

**North Cumberland Fire District Board of Trustees**

**Minutes of September 19, 2012 Meeting**

**Present: Philip Koutsogiane, Chairman Others: Robert Murray,  
Treasurer**

**Michael Spaziani, Vice Chair Chief Brian Jackvony**

**John Patrick McCoy Martin Klara, Tax Collector**

**Matthew Gannon Ghislaine Therien, Clerk**

**Paul Lindquist**

**Brian Campbell**

**Harry MacDonald**

**OPENING**

**Chairman called to order the regular meeting of the North Cumberland Fire District (NCFD) at 7:01pm.**

**MISCELLANEOUS**

**Chairman introduced Keri-Lyn Smith, the new administrative assistant for Chief Brian Jackvony.**

**CLERK'S REPORT**

**Motion made by Mr. MacDonald and seconded by Mr. Lindquist to accept the August, 2012 Minutes as presented. Motion carried by all present.**

**CORRESPONDENCE**

**No correspondence.**

## **TAX COLLECTOR'S REPORT — August 2012**

- **2012-2013 Taxes collected through August 2012 \$66,176.75**
- **2012-2011 Taxes Due \$164,983.29**
- **2013-2012 Taxes Due \$1,822,619.90**
- **Prior years taxes due \$66,751.63/Collected YTD \$7,655.42**
- **\$5,850.75 added to 2011-2012 taxes due to assessment error**

**Motion made by Mr. McCoy and seconded by Mr. Spaziani to accept the Tax Collector's report with an additional \$5,850.75 difference. Motion carried by all present.**

## **TREASURER'S REPORT — August 2012**

**Mr. Murray submitted his report and highlighted the following:**

### **NCFD Payroll and Overtime**

- **August payroll was \$61,953.69; Overtime was \$22,333.88. YTD payroll is**

**\$84,287.57**

- **OT presents 36.05% of total payroll vs. 27.62 LY**
- **Total expenses through August \$311,498.16**
- **Percentage of total expenses 12.76%**

### **Month of August 2012 P/L**

#### **Income/Revenue:**

- **\$85,339.76 YTD taxes collected**
- **Interest income \$1,067.06 YTD**
- **Various Fees \$0 YTD**

#### **Expenses:**

- Total expenses for month \$135,654.70
- BC/BS YTD \$16,807.93/Pension \$21,993.70YTD
- Total expenses YTD \$311,498.16
- Expenses in excess of revenue August \$55,370.88/YTD \$226,785.44

Chief's salary for July and August needs to be paid. Water bill will be held for later payment.

#### **August 2012 YTD Profit and Loss**

- Total Savings/Cash \$387,281.71
- Total Other Current Assets \$2,057,987.36
- Taxes Receivable \$2,046,699.36 (reflects all taxes owed as of 8/12)
- RI State Pension \$5,959.40
- Lease Obligation \$284,839.38
- Total Current Liabilities \$14,108.93 (Includes Chief's salary for July & Aug)
- Total Liabilities \$2,390,210.10

Motion made by Mr. Lindquist and seconded by Mr. McCoy to accept the Treasurer's report as presented. Motion carried by all present.

#### **CHIEF'S REPORT/MONTHLY EXPENDITURES**

Chief presented his monthly report for August 2012 and highlighted the following:

##### **Emergency Calls:**

- The North Cumberland Fire Department responded to 103 incidents in the month of August. This represents 57 fewer than the same

**month in 2011 resulting from a tropical storm.**

**Personnel/Equipment:**

- **Firefighter personnel responded to a hydrogen leak/ three motor vehicle accidents/kitchen fire/ and mutual aid.**
- **Annual hose testing underway/training at drop zone and Partington House due for demolition/Cumberland Fest detail/and Touch a Truck event.**

**Buildings/Grounds:**

**&#61607; Plan in place to repaint ceilings on second floor of station.**

**Equipment:**

- **Air intake sensors replaced on Engine 5 (New England Detroit Diesel)/Car 55 out of service/Car 5 preventative maintenance.**

**Motion made by Mr. Spaziani and seconded by Mr. MacDonald to accept the Chief's report as presented. Motion carried by all present.**

**COMMITTEE REPORTS**

**Financial Management, Budget, Taxes:**

- **Nothing to report.**

**Apparatus/Buildings/Grounds**

**• Many of Engine 5's repairs are not being covered under warranty. Often out for service 10-15 days for normal wear and tear repairs. Since 2009, Engine 5 has had significant down time. Meeting arranged with Minuteman and Pierce to discuss countless problems with the truck. They do not have adequate amount of stock hand and parts often need to be ordered.**

## **Personnel/Labor Relations**

- **Mr. Lindquist thanked the Chief and Mr. MacDonald for their time in interviewing candidates for the administrative assistant position.**

## **Negotiations**

- **Will discuss in Executive Session.**

## **Consolidation**

- **Will discuss in Executive Session.**

## **OLD BUSINESS**

- **Nothing to report.**

## **NEW BUSINESS**

- **Nothing to report.**

## **PUBLIC COMMENT**

- **Nothing to report.**

**Motion made by Mr. Campbell and seconded by Mr. Spaziani to adjourn into Executive Session. Motion carried by all present.**

**Motion made by Mr. Campbell and seconded by Mr. Lindquist to reopen public portion of the meeting. Motion carried by all present.**

**Motion made by Mr. MacDonald and seconded by Mr. Lindquist to seal Minutes from the Executive Session, no vote having been taken during the Executive Session. Motion carried by all present.**

## **ADJOURNMENT**

**Motion made by Mr. Campbell and seconded by Mr. Lindquist to adjourn the meeting. Motion carried by all present. Meeting adjourned at 9:27 p.m.**

**Respectfully submitted,**

**Ghislaine D. Therien, Clerk**