

**North Cumberland Fire District**

**Meeting Minutes**

**June 13, 2005**

**Opening:**

**The regular meeting of the North Cumberland Fire District was called to order at**

**7:00 p.m. on Monday, June 13, 2005, by Chairman Edward LeBlanc.**

**Present: Absent:**

**Edward LeBlanc Martin Klara**

**Paul Lindquist Brian Campbell**

**Matthew Gannon**

**John Aharonian (arrive 7:02 p.m.)**

**Robert Audette**

**Others Present:**

**Rene Gendreau, Chief**

**Geraldine Dupont, Tax Collector**

**Daniel Hamel, Treasurer**

**Fay Dakake, Clerk**

## **A. Approval of Minutes**

**A motion was made by Mr. Gannon, seconded by Mr. Lindquist, to approve the Clerk's report as written.. All in favor. So voted.**

## **B. Treasurer's Report**

**Treasurer Hamel's report included:**

- o Financial Summary, May, 2005**
- o Tax Collections Report, dated May 31, 2005**
- o Balance Sheet as of May 31, 2005**
- o Profit and Loss Statement, dated May, 2005**
- o Profit and Loss Statement, July, 2004, through May, 2005**

**Treasurer Hamel stated that after reviewing the Tax Collector's Report he noticed that there is a discrepancy of \$585.25 in the tax collections amount for the month of May. He questioned whether a deposit had been made on the last day of May. Mr. Aharonian entered at 7:02p.m. Chairman LeBlanc asked that the discrepancy be resolved before the next meeting. Treasurer Hamel asked that the Chief e-mail to him notices of deposits. The Chief agreed.**

**A motion was made by Mr. Lindquist, seconded by Mr. Gannon, to accept the Treasurer's Report as written. All in favor. So voted.**

## **C. Tax Collectors Report**

**Tax Collector Geraldine Dupont presented a Tax Collectors Report dated May, 2005. She credits the tax collection success to working in conjunction with Attorney Michelle Baker. She mentioned that a tax sale will be held August 10, 2005.**

**A motion was made by Mr.Lindquist, seconded by Mr. Audette, to accept the Tax Collector's Report as written. All in favor. So voted.**

#### **D. Chief's Report/Monthly Expenditures**

**Chief Gendreau submitted a Monthly Report and a listing of additional expenses for May 2005. The following topics were highlighted by the Chief:**

- o Promotional procedures have been finalized. Thank you to Mr. Lindquist and Mr. Klara and Chief Couteau for their participation and an outstanding job.**
- o Tree removed and stump ground.**
- o Diseased dogwood cut down by Paul Foisey. He returned on his own time and ground down the stump The new tree will be delivered and in place for the annual meeting on Wednesday.**
- o Firefighters landscaped and planted flowers around the new sign. They requested permission to install underground sprinklers. The Chief checked the line item for availability of funds and permission was granted.**
- o One additional bill of \$185. for radio license filing.**

**o Supplies and Lumber have been purchased to replace the deck.**

**A copy of a letter written by Senator Reed supporting NCFD's application to the Firefighters Grant Program was distributed.**

**A handout outlining House bill H-5578, entitled "Fire District Meetings" was circulated by the Chief. The bill would allow individuals who own property within the fire district to vote at fire district meetings regardless of whether that person resides within the district. Gannon offered to contact Representative Singleton on behalf of the Board. Mr. Gannon suggested that if this bill is passed, NCFD by-laws would need to be changed.**

**A motion was made by Mr. Gannon, seconded by Mr. Audette, to accept the Chief's Report and Monthly Expenditures as written. All in favor. So voted.**

## **E. Committee Reports**

### **Financial Management, Budget, Taxes**

**Treasurer Hamel stated that a finalized copy of the proposed budget was given to the Chief. The Chief distributed copies to all Board members present.**

## **Personnel, Labor Relations**

**No comment.**

## **Public Relations**

**No comment.**

## **Negotiations**

**No comment.**

## **Nominations**

**Chairman LeBlanc stated he intends to reappoint, by the Board, the Treasurer, Tax Collector and Clerk during the annual meeting on Wednesday June 15, 2005, according the by-laws.**

## **Building, Grounds, Apparatus, Computer**

**Mr. Lindquist reported that according to the Chief, while the trenching tools were available for the underground sprinkler, the sump from the school house will be rerouted to the pond. The Chief stated he has already spoken to Mr. Johnson and that this rerouting will not be a problem. In fact, it will eliminate the problem of flooding the lawn.**

**Mr. Audette stated that he has spoken to Lt. Emerson regarding a server for NCFD but he did not have details of the cost. The Chief reported that there is just under \$2500. in that account. The**

**Chairman stated that if Lt. Emerson thinks a sever is needed, and it cost under \$2500., it should be purchased. No motion is required.**

### **Insurance**

**The Chief reported he has not yet received a renewal contract from Delta Dental yet. He has contacted them with the decision to renew but has not received the contract.**

### **F. Old Business**

**No comment.**

### **G. New Business**

#### **Annual Meeting**

**Chairman LeBlanc reminded the Board of the upcoming annual meeting on Wednesday June 15. Mr. Aharonian announced that he would not be able to attend the annual meeting.**

#### **Proposed Business Objectives**

**Chairman LeBlanc distributed a proposed business plan/objective**

**for the next fiscal year. He requested input from the Chief and the Board.**

**Mr. Lindquist cautioned the Board regarding suggested Item 4.**

#### **H. Public Comment**

**No Comment.**

#### **Executive Session**

**Motion was made by Mr. Lindquist, seconded by Mr. Audette, and unanimously carried to enter into Executive Session in accordance with RIGL 42-46-5(5).**

#### **Return to Public Meeting**

**Motion is made by Mr. Gannon to promote Lt. Emerson to Deputy Chief of NCFD, seconded by Mr. Lindquist. All in favor. So voted.**

**Motion is made by Mr. Gannon to promote Private Fred Mitchell, Jr. to Lieutenant,  
seconded by Mr. Lindquist. All in favor. So voted.**

**Motion is made by Mr. Lindquist to amend the previous two motions to be effective July 1, 2005, seconded by Mr. Gannon. All in favor. So voted.**

**Adjournment**

**Motion is made by Mr. Audette to adjourn the meeting of the North Cumberland Fire District at 7:59 p.m., seconded by Mr. Lindquist. All in favor. So voted.**

**Minutes submitted by: Fay Dakake, Clerk \_\_\_\_\_**

**Approved by: Edward LeBlanc \_\_\_\_\_  
Chairman**