment Compensation Board.

Upon motion duly made and seconded the Board of Governors

approved payment of fire protection fees for 2009-2010 to the Dunn's Corner Fire District.

Upon motion duly made and seconded, the Board of Governors unanimously accepted the Treasurer's report.

VI. Tax Collector's Report - (on file)

The Tax Collector has billed approximately, \$191,470. Collections total \$157,870. The Tax Collector has additional payments totaling about \$23,000. Approximately, \$10,000 remains to be collected. Upon motion duly made and seconded, the Tax Collector's Report was unanimously accepted by the Board of Governors.

VI. Committee Reports

A. Beach

The Moderator reported for Rhea Palczynski, Committee Chair, the recommendations from the Beach Committee regarding various beach issues, a beach wedding policy, and Shelter Harbor Inn passes. These will be discussed at a future meeting.

B. Beanpot – No report.

C. Bylaws – No report.

D. Community Events – (on file)

1. Mary Harrop reported on the event calendar for 2010.

Two new events were proposed to the Board: a plant swap chaired by Cheryl Ferris on June 26, 2010 and a fishing tournament chaired by Dick Ferris on July 10, 2010.

2. Dinner For Eight – Karen and Steve Matheson will again conduct the Shelter Harbor Dinner For Eight Program. It will be extended through all months except October and November. Contact the Mathesons for information.

3. SHFD Community Tag Sale – Next season, the Community Tag Sale will again be held.

4. At this time, Mary Harrop reported that two of the four signs are missing at “Our Beach.” One remains on the pond side near Kayak Cove, the other sign is on the Sand Trail.

E. Financial Planning – No report.

F. Harbor Master - (on file)

The docks will soon be closed and the water will be shut off.

1. Graham Dock

The Moderator reported that a revised agreement with the Grahams is now in place which notes that the proposed dock will be 10 feet shorter than that which was previously approved by the BOG. . The location of the swimming buoy for next summer will be determined with the assistance of John Bruno.

2. Harbor Management

The Harbor Management report was summarized as a simple description of the waterways in Westerly controlled by the Town.

G. Roads – No report.

Some road signs need repair. Additional clearing of brush/tree growth is also needed. Repairs to damaged signs will be addressed.

H. Safety and Security – No report.

I. Tennis – No report.

VII. Old Business

The BOG was advised that no action is needed regarding the Donizetti Road extension (146/022).

VIII. New Business

A. Election of Vice Moderator

Upon motion duly made and seconded, Tom Lloyd was unanimously re-elected Vice Moderator of SHFD for the coming year.

B. Dredging of Quonochontaug Pond

Discussion of public support for dredging of the pond was held. Permits are expected to be in place by the fall of 2010.

Upon motion duly made and seconded the Board of Governors authorized the Moderator to sign a letter supporting the dredging of Quonochontaug Pond.

C. SHFD Insurance Protection (Inn)

The Inn's policy for the bus covers use by Shelter Harbor residents for transportation to the beach. Securing routine Certificates of Insurance for cross-party indemnification citing the Inn and SHFD on each entity's policies will be pursued.

D. WFC Land Survey

A survey was conducted on land bordering and including the Shelter Harbor Fire District Forest. Discussion followed about surveying and marking property lines along the paper road section of Donizetti. Further research regarding cost of surveying and placing of temporary or permanent markers will be undertaken.

E. Property Variances

John Bruno asked the Board to consider researching the density issues of Shelter Harbor properties. A suggestion was proposed that SHFD work more closely with the Town of Westerly when subdivisions are requested.

IX. Public Comment – None.

Upon motion duly made and seconded, the Board authorized the Moderator to acknowledge and thank the Shelter Harbor Inn for providing space for the Board of Governors to meet.

X. Adjournment – Upon motion duly made and seconded, it was unanimously agreed to adjourn the SHFD Board of Governors Meeting of October 10, 2009. The next meeting will be held on December 12, 9:00 a.m. at the Shelter Harbor Inn.

Recorded by

Nonie Price, Clerk