

**North Cumberland Fire District
Board of Trustees
Minutes of April 27, 2011 Meeting**

**Present: Edward LeBlanc, Chairman Others: Ghislaine Therien,
Clerk**

**Paul Lindquist Robert Murray, Treasurer
Matthew Gannon Martin Klara, Tax Collector
John Aharonian Chief Brian Jackvony
John Patrick McCoy
Art Lambi Absent:
Brian Campbell
Michael Spaziani**

OPENING

Mr. LeBlanc called to order the regular meeting of the North Cumberland Fire District (NCFD) at 7:00 p.m.

CLERK'S REPORT- March Meeting

Mr. Lambi stated month listed under New Business-Appreciation Dinner should read April not March. Clerk will make correction.

Motion made by Mr. Gannon to accept the Clerk's report with correction. Motion seconded by Mr. Lindquist. Motion carried by all present.

TREASURER'S REPORT

Mr. Murray submitted his report and highlighted the following:

fæ NCFD Payroll and Overtime

„X Through March of FY 2010/2011, over costs are \$140,099.52 compared to \$165,644.47 last fiscal year. Overtime for the month of March 2011 was \$11,885.54 versus \$12,776.94 last year.

fæ Month of March 2011 P/L

Income/Revenue:

„X \$1,879K YTD collected in 2011 vs. \$1,665JK in 2010

„X Collected 96.1% of budgeted amount

„X Interest earned on average balance 1.25% (\$660,000 Navigant)

Expenses:

„X Total fiscal year expenses \$160,232.19/budgeted \$160,265.00

„X 5-week payroll period w/\$12,000 OT

„X Waiting for invoice from Chief Jackvony for services rendered to date

„X Pension \$12,079.50

„X Expenses in excess of expenditures \$108,705.14

„X Budget spending in line

March 2011 YTD Profit and Loss

„X Total Savings/Cash \$905,673.26; V Liabilities/Equity \$2,701,195.26

„X \$500,000.00 transferred from Citizens to Navigant Credit Union in February

„X \$155,000.00 excess from proceeds of Engine 5 refinance

„X \$2,701K total liabilities and equity

Motion made by Mr. McCoy and seconded by Mr. Spaziani to accept the Treasurer's report as presented. Motion carried by all present.

TAX COLLECTOR'S REPORT

„X Mr. Klara submitted his report dated April 2011. Taxes collected in March 2011 totaled \$50,523.10.

„X 16 residents set up payment plans for delinquent taxes as a result of tax sale advertisement.

„X Total taxes collected to date \$1,882,462.10

„X Total taxes due \$350,240.00

Motion made by Mr. Lindquist and seconded by Mr. Aharonian to accept the Tax Collector's report as presented. Motion carried by all present.

CHIEF'S REPORT/MONTHLY EXPENDITURES

Chief Jackvony submitted his monthly report for March 2011 and highlighted the following:

Emergency Calls:

„X The North Cumberland Fire Department responded to 138 incidents in the month of March. This represents 34 (33%) more than

the same month in 2010.

Personnel/Equipment:

- „X Remainder of IMC training rescheduled for 5/10 & 6/16.**
- „X Firefighter Jonathan Sundquist resigned from department.**
- „X RIT training with District 1.**
- „X Appointment of new call firefighters.**

Buildings/Grounds:

- „X RFP for replacement of boiler iV research funding through grant monies. Boiler specs ready but need Boardi's consent to advertise an obtain bids.**
- „X Roof over main building needs replacement prior to winter. RFP to be discussed at May meeting. Quotes needed prior to annual meeting for budget. Install 2 layers, architectural shingles and six foot water shield.**
- „X Pine tree at rear of station needs to be cut and removed.**

Equipment:

- „X Annual maintenance agreements of AED and Cardiac monitors.**
- „X Engine 5 to Minuteman iV door not closing properly and SCBA bracket adjustment.**

Motion made by Mr. Spaziani and seconded by Mr. McCoy to accept the Chiefi's report as presented. Motion carried by all present.

COMMITTEE REPORTS

Financial Management, Budget, Taxes:

„X Moving forward with tax sale.

„X FY 12 budget preparations iV will set date for Board to meet.

„X Certificate of Invalidity iV Received copy of Superior Court Order from Fernando S. Cunha, Esq. requesting reimbursement to his client for tax sale of property located at 3890 Diamond Hill Road. Erroneously sold property at tax sale. Court ordered reimbursement of \$1,200 to owner which includes attorney fees.

„X Mr. Lambi will prepare five year capital worksheet. Needs details to prepare and will present at next meeting.

Apparatus/Buildings/Grounds

„X Discussed under Chief's report.

Personnel/Labor Relations

„X Will discuss in Executive Session.

Negotiations

„X Active negotiations are ongoing.

Labor Management

„X Nothing to report.

OLD BUSINESS

Chief DelVecchio Severance Pay

„X Reviewed comp time documentation submitted by Chief. He received what he was entitled to.

„X Entitled to 100% accumulated sick time but received 50%.

Audit of 2010 Finances

„X Audit completed. Received \$5,000 invoice. Board members would like an itemized bill showing breakdown of services.

Policy for Tax Abatements and Credits

„X Mr. LeBlanc emailed policy to members for review.

Ferreira Grievance

„X Settled

Appreciation Dinner

„X Minuteman contributed \$750 for the dinner to be held May 22nd at 6:00pm. Function will be catered by Lancelotta's.

NEW BUSINESS

Fire Marshall Position

„X Mr. Lambi stated NCFD has 15 personnel and other districts have 14. Chief replied that the Fire Marshall position is included. Mr. Lambi asked if the position could be shared with another district.

„X

Conflict of Interest Statements

„X Mr. Lambi informed the Board that report should be filed with the State on a yearly basis. Other members stated they do so. A list of vendors used by the Board will be prepared.

Miscellaneous

„X Mr. LeBlanc will look at properties owned by the Town in North Cumberland and Tax Collector will prepare a list. Town purchases property at tax sale and then assigns a zero value so no taxes can be collected. Mr. LeBlanc questioned if the Board can appoint an assessor and assign a value to the property for tax collection purposes.

„X

PUBLIC COMMENT

„X How does the Board select the vendors it deals with and is there a dollar amount that determines who gets the job? Mr. LeBlanc replied anything over \$500 needs to go out for bid.

Executive Session per R.I.G.L. 42-46-5(a) (2)

Motion made by Mr. Campbell and seconded by Mr. Gannon to move into Executive Session in accordance with R.I.G.L. 42-46-5(a) (2) (9) Pending Arbitration and Litigation and R.I.G.L. 42-46-5 (a) (2). Motion carried by all present.

Motion made by Mr. Campbell and seconded by Mr. Gannon to

adjourn Executive Session. Motion carried by all present.

Adjournment

Motion made by Mr. Gannon and seconded by Mr. Lindquist to adjourn the meeting. Motion carried by all present to adjourn the public meeting at 9:16 p.m.

Respectfully submitted, APPROVED:

Ghislaine D. Therien

Ghislaine D. Therien Edward LeBlanc, Chairman

Clerk