

North Cumberland Fire District

Meeting Minutes

November 20, 2007

Present: Absent:

Edward LeBlanc, Chairman Joseph Baglini

John Aharonian Paul Lindquist

Robert Audette

Brian Campbell

Matthew Gannon

Robert J. Murray

Others Present:

Rene Gendreau, Chief

Fay Dakake, Clerk

Martin Klara, Tax Collector

Daniel Hamel, Treasurer

Opening

The regular meeting of the North Cumberland Fire District (NCFD) was called to order at 7:00 p.m. on Tuesday, November 20, 2007, by Chairman Edward LeBlanc.

A. Approval of Minutes

A motion was made by Mr. Gannon, seconded by Mr. Audette, to accept the Clerk's Report of October 17, 2007 as written. All in favor. So voted.

B. Treasurer's Report

Treasurer Hamel submitted his report dated November 21, 2007 which included:

- Financial Summary October 2007**
- Tax Collections October 31, 2007**
- Cash Flow Forecast, Fiscal Year 2007-2008**
- Balance Sheet Prev Year Comparison As of October 31, 2007**
- Profit & Loss October 2007**
- Profit & Loss Prev Year Comparison, July through October 2007**
- Profit & Loss Budget vs. Actual, July through October 2007**

A motion was made by Mr. Murray, seconded by Mr. Audette, to accept the Treasurer's Report dated November 21, 2007 as written. All in favor. So voted.

C. Tax Collector's Report

Tax Collector Klara submitted his report dated November, 2007 as well as an Abatements Report listing abatements from 2003 through 2006 tax rolls. The abatements report was included as suggested by board member, Robert Murray. Mr. Murray feels the board should review the report and have it included in the minutes of the meeting.

All present agreed.

Mr. Klara noted a situation with a deposit where he deposited \$800.00 in cash but had mistakenly written \$600.00 on the deposit slip. Although the error has been corrected, he would like cash placed in a separate envelope and counted by the bank teller in the presence of whoever is making the deposit.

Mr. Klara reported four bounced checks last month. He is in the process of removing the payments from the computer and adding fees.

Approximately sixty tax bills were returned undeliverable. Mr. Klara has researched the addresses in the 911 book and will speak to the Post Office to rectify the problem.

A motion was made by Mr. Aharonian, seconded by Mr. Campbell, to accept the Tax Collector's Report of November, 2007 as written. All in favor. So voted.

D. Chief's Report

Chief Gendreau submitted his report entitled Monthly Report for October 2007 and highlighted the following:

- The number of calls in the month of October 2007 is comparable to October 2006. EMS calls account for half of them.**
- Cpt. Delisle, Pvt's Smith, Bernardo, Paquin and Grenier completed**

NFPA 1021 Officership course presented by the RI State Fire Academy at the Cumberland Hill Fire Station.

- **Pvt. Garon installed baseboard heating in the tax collector's office and the radio room.**
- **Rope rescue training**
- **New heat detector and fire alarm panel needed since the remodeling (increase in ceiling height to more than 24 inches) of the tax collector's office and the radio room.**
- **The contract for the new septic system has been approved by attorney, Al West and signed by Chairman Ed LeBlanc. Work by Nate Ray to begin soon.**
- **Kevin Clarke is comfortable and in good spirits.**

In light of the increase in the price of fuel and in anticipation of bad weather, Chief Gendreau would like all reports e-mailed to him and he will in turn e-mail all board members. Not having e-mail capability, Mr. Gannon's will continue to be delivered. Mr. Campbell corrected his e-mail address as being b_campbell1@cox.net.

A motion was made by Mr. Campbell, seconded by Mr. Audette, to accept the Chief's Monthly Report for October 2007. All in favor. So voted.

E. Committee Reports

Financial Management, Budget, Taxes

Now that monies have been received, Mr. Murray will meet with treasurer Hamel over the next 3 weeks to transfer a portion of the funds to CD's, to generate a better rate of interest.

Apparatus/Buildings/Grounds

Committee member Aharonian reported the new truck committee has been meeting every Monday. Informative videos of the Velocity Cabin Chassis and the Hercules Compressed Foam System will be presented during new business.

Chief Gendreau announced the "Lighting of the Green" will be held at 6pm on Sunday, December 9. Fire Department personnel have been decorating. Rhode Island Novelty has donated gifts for the children.

Personnel, Labor Relations

To be discussed in Executive Session.

Negotiations

No comment.

Labor Management

The Labor Management Committee has not met recently and is not scheduled to meet anytime soon.

F. Old Business

Septic System Contract

Discussed during the Chief's Report.

Fire Department Consolidation

Chief Gendreau was told by Chief Jackvony that the Valley Falls Fire Department Board has voted against consolidation. From what he understands, the Cumberland Hill Fire Department voted against it last night.

No questions were raised over the matrix distributed last month.

With the absence of Mr. Lindquist, Chairman LeBlanc suggested any vote on consolidation be held over until next month.

Fire Marshal Position

Chief Gendreau reported that he had not received a reply from the Union to the proposal that was made last month. A letter was received from the State Arbitration Association that the Union has filed for arbitration.

The additional class for Pvt. Garon is scheduled for December 13 and 14. The final exam will be held shortly thereafter.

The fire marshal position will be discussed in Executive Session.

G. New Business

Investment of Funds

As discussed under “Financial Management, Budget, Taxes”

Forensic Audit

Mr. Baglini was not in attendance to discuss this item.

Truck Committee Presentation

Two videos were presented by the Truck Committee.

- 1. Pierce Velocity Cabin Chassis. One of several different trucks that they have looked at over the last two months outlying some features they may or may not be interested in. The purpose of showing this video is to give the board a visual of some of the new advancements in technology that has occurred since 1992.**
- 2. Pierce Hercules Compressed Foam System, a system they would like to see incorporated in the new truck.**

Pierce is one of the 5 vendors they have looked at.

H. Public Comment

No comment.

A motion was made by Mr. Campbell, seconded by Mr. Audette, and unanimously carried to enter into Executive Session per RIGL 42-46-5 (2) (Collective Bargaining) at 7:55 p.m..

Return to Public Meeting

Adjournment

A motion was made by Mr. Murray seconded by Mr. Audette and unanimously carried to adjourn the public meeting 8:11 p.m.

Minutes submitted by: Fay Dakake,

Clerk _____

Approved by: Edward LeBlanc,

Chairman _____