

North Cumberland Fire District Board of Trustees

Minutes of December 18, 2013 Meeting

**Present: Phillip Koutsogiane, Chairman Others: Robert Murray,
Treasurer**

Michael Spaziani, Vice Chair Chief Brian Jackvony

John Patrick McCoy Martin Klara, Tax Collector

**Charles Wilk Excused: Ghislaine Therien, Clerk Paul
Lindquist**

Brian Campbell

Harry MacDonald

OPENING

**Chairman called to order the regular meeting of the North
Cumberland Fire District (NCFD) at 7:05pm.**

CLERK'S REPORT

**Motion made by Mr. Spaziani and seconded by Mr. MacDonald to
accept the November 20, 2013 Minutes as presented. Motion carried
by all present.**

CORRESPONDENCE

**Letter/donation from Beth Bullard Dailey. The chairman will prepare a
letter on behalf of the Board, Firefighters and residents thanking her
for the donation in memory of her brother.**

TREASURER'S REPORT - November 2013

Mr. Murray submitted his report which is repeated herein and incorporated by reference.

NCFD Payroll and Overtime

November standard payroll was \$58,049.71. Overtime was \$24,646.84

Total payroll \$432,847.17 through November 2013

- Total Expenses \$ 834,610.00 through November 2013**
- Percentage of overtime to total expenses 17.79 %**

November 2013 Certain Account Balances

- Total Savings/Cash \$1,524,137.33**
- Total Other Current Assets \$499,426.13**
- Fixed Assets \$1,415,713.00**
- Total Current Liabilities \$12, 293.89**
- Total Liabilities \$ 774,015.17**
- Total Equity \$2,665,261.29**
- Total Liabilities & Equity \$3,439, 276.46**

Motion made by Mr. Spaziani and seconded by Mr. MacDonald to accept the Treasurer's report as presented. Motion carried by all present.

TAX COLLECTOR'S REPORT – November 2013

Mr. Klara submitted his report which is repeated herein and incorporated by reference.

 Total Deposited \$195,063.38

- 2014-2013 Taxes collected in November YTD \$1,570,654.67**

- **2013-2012 Taxes Due \$125,018.17**
- **Prior years taxes due \$55,939.88**
- **Fees paid \$452.63**

Motion made by Mr. Lindquist and seconded by Mr. Campbell to accept the Tax Collector's report as presented. Motion carried by all present.

CHIEF'S REPORT/MONTHLY EXPENDITURES-NOVEMBER 2013

Chief Jackvony submitted his report which is repeated herein and incorporated by reference.

EMERGENCY CALLS

The North Cumberland Fire Department responded to 96 incidents in the month of

November 2013, this represents 1 fewer responses for the same month in 2012. The following Fire Prevention activities were completed 12 Code Compliance Inspections, 12 Resale Inspections, 2 Final Inspections, 1 Rough Inspection and 2 Plan Reviews, 1 Fire Drills at NCMS.

PERSONNEL RESPONDED TO:

- 1. Structure Fire, 2065 Mendon Road, 11/2, Dist 4**
- 2. Chimney Fire, 55 Bowen Street, 11/19, Dist 1**
- 3. Odor of Gas, 45 Highland Ave., 11/22, Dist 1**

4. **Smoke in Dwelling, 85 Fairhaven Road, 11/24, Dist 5**
5. **Garage Fire, 33 North Garden St., 11/25, Dist2**
6. **Basement Fire, 3519 Diamond Hill Rd., 11/27, Dist 5**
7. **MVA, 4430 Diamond Hill Rd., 11/28, Dist 5**

PERSONNEL:

- A. **Outside grounds cleaned of all leaves and debris**
- B. **Fire Prevention program completed for 2013, FF Grenier awarded two days compensation**
- C. **Level 1 class ongoing, Level 2 class scheduled for March 2014, grant awarded**
- D. **Station decorated for holiday/tree lighting**
- E. **Probationary Firefighters Brierley, Barber assigned to shift on 12/15/13**
- F. **Promotional ceremony, 1/3/2014, 1900 hrs at Union Hall**
- G. **Acquired training dwelling on Kay St. Dist 4**

BUILDING AND GROUNDS:

- A. **Shower stall repaired on 11/12**
- B. **Ceilings being painted on second floor**
- C. **New computer for Deputy Chief**
- D. **Purchased 4 mattresses**

EQUIPMENT / APPARATUS

- A. **List of repairs completed on Engine 5**
- B. **Second quote received for Truck 5 emergency light replacement**

- C. Purchased new Ice Rescue suit**
- D. Brush 51, fire pump being repaired**
- E. All SCBA flow tested, annual requirement**

Motion made by Mr. MacDonald and seconded by Mr. Spaziani to accept the Chief's report as presented. Motion carried by all present.

COMMITTEE REPORTS

Financial Management, Budget, Taxes

Nothing to report

Apparatus/Buildings/Ground

Nothing to report

Personnel/Labor Relations

Nothing to report.

Negotiations

Nothing to report.

Consolidation

Discussion under Old Business

OLD BUSINESS

Consolidation/Sharing of Services

Nothing to report.

NEW BUSINESS

Nothing to report

PUBLIC COMMENT

Nothing to report.

EXECUTIVE SESSION

None

ADJOURNMENT

Motion made by Mr. MacDonald and seconded by Mr. Campbell to adjourn the meeting. Motion carried by all present. Meeting adjourned at 7:43 PM

Respectfully submitted,

Phillip Koutsogiane, Chairperson