

U.S.T. Review Board Meeting

August 11, 2004

Quorum

The meeting commenced at 12:08 p.m.. Members present were Chairman Angell, Commissioner Allienello, Conti, Gray, Pallozzi, Beaudette, Boisselle, and DeBlois. Staff present were Michaela K. Brockmann, James Robison, Thomas Lazieh and Lori Cirella. Also attending the meeting was Richard Kirby, legal counsel. The meeting was held in the RIUST Review Board offices located at 235 Promenade Street, room 455 in Providence, RI.

Approval of Previous Meeting Minutes

Chairman Angell moved to amend the meeting minutes of May 27th, 2004. The amendment is as follows, "The meeting was called to order at 3:05 by the acting Chairman, Charles DeBlois." The motion was seconded by Commissioner DeBlois and the minutes were approved as amended.

Conference Debrief

Ms. Brockmann stated that the conference was a success and she thanked Commissioner DeBlois for his participation in the session titled "ERP."

Chairman's Report

The Chairman congratulated Commissioner Boisselle on taking the

bar exam.

Reimbursement Recommendations

The first group of claims totaling \$701,015 was moved for approval by Commissioner DeBlois and seconded by the Chairman. All those present voted in the affirmative.

Commissioner Beaudette moved to approve the second grouping of claims at the recommended amount of \$50,000. The chairman seconded the motion and a vote was taken. Members Conti, Allienello, Boisselle, Pallozzi, DeBlois, Beaudette, and Angell voted in the affirmative. Commissioner Gray recused himself and filled out the appropriate conflict of interest form. The motion was approved.

The third group, totaling \$33,295.30, was moved for approval by Commissioner Boisselle and was seconded by Commissioners' Conti and Gray. Members Conti, Allienello, Gray, Pallozzi, Boisselle, Beaudette, and Angell voted in the affirmative and Commissioner DeBlois recused himself and filled out the appropriate conflict of interest form.

The final group, totaling \$435,562.71, was moved for approval by Chairman Angell. Members Conti, Allienello, Gray, Pallozzi, DeBlois, Beaudette, and Angell voted in the affirmative and Commissioner Boisselle recused herself and filled out the appropriate conflict of interest form.

Old Business

The Chairman stated that in the future, Old Business and New Business would be stricken from the agenda.

New Business

Commissioner Beaudette raised the question of setting up the meeting dates a year in advance to ensure a quorum. Ms. Brockmann replied that meeting dates for year are determined the December prior and are posted with the Secretary of State's office according to the Open Meeting's Act.

Commissioner Gray stated the need for by-laws to be written for the agency. Chairman Angell responded that that would be discussed as well as employee evaluations when the Personnel subcommittee reconvened.

Adjournment

Commissioner DeBlois made a motion to adjourn, seconded by Commissioner Pallozzi. All those present voted in the affirmative and the meeting adjourned at 12:20 pm.

Respectfully submitted by,

Michaela K. Brockmann