

North Cumberland Fire District Board of Trustees

50 Arnold Mills Road Cumberland, RI

Minutes of October 15, 2014 Meeting

**Present: Phillip Koutsogiane, Chairman Others : Robert Murray,
Treasurer**

Michael Spaziani, Vice Chair

Martin Klara, Tax

Collector Harry MacDonald Ghislaine Therien, Clerk Charles Wilk

Paul Lindquist

John Mc Coy

Brian Campbell

Chief Brian Jackvony

OPENING

**Chairman called to order the regular meeting of the North
Cumberland Fire District (NCFD) at 7:04 pm.**

CLERK'S REPORT

**Motion made by Mr. Wilk and seconded by Mr. McCoy to accept the
September 2014 Minutes as presented. Motion carried by all present.**

CORRESPONDENCE

None

MISCELLANEOUS

**Lt. Paquin presented an update on the station kitchen replacement.
Mr. Holmes was contacted for an estimate breakdown of all**

contracting work. Removal of old and installation of new commercial grade vinyl floor in the kitchen area \$20,773 – does not include cabinets and counter tops. Mr. MacDonald asked if project approved who will sign the contract. A commitment is needed before the consolidation takes place.

Motion made by Mr. Lindquist to proceed per given quotes with granite countertop, including cabinets and authorizes Chairman to sign the project contract. Motion seconded by Mr. Wilk. Motion carried by all present.

TREASURER'S REPORT – September 2014

Mr. Murray submitted his report which is repeated herein and incorporated by reference.

September 2014 Payroll and Overtime

• September standard payroll was \$58,227.10. Overtime was \$14,289.04

• Total payroll \$254,388.24 through September 2014

- Total Expenses \$1,508,347.00 through September 2014
- Percentage of overtime to total expenses 12.73%

September 2014 Expenses:

- Total expenses for month \$125,871.66

- **Expenses in excess of revenue (\$171,105.30)**
- **Principal payments on PUC (\$4,111.33)**

September 2014 Certain Account Balances

- **Total Savings/Cash \$656,331.37**
- **Total Other Current Assets \$1,412,525.28**
- **Fixed Assets \$1,415,713.00**
- **Total Current Liabilities \$6,789.02**
- **Total Liabilities \$1,635,266.87**
- **Total Equity \$1,849,302.78**
- **Total Liabilities & Equity \$3,484,569.65**

Motion made by Mr. MacDonald and seconded by Mr. McCoy to accept the Treasurer's September 2014 report as presented. Motion carried by all present.

TAX COLLECTOR'S REPORT – September 2014

Mr. Klara submitted his report which is repeated herein and incorporated by reference.

- **\$278,242.71 taxes collected through September**
- **Prior years taxes due \$72,455.79**
- **Fees paid \$1,404.02**
- **Returned checks \$0.00**
- **All past due properties went to tax sale and will be reflected in next month's report. Rhode Island Housing took 16 accounts and 11 went to tax sale.**

Motion made by Mr. Lindquist and seconded by Mr. Wilk to accept the Tax Collector's September 2014 report as presented. Motion carried by all present.

CHIEF'S REPORT/MONTHLY EXPENDITURES-September 2014

Chief Jackvony submitted his report which is repeated herein and incorporated by reference.

EMERGENCY CALLS

The North Cumberland Fire Department responded to 123 incidents in the month of

September 2014. This represents 33 more responses than the same period in 2013. Fire prevention activities for September included 8 code compliance inspections, 13 resale inspections, 4 final inspections and 2 rough inspections.

PERSONNEL RESPONDED TO:

• 9 mutual aid; 1 gasoline spill; 1 odor of gas; 2 motor vehicle accidents; 1 brush fire; 1 kitchen fire; 1 structure fire.

PERSONNEL:

- Haunted Hill detail**
- EMT refresher underway at Rescue headquarters**
- CPR recertification completed**
- Annual hose testing completed**
- Driver operation class underway**

- Engine 5 to RIFA on September 27

BUILDING AND GROUNDS:

- Kitchen design committee ready to present final options for approval

EQUIPMENT / APPARATUS

- Truck 5 – to Triton for fuel leak
- Engine 5 and Brush 51 annual inspections at Triton
- Engine 5 to Minuteman for paint work covered by warranty
- Car 5 – tires and inspection
- Doucette to install new radio in Truck 5 on October 16

Motion made by Mr. MacDonald and seconded by Mr. Wilk to accept the Chief's September 2014 report as presented. Motion carried by all present.

COMMITTEE REPORTS

Financial Management, Budget, Taxes

New budget passed

Apparatus/Buildings/Ground

Nothing to report

Personnel/Labor Relations

Nothing to report.

Negotiation

Nothing to report

Consolidation/Sharing of Services

VFIS coverage continues until the new entity comes into place. No coverage needed for town wide coverage if something happens in the interim. All policies are paid in full.

OLD BUSINESS

Pond Cleanup

Pond needs to be cleaned of debris and algae. Tranquil Gardens conducts this type of cleanup. An aeration system could cost approximately \$1,575 to install. Chairman in favor of installing a pump to clean out the pond.

Motion made by Mr. MacDonald to approve the pond cleanup in the amount of \$1,575 which would include the cost of an electrician to set up the system. Motion seconded by Mr. Lindquist. Motion carried by all present.

Kitchen Upgrade

Covered under Miscellaneous.

Rehab Schoolhouse

Chairman recused himself from this item and turned the meeting over to Michael Spaziani, Vice Chairman. Estimate for repairs to schoolhouse \$1,636.

Joyce Hindle Koutsogiane made a presentation. Schoolhouse was built in 1828. There are only nine one-room schoolhouses still in

existence and the North Cumberland schoolhouse is eligible for listing in the National History Register. Bruce Shepard specializes in restoring old homes/buildings to their original shape. Cost includes removing windows and repainting same. Existing schoolhouse was moved to its present location in 1963. Once listed in the historical registry, the State would require the outside to be maintained with limited changes.

Motion made by Mr. Campbell to appropriate \$1,636 to hire Bruce Shepard to soft wash the roof, scrape the exterior side of windows and window trim, glaze the windows and prime and two coats of semi gloss on windows and trim. Motion seconded by Mr. Lindquist. Motion carried by all present with Mr. Koutsogiane abstaining from the vote.

NEW BUSINESS: Chairperson Koutsogiane resumed control of the meeting.

RIGL 42-46-5(a)(2)

- Pay periods in place till June 2015.**
- Contracts for Martin Klara and Robert Murray are being reviewed and pending their approval.**
- Includes mileage reimbursement for Martin Klara per IRS. Hours for Tax Collector 3 days per week at 4 hours per day. If terminated before June 2015 he will be paid a severance package. He will continue recording collections for the next eight months.**

Motion made by Mr. Murray to accept the presented contracts and authorize Chairman to review Article 2 of Mr. Klara's contract to refine the language as proposed. Motion seconded by Mr. Campbell. Motion carried by all present.

Any outstanding expenses and fees need to be paid before the new Committee is in place.

Close Out NCFD

- New Commission name needs to be filed with the Secretary of State – Cumberland Fire District. No dissolution is required.**
- Chief suggested a small ceremony to close out the district either at the district fire station or another location to recognize those who have contributed to the NCFD - retirees, etc.**

PUBLIC COMMENT

None

Motion made by Mr. MacDonald and seconded by Mr. Lindquist to adjourn the public section and move into Executive Session. Motion carried by all present.

Motion made by Mr. Wilk to reopen regular meeting. Motion seconded by Mr. Lindquist. Motion carried by all present.

Motion made by Mr. Lindquist to seal the September 2014 and

October 2014 Executive Session Minutes. Motion seconded by Mr. McCoy. Motion carried by all present.

No vote taken at Executive Session.

ADJOURNMENT

Motion made by Mr. Lindquist and seconded by Mr. Spaziani to adjourn the meeting. Motion carried by all present. Meeting adjourned at 8:56 PM

Respectfully submitted,

**Ghislaine D. Therien
Recording Clerk**