

North Cumberland Fire District Board of Trustees

Minutes of July 18, 2012 Meeting

Present: Philip Koutsogiane, Chair Others: Ghislaine Therien, Clerk

Michael Spaziani, Vice Chair Chief Brian Jackvony

John Patrick McCoy Martin Klara, Tax Collector

Matthew Gannon Robert Murray, Treasurer

Paul Lindquist Absent: Brian Campbell

Matthew Gannon

Harry MacDonald

OPENING

Chairman called to order the regular meeting of the North Cumberland Fire District (NCFD) at 7:03 p.m.

SWEARING IN PAUL LINDQUIST – TRUSTEE

Chairman Koutsogiane swore in Paul Lindquist, Trustee for a four year term.

ELECTION OF CHAIRPERSON/VICE-CHAIRPERSON

Motion made by Mr. Spaziani to elect Philip Koutsogiane Chairman of the Board of Trustees. Motion seconded by Mr. McCoy. Motion carried by all present.

CLERK'S REPORT

Motion made by Mr. Spaziani and seconded by Mr. MacDonald to accept the June 20, 2012 Minutes as presented. Motion carried by all

present.

CORRESPONDENCE

- **Chairman read into the record correspondence dated June 27, 2012 to Mayor Daniel J. McKee regarding consolidation of the districts.**

TREASURER'S REPORT — June 2012

Mr. Murray submitted his report and highlighted the following:

NCFD Payroll and Overtime

- **June payroll was \$67,583.31; Overtime was \$19,778.35. YTD payroll is**

\$985,842.42 (adjusted for VFIS payment \$967,192.42)

- **OT presents 22.64% of total payroll vs. 19.03% LY**
- **Total expenses through June \$1,787,652.00**
- **Total overtime represents 11.94% of overall expenses**

Month of June 2012 P/L

Income/Revenue:

- **\$1,941,616.48 YTD taxes collected**
- **Interest income \$7,863.90 YTD**
- **Various Fees \$2,239.13 YTD**

Expenses:

- **Total expenses for month \$163,133.01 – 5 week payroll period**
- **Trustees paid**
- **Tax Collector reimbursed for mileage**
- **BC/BS \$209,207.74 YTD**
- **Total expenses YTD \$1,787,652.03**

- **2.92% of budget remaining**

June 2012 YTD Profit and Loss

- **Total Savings/Cash \$617,175.29**
- **Total Assets \$2,571,435.66**
- **Taxes Receivable \$232,640.25 (reflects all taxes owed as of 6/12)**
- **RI State Pension \$6,009.56**
- **Lease Obligation \$292,283.90**
- **Total Liability & Equity \$2,295,097.53**

Mr. Lindquist suggested possibly using some of the surplus monies to pay down the truck lease obligation. Mr. McCoy and Mr. Murray will discuss.

Motion made by Mr. Lindquist and seconded by Mr. Campbell to accept the Treasurer's report as presented. Motion carried by all present.

TAX COLLECTOR'S REPORT — June 2012

- **Taxes collected in June \$8,228.91/YTD \$1,944,720.36**
- **Fees collected \$0**
- **Checks returned \$0**
- **Monies retained by Attorney Baker this month \$0**
- **Statements will be mailed end of August.**

Attorney Baker still pursuing residents not keeping payment agreements.

Motion made by Mr. Campbell and seconded by Mr. MacDonald to accept the Tax Collector's report as presented. Motion carried by all present.

CHIEF'S REPORT/MONTHLY EXPENDITURES

Chief presented his monthly report for June 2012 and highlighted the following:

Emergency Calls:

- The North Cumberland Fire Department responded to 97 incidents in the month of June. This represents 23 fewer than the same month in 2011.**

Personnel/Equipment:

- Firefighter personnel responded to motor vehicle accident/auto fire/natural gas leak/mutual aid in Woonsocket/appliance fire in June.**
- Personnel attended EMT refresher/road race detail/ and flammable liquids training.**

Buildings/Grounds:

• Annual generator maintenance completed and repairs to Engine 5 overhead door.

Equipment:

- A/C unit for Engine 5 needs repairs but not under warranty.**
- Radiator leak on Engine 5 getting quotes for replacement or repairs.**
- Parts on order for repairs to Truck 5 emergency lights.**

Motion made by Mr. Spaziani and seconded by Mr. Lindquist to

accept the Chief's report as presented. Motion carried by all present.

COMMITTEE REPORTS

Financial Management, Budget, Taxes:

- **Budget for the 2012/2013 operating year passed at the Annual Meeting.**

Apparatus/Buildings/Grounds

- **Nothing to report**

Personnel/Labor Relations

- **Mr. Lindquist stated Personnel Committee reviewed 30+ applications for the Chief's administrative assistant position. Will narrow down to 10 qualified applicants.**

Negotiations

- **Mr. MacDonald informed the Board he will be sitting down for discussions next month.**

Consolidation

- **Mr. Spaziani informed the Board of plans to move forward with Valley Falls.**

OLD BUSINESS

- **Nothing to report.**

NEW BUSINESS

Annual Meeting Difficulty getting quorum. Necessary to revise number?

- **Annual meeting scheduled to start at 7:00pm. Did not start till 7:48pm because quorum not present till then. Do we need to revise the quorum number?**

- **Meetings are posted on the Secretary of State website and the NCFD website.**
- **After discussion it was decided to leave the quorum at 50.**

PUBLIC COMMENT

- **Nothing to report.**

ADJOURNMENT

Motion made by Mr. Lindquist and seconded by Mr. MacDonald to adjourn the meeting. Motion carried by all present. Meeting adjourned at 8:03 pm.

Respectfully submitted,

Ghislaine D. Therien

Ghislaine D. Therien, Clerk