

**North Cumberland Fire District**

**Meeting Minutes**

**October 15, 2008**

**Present: Absent:**

**Edward LeBlanc, Chairman John Aharonian**

**Robert Audette**

**Brian Campbell**

**Matthew Gannon**

**John Patrick McCoy**

**Robert J. Murray**

**Paul Lindquist**

**Others Present:**

**Rene Gendreau, Chief**

**Fay Dakake, Clerk**

**Dan Hamel, Treasurer**

**Martin Klara, Tax Collector**

**Opening:**

**The regular meeting of the North Cumberland Fire District (NCFD) was called to order at**

**7:05 p.m. on Wednesday, October 15, 2008, by Chairman Edward LeBlanc.**

**A. Approval of Minutes**

**After reviewing the proposed minutes of the September 17, 2008 meeting, Chairman LeBlanc asked that paragraph six on page three be revised to include:**

**The Chief thanked the Union President and the Union Body for a stand of solidarity during a recent event involving firefighters' attendance at a funeral service for a deceased Valley Falls District firefighter.**

**Motion was made by Mr. Murray, seconded by Mr. Lindquist, to accept the minutes of the September 17, 2008 meeting as amended by Chairman Edward LeBlanc. All in favor. So voted.**

#### **B. Treasurer's Report**

**Treasurer Hamel submitted his report dated 15 October 2008 which included:**

- Financial summary September 2008**
- Tax Collections September 30, 2008**
- Profit & Loss September 2008**
- Profit & Loss Prev Year Comparison July through September 2008**
- Profit & Loss Budget Overview July through September 2008**
- Balance Sheet Prev Year Comparison As of September, 2008**
- Cash Flow Forecast Fiscal Year 2008-2009**

**In reviewing the minutes of the last meeting, Treasure Hamel noted**

**the request from Chairman LeBlanc to clarify item 1375 “Returned Checks” in the amount of \$4054. It was noted that returned checks were being picked up as a tax collection. It was decided that that the Treasurer will list tax sale fees as a revenue line item (Tax Sale Fee). Treasurer Hamel will make a journal entry to clear the account and clarify this in his next report.**

**After reviewing a spreadsheet presented by the Treasurer and Mr. Murray, it was decided that \$200,000 be placed in a 3 month CD with Freedom Bank and \$100,000 be placed in a 7 month CD with Bank of America. Stating that Anglo Irish Bank is currently paying 4.6%, Mr. Murray asked that these deposits be held off until he can talk to someone in the Treasury Department to find if Anglo Irish Bank can accept money from a municipality. All agreed.**

**Motion was made by Mr. Campbell, seconded by Mr. Audette, to accept the Treasurer’s Report. All in favor. So voted.**

### **C. Tax Collector’s Report**

**Tax Collector Klara submitted his report dated, October 2008. He noted collections so far this month at \$214,600.**

**Noting that the tax collection figure on the tax collector’s and the treasurer’s reports did not match, Chairman LeBlanc asked that they review their reports to check for accuracy or note if it is a timing issue.**

**Treasurer Hamel announced that he had received a memo from the retirement board indicating NCFD's contribution for 2009, beginning July 2009 will be 11.3% which is down about a percent from what NCFD is currently contributing. Chairman LeBlanc noted that will change again when COLA becomes effective.**

**Motion was made by Mr. Audette, seconded by Mr. Murray, to accept the Tax Collector's Report dated October 2008. All in favor. So voted.**

#### **D. Chief's Report and Monthly Expenditures**

**Chief Gendreau submitted a Monthly Report for September 2008 and Bills – October 16, 2008. He also included an addition to the expenses in an e-mail this afternoon to the board including Blue Cross/ Blue Shield. He highlighted the following:**

- 117 calls in the month of September, an increase of 19% from September 2007**
- Rapid Intervention Train the Trainer Course hosted by North Attleboro attended by Lieutenants Emerson and Mitchell and Privates Smith and Garon**
- Meeting scheduled with North Attleboro to review rapid intervention equipment**
- Work to be completed on Truck 5**
- School details have been paid**

- **Circus and Haunted Hill details to be paid**
- **Duty shift participated in Public Safety Day at the Cumberland Police Department**
- **Truck 5 back in service**

**Chief Gendreau cautioned department personnel against rumors of the speculated selection of a new fire chief, noting that interviews had not yet been held.**

**Motion was made by Mr. Lindquist, seconded by Mr. Audette, to accept the Chief's Monthly Report for September 2008, including updated expenses. All in favor. So voted.**

#### **E. Committee Reports**

##### **Financial Management, Budget, Taxes**

**Mr. Murray stated that the new truck (Pierce Velocity PUC Pumper) had officially been purchased and that the down payment of \$225,000. would be sent FedEx on Friday. Chief Gendreau will prepare copies of the signed contract and performance bond for all board members.**

##### **Personnel, Labor Relations**

**Mr. Lindquist reported the Personnel Committee met to review the twenty-six applications received for the fire chief position. Five candidates have been chosen and will be contacted for interviews. The personnel committee plans to have a recommendation to the**

**board at the November meeting.**

**Chief Gendreau stated he would like to hold the oral interviews and the deputy chief exam before the November meeting.**

**Apparatus Buildings/Grounds**

**No comment.**

**Negotiations**

**No comment.**

**Labor Management**

**Mr. Gannon reported the next Labor Management Committee meeting will be held in January.**

**F. Old Business**

**Truck Order**

**Delivery of the new truck is projected to be within 6 to 8 months.**

**Firefighter Hiring Eligibility List**

**To be discussed in Executive Session.**

**Treadmill**

**A quote for a CYBEX-T425/PS Treadmill was presented by Union President Skip Emerson. Dan Hamel offered to investigate the possibility of acquiring used equipment.**

**Motion was made by Mr. Murray, seconded by Mr. Audette, to cost share along with the Union, in the amount of \$1500.00 towards the purchase of either a new or used treadmill. All in favor. So voted.**

## **G. New Business**

### **Disability Coverage for Call Personnel**

**Chief Gendreau noted Judy Parman of VFIS has been contacted offering dates to discuss disability coverage with call personnel.**

## **H. Public Comment**

**No comment.**

## **Executive Session per RIGL 42-46-5 (1)**

**Motion was made by Mr. Campbell, seconded by Mr. Lindquist and unanimously carried to enter into Executive Session in accordance with RIGL 42-46-5 (1) at 7:43 p.m.**

## **Return to Public Meeting**

## **Adjournment**

**Motion was made by Mr. Lindquist, seconded by Mr. Murray and unanimously carried to adjourn the public meeting at 8:04 p.m.**

**Minutes**                      **submitted**                      **by: Fay**                      **Dakake,**  
**Clerk** \_\_\_\_\_

**Approved**                      **by: Edward**                      **LeBlanc,**  
**Chairman** \_\_\_\_\_