

**North Cumberland Fire District Board of Trustees**

**Minutes of December 21, 2011 Meeting**

**Present: Philip Koutsogiane, Chair Others: Ghislaine Therien, Clerk**

**Michael Spaziani, Vice Chair Robert Murray, Treasurer**

**John Patrick McCoy Martin Klara, Tax Collector**

**Harry MacDonald Chief Brian Jackvony**

**Paul Lindquist Excused: Matthew Gannon**

**Brian Campbell Duane Guenard**

**OPENING**

**Chairman called to order the regular meeting of the North Cumberland Fire District (NCFD) at 7:05 p.m.**

**CLERK'S REPORT- November 16, 2011 Meeting**

**Motion made by Mr. Lindquist and seconded by Mr. McCoy to accept the Minutes as presented. Motion carried by all present.**

**CORRESPONDENCE**

**Chairman Koutsogiane read into the record correspondence to former Chairman Edward LeBlanc dated November 21, 2011 thanking him for his many years of service. Chairman also sent the same letter to The Valley Breeze for publication.**

**TAX COLLECTOR'S REPORT — November 2011**

- Taxes collected \$209,358.00/ytd total \$1,602,921.27**
- Fees collected \$447.57**
- Checks returned \$939.29**

- **Monies retained by Attorney Baker this month \$3,642.42**

**Tax sale was held on December 2, 2011- \$111,899.03 collected.**

**Twenty parcels went up for sale and eighteen were bought. There are currently 29 accounts with payment arrangements.**

**Six agreements were entered into but no payments have been made.**

**Motion made by Mr. MacDonald and seconded by Mr. McCoy to table discussion on these accounts until they can speak with Attorney Baker. Mr. Klara and Chairman Koutsogiane will meet with Attorney Baker prior to the next meeting to discuss delinquent accounts.**

**Motion made by Mr. Spaziani and seconded by Mr. Lindquist to accept the Tax Collector's report as presented. Motion carried by all present.**

#### **TREASURER'S REPORT — November 2011**

**Mr. Murray submitted his report and highlighted the following:**

##### **NCFD Payroll and Overtime**

**• November payroll was \$58,344.09; Overtime was \$19,839.17. YTD payroll is \$315,944.01/OT \$93,666.34.**

**• Percent of total expenses through November 12.76%**

**• No salary paid to Chief for September/October/November**

##### **Month of November 2011 P/L**

##### **Income/Revenue:**

**• \$1,610,616.13 YTD taxes collected**

**• Interest income \$1,456.71 YTD**

**• Various Fees \$10,092.00 YTD**

##### **Expenses:**

- Total expenses for month \$135,252.38
- BC/BS \$17,413.18
- Total expenses YTD \$734,065.91
- Town hydrant fees - LY deferred payment 6-7 months and paid it in April 2011. Chairman suggested deferring payment again this year.
- YTD on schedule

#### **November 2011 YTD Profit and Loss**

- Total Savings/Cash \$1,354,075.55
- Total Assets \$3,360,460.21
- Taxes Receivable \$544,427.69 (reflects all taxes owed as of 11/11)
- RI State Pension \$5,250.97
- Lease Obligation \$318,027.76
- Total Liability & Equity \$3,360,,460.21
- Net Income \$876,550.22

**Motion made by Mr. McCoy and seconded by Mr. Spaziani to accept the Treasurer's report as presented. Motion carried by all present.**

#### **CHIEF'S REPORT/MONTHLY EXPENDITURES**

**Chief Jackvony submitted his monthly report for November 2011 and highlighted the following:**

##### **Emergency Calls:**

- The North Cumberland Fire Department responded to 113 incidents in the month of November. This represents 13 fewer than the same month in 2010.

##### **Personnel/Equipment:**

- Conducted mutual aid/chimney fire training/fire prevention activities at middle and elementary schools/hybrid technology vehicle

**training/Christmas lights and decorations hung at station.**

#### **Buildings/Grounds:**

**&#61607; Boiler installation complete per contract and invoice for services send to Town Hall for partial payment with CDBG monies.**

**&#61607; Roofing project completed and invoice received and processed.**

**&#61607; Firefighter's union purchased 4 chairs for the day room area of the station at a cost of \$729.00 per chair for a total cost of \$2,916.00 — was not budgeted. Union has already paid for all 4 chairs and would like the Board to pay half the cost (\$1,458.00). Motion made by Mr. McCoy to table to the December 21st meeting. Motion seconded by Mr. Lindquist. Motion carried by all present.**

#### **Equipment:**

**• Engine 5 – replaced 6 batteries/pump leak repaired/spot chains repaired/repairs to mirrors/CSFS foam system serviced/pump overheat switch repaired.**

**Motion made by Mr. MacDonald and seconded by Mr. Campbell to accept the Chief's report as presented. Motion carried by all present.**

### **COMMITTEE REPORTS**

#### **Financial Management, Budget, Taxes:**

**• Mr. McCoy will start working on next year's budget in February and will include pension numbers.**

#### **Apparatus/Buildings/Grounds**

**• Roof and boiler installation complete.**

**• Engine 5 will be out of service for repairs 2-3 weeks.**

## **Personnel/Labor Relations**

- **Will discuss in Executive Session.**

## **Negotiations**

- **Will discuss in Executive Session**

## **Labor Management**

- **Will discuss in Executive session**

## **Consolidation**

- **Will report under Old Business**

## **OLD BUSINESS**

### **Update of Sharing Services with Valley Falls Fire District**

- **Met on December 1, 2011 with 2 members of Valley Falls Fire District. Agreement regarding sharing of the Chief's position has been finalized and ready for signature.**

**Motion made by Mr. McCoy to approve the Memorandum of Understanding authorizing Mr. Koutsogiane to execute the Memorandum on behalf of the Board of Trustees. Motion seconded by Mr. Campbell. Motion carried by all present.**

- **Consolidation of Fire Districts**

**Mr. MacDonald stated only two of the four districts were represented at the meeting and felt all four districts should have representation. Robert's Rules are not followed and there is no**

stenographer present to record the meeting. Perhaps need to revoke all four charters and issue a charter for one independent fire district. Mr. Koutsogiane stated he would attend the meeting on December 27, 2011 at the Hayden Library and report back to the Board at the next meeting. The consultant's report is due to the Town in February 2012.

## **NEW BUSINESS**

**Request by Union to participate in costs of new/replacement lounge chairs**

Mr. Koutsogiane stated he felt the Board is responsible to provide adequate furniture for the firefighter's day room and the request is reasonable although it is not budgeted. Further discussion would be needed before agreeing to the request.

**Mr. William Perry, 41 Pike Road, Cumberland, RI**

Mr. Perry does not live in the district but attended the meeting. He did not feel in these economic times the Board should be spending unbudgeted funds to pay for lounge chairs for the station's day room.

Chief replied they did not purchase lounge chairs – they replaced 12 year old chairs with new recliners.

Motion made by Mr. Lindquist to table discussion until the January 18, 2012 meeting. Motion seconded by Mr. Campbell. Motion carried by all present.

## **PUBLIC COMMENT**

None

**Motion made by Mr. Campbell and seconded by Mr. Lindquist to move into Executive Session. Motion carried by all present.**

**Executive Session per R.I.G.L. 42-46-5(a) (2**

- In accordance with Rhode Island General Law 42-46-5 (a) (9), Grievance filed pursuant to Collective Bargaining Agreement, Education Incentive 2011-2012**
- Review/approve Minutes from the Executive Session of the Board of Trustees held on November 16, 2011.**

**RECONVENE**

**Motion made by Mr. MacDonald and seconded by Mr. Lindquist to adjourn the meeting. Motion carried by all present. Meeting adjourned at 8:42 p.m.**

**Respectfully submitted,**

**Ghislaine D. Therien**

**Ghislaine D. Therien, Clerk**