



Governor's Commission on Disabilities' Executive Committee

Monday, December 5, 2016 4:30 PM - 6:00 PM

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Attendees: Rosemary Carmody; (Interim Chair.); Sarah Everhart Skeels (Interim Vice Chair.); Judith Drew; Casey Gartland; John Ringland; & Linda Ward
Absentees: Andrew Argenbright

Guests: Grace Rochlin, Fellowship Applicant

Staff: Bob Cooper, Executive Secretary



4:30 Call to Order and Acceptance of the Minutes, Rosemary Carmody, Interim Chair

Chair calls the meeting to order at 4:46 PM
 Introductions of Commissioners and guests



MOTION: To accept the minutes of the previous meeting as presented
 Motion moved by GC, seconded by LW, passed unanimously

Action Items:



4:40 Interviews and Selection of Fellows, Rosemary Carmody, Interim Chair.

Purpose/Goal: To select college fellows for the spring semester

Eligibility

This program is designed for individuals with demonstrated leadership and expertise in policy and research affecting people with disabilities. Candidates must:

- ◆ Have completed at least 3 semesters of college-level study;
- ◆ Be enrolled as a full or part-time student in an accredited college or university in Rhode Island;
- ◆ Have leadership ability;
- ◆ Have the endorsement of a current/former supervisor;
- ◆ Have approval on the part of the college/university to receive credit for the fellowship if selected;
- ◆ Have the ability to participate in the semester-long program in Rhode Island for at least two hundred and forty (240) hours during the semester; and
- ◆ Demonstrate the ability to perform the duties of the fellowship.

APPLICATION FORMAT

- ❖ **Biographical data:** A listing of the following information on a single sheet or two:
 - Name, home & school addresses, email address, and day time telephone numbers;
 - Education data (including universities or colleges attended, major fields, degree(s) granted and dates);
 - Employment history for two most recent positions (including title and dates, name of employer, and description of duties), and
 - Life experience(s) related to people with disabilities

- ❖ **Indicate whether you are:**
 - A resident of Rhode Island with disabilities, enrolled in a Rhode Island college or university;
 - A resident of Rhode Island enrolled in a Rhode Island college or university's course of study in education and/or human services for persons with disabilities;
 - A non- resident of Rhode Island with disabilities, enrolled in a Rhode Island college or university; or
 - A non-resident of Rhode Island enrolled in a Rhode Island college or university's course of study in education and/or human services for persons with disabilities.
- ❖ **Narrative Statement:** A one-page typewritten description (ASCII disk or audiotape) identifying:
 - Which Fellowship(s) you are interested in;
 - Why you are applying for that (those) Fellowship(s);
 - What skills and experience you offer the Commission;
 - What you expect to gain and how will you use the knowledge and skills gained after you complete your fellowship; and
 - A description of your ability to perform the duties of the fellowship(s) [see list of duties on the attached pages]
- ❖ **Letter of Recommendation:** A letter of recommendation from a current or most recent supervisor (i.e. employer, teacher, counselor) describing your:
 - Skills and abilities as they relate to the duties of the fellowship(s);
 - Ability to work with groups; and
 - Relationship to the supervisor (i.e. employer/ employee, teacher/ student, counselor/ client).
- ❖ **College Credit:** A letter from your college/university stating that if you are selected, the college will award credit for the fellowship.

FELLOWSHIP DESCRIPTION

EDWARD J. SCHROEDER LEGISLATIVE FELLOWSHIP

Spring semester

The Fellow's duties include:

1. Reviewing each bill introduced into the Rhode Island General Assembly to identify those that might impact on the quality of life of individuals with disabilities (children or adults).
2. For each bill identified as impacting on the lives of individuals with disabilities, writing a summary that includes:
 - a) a brief concise description of the intent of the bill,
 - b) the names of the sponsors of the bill,
 - c) the committee the bill has been assigned to,
 - d) the date the bill was introduced,
 - e) the area the bill is most likely to impact on [appropriation, civil rights, health care, social services, education, employment, independent living, etc.],
 - f) the current laws to be amended by the bill.
3. Tracking the movement of each bill, through hearings, amendments, votes, etc.
4. Editing a weekly newsletter that includes the summaries of bills, and reports on any changes to the bills throughout the legislative session, including:
 - a) dates of hearings,
 - b) outcomes of the hearings,
 - c) a description of how any amendment to a bill, changes the original description of the bill;
 - d) dates for votes by the House or Senate,
 - e) the number of votes for and against the bill,
 - f) the committee the bill has been assigned to after passage by the House or Senate,

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| <p>g) the action of the Governor on bills passed by both House and Senate, and
h) the effective date of any bills signed into law.</p> <p>5. Preparing a monthly status report on bills the Legislation Committee is interested in, and reporting to the Committee at their monthly meeting on bills.</p> <p>6. Observing the rules of confidentiality regarding the privacy of the parties and cases before the Commission.</p> |
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Grace Rochlin Fellowship Application

Contact Information:

Email: Grochlin7@gtmail.com

Cellphone Number: 203-644-8344

Home Address: 239 Putnam Road, New Canaan CT 06840

Providence College Address: 1 Cunningham Sq, Providence, RI 02908

Education

Providence College (enrolled 2015-graduate 2019) Sociology Major

Business Studies Minor

Work Experience

Urban Outfitters (May 2016-Present)

- Part Time Sales Associate
- Employer: Ashley Northrop (Store Manager)
- Was responsible of working the register, running the fitting room, giving customer service and working on small projects given by managers while on the floor

Babysitter (2011-Present)

- Primarily worked for a family of four children (ages 4-12 years old).
- Was expected to play and entertain the children, work on homework with them, drive them to different extra curricular activities, make dinner, help clean the house and most importantly, keep the children happy and safe.

Experiences with Disabilities:

Best Buddies (2014-2015)- worked with high school student individuals at who had autism, down-syndrome, or any other disability. I helped them during gym class to help their motor and social skills. I most importantly was there to be their friend and make sure their feel like they had a friend at school who treated them no differently than any other student who didn't have a disability. I also joined Best Buddies at Providence College during my first semester freshman year. I was able to become friendly with many individuals who suffer from disabilities but at an older age and help them transition into adulthood.

Personal Information:

I am currently a sophomore enrolled in Providence College. I am from New Canaan, CT. I would identify as an individual who struggles daily with disabilities. I am someone who has disabilities related to my diagnosis of Ehlers Danlos Syndrome, Mast Cell Activation Disorder, New Dailey Persistent Headache, POTS, and Positional Intracranial Hypertension. When I was 16 years old I developed a rare headache condition that has given me a constant headache for the past 46 months. I have not had a moment where the headache has gone away or subsided for a moment. I have also been diagnosed with Ehlers Danlos Syndrome, Mast Cell Activation Disorder, and Positional Tachycardia. On a daily basis I face fatigue, chronic neck and back pain, asthma, flare ups due to weather any nutrition, and many other symptoms that lead me to have a disability.

Narrative Statement

The two fellowships that I am interested in are the G. Frank Hanaway Architectural Accessibility Fellow and the Edward J. Schroeder Legislative Fellow. I am applying for these fellowships because I want to educate myself on the laws and regulations that are put in place to assist individuals with disabilities. I am also extremely interested in how each law and regulation is helping individuals with disabilities and what areas need improvement. Because I am someone who currently suffers from health conditions and related disabilities, I am very passionate about not only how I can be an advocate and a voice for disabled individuals, but also for myself.

I am a dedicated, motivated, and extremely hardworking person who puts 110% of myself into everything I do. I have worked with young kids, non-profit organizations, and even in the retail store, Urban Outfitters, where I have built skills and experiences that help me flourish as a focused and passionate worker. I have learned the important skills such as being able to think one step ahead, stay organized and practice leadership skills. I have learned how to challenge myself and always keep my work as a main focus. When I am given a task, I will not only complete it in a timely, efficient manner, but I also make sure it is completed as best as I possible can. I have been taught to question and push boundaries within my work. I do not look for the easy way out or the most practical way to do something. To the Commission, I can be trusted to always finish my tasks and get the job done. I am someone who will grab at any opportunity to grow and learn. I want to be apart of either one of these fellowships because I am so interested in not only learning about how efforts are made at helping those with disabilities, but in ways I can help change and grow programs to help the disabled.

For myself, this is an extremely personal matter I am very invested in. I have gone through many systems that are supposed to aid individuals with disabilities. I have witnessed first hand the hardships and backlash of dealing with school systems and work environments when a personal disability is ignored. I am currently a sophomore at Providence College and I face disconnects within administration, faculty and others within the college that ignore or are unhelpful in aiding a person with disabilities. I just worked in a real work environment, Urban Outfitters, and I was too afraid to share I had a disability because I feared they were going to fire me. I want to be able to know what are the laws and regulations my college and work place must follow. I want to be able to have the knowledge to not only advocate for myself, but advocate for others around me.

I believe I would be able to preform the duties of each fellowship effectively and extremely productively. Because I suffer from many disabilities, I think that I would share an insight and look at case studies and activities by how a person with disabilities would be effected by the matter. I am a very outgoing and determined individual. I am very interested in reaching out to the multiple disabled populations and finding information on their own struggles within their disabilities. Moreover, I am very eager to learn as much information as I can on, not only how I can help myself, but more importantly in helping others who are struggling around me. I am also very interested in reviewing different bills and finding out what is happening within our court system. I have always wondered what laws and regulations are currently being petitioned or ignored for people with disabilities and I would jump at the opportunity to learn. For each fellowship, I don't see any areas in which my ability to complete the work that would need to be done wouldn't be preformed in the best way possible. I would really love to be a part of this fellowship program. When I first starting looking into it I felt as if found an organization that spoke to exactly who I am and what I want to learn from the world. I look forward to speaking with you and sharing my passion for this program.

	<p>MOTION: To appoint Grace as the Spring 2017 Edward J. Schroeder Legislative Fellow Motion moved by LW, seconded by SES, passed unanimously</p>
	<p><i>5:30 2017 Legislative Package, Linda Ward, Chair Legislation Committee</i></p>



Purpose/Goal: To adopt a package of legislative initiatives the Commission will advocate during the 2017 General Assembly Session

Retaining Items for the 2016 Legislative Package

Discussion: Members reviewed the Legislation Committee's recommendations from bills the Commission supported or found beneficial during the 2016 General Assembly Session:

16 S 2814 AN ACT RELATING TO TAXATION -- RHODE ISLAND LIVABLE HOME TAX CREDIT ACT By Sen. Nesselbush Requested by the Multiple Sclerosis Society of RI
 This act would establish the "Rhode Island Livable Home Tax Credit Act", and provide for its administration by the Governor's Commission on Disabilities.
 This act would take effect upon passage.

16 S 2896 AN ACT RELATING TO INSURANCE - HEALTH INSURANCE - TYPE-1 DIABETES INSULIN TREATMENT By Sen. Morgan
 This act would require health insurance contracts, plans, and policies to provide coverage for all insulin medications used to control type 1 diabetes.
 This act would take effect on January 1, 2017.

16 H 7625 Sub A & 16 S 2510 ACTS RELATING TO INSURANCE -- INSURANCE COVERAGE FOR MENTAL ILLNESS AND SUBSTANCE ABUSE By Rep. Serpa & Sen. Crowley Requested by Attorney General
 This act would require insurance coverage for at least ninety (90) days of residential or inpatient services for mental health and/or substance-use disorders for American Society of Addiction Medicine levels of care 3.1 and 3.3.
 The Substitute would prohibit insurers for mental illness and/or substance abuse from denying continued coverage for residential or inpatient services if such services are medically necessary and if the insured is admitted and currently in residential or inpatient treatment or if the continued treatment is recommended based on the criteria of the American Society of Addiction Medicine.

16 S 2954 & 16 H 7639 ACTS RELATING TO EDUCATION - SCHOOL AND YOUTH PROGRAMS CONCUSSION ACT by Sen. DaPonte & Rep. Kazarian
 This act would refine the law on guidelines for concussions at school and youth programs so that an adult trained in recognizing the symptoms of a concussion is required to be present during all events.
 This act would take effect upon passage

16 S 2318 & 16 H 7481 ACTS RELATING TO STATE AFFAIRS AND GOVERNMENT - HUMANE ALTERNATIVES TO LONG-TERM SOLITARY CONFINEMENT By Sen. Metts and by Rep. Regunberg
 These acts would limit the time an inmate can spend in segregated confinement, prohibit the segregated confinement of certain vulnerable persons, and create more humane and effective methods of instituting such confinement.

16 H 7979 & 16 S 2595 ACTS RELATING TO HUMAN SERVICES - EQUAL RIGHTS OF BLIND AND DEAF PERSONS TO PUBLIC FACILITIES by Rep. Handy and Sen. Walaska
 These acts would require movie theaters to provide open captioning for persons who are deaf or hard-of-hearing.

16 S 2697 AN ACT RELATING TO HEALTH AND SAFETY -- RHODE ISLAND BEHAVIORAL HEALTH CARE REFORM ACT OF 2016 By Sen. Nesselbush
 This act would establish the "Rhode Island Behavioral Health Care Reform Act of 2016." Its purpose would be to ensure appropriate use of health care resources to manage behavioral health care services and to promote the delivery of such services to people who need them, and includes routine screening of children for behavioral health matters. The act would direct various parties, including physicians, the director of the department of health, and the health insurance commissioner to undertake various actions to achieve these goals. It would also provide for increased insurance coverage for health-related behavioral services.
 This act would take effect upon passage.



MOTION: To retain from the 2016 Legislative Package the following:

1. 16 S 2814 An Act Relating To Taxation -- Rhode Island Livable Home Tax Credit Act
2. 16 S 2896 An Act Relating To Insurance - Health Insurance - Type-1 Diabetes Insulin Treatment
3. 16 H 7625 & 16 S 2510 Act Relating To Insurance -- Insurance Coverage For Mental Illness And Substance Abuse
4. 16 S 2954 & 16 H 7639, Acts Relating To Education. School And Youth Programs Concussion Act
5. 16 S 2318 & 16 H 7481 Act Relating To State Affairs And Government - Humane Alternatives To Long-Term Solitary Confinement
6. 16 H 7979 & 16 S 2595 Acts Relating To Human Services - Equal Rights Of Blind And Deaf Persons To Public Facilities
7. 16 S 2697 An Act Relating To Health And Safety -- Rhode Island Behavioral Health Care Reform Act of 2016

Motion moved by CG, seconded by JR, passed unanimously

Adding Items for the Public Forum Concerns

Discussion: Members reviewed the Legislation Committee's legislative and policy recommendations from the Public Forums on the Concerns of Individuals with Disabilities testimony:

Civil Rights/Accessibility Concerns and Recommendations:

- Access to businesses;
- Adequate safe parking;
- Safe sidewalks;
- RIPTA bus services, Rlde feeder service to RIPTA buses;
- Voter identification documents;
- Termination of parental rights, on the presumption specific disabilities are an indication of impaired parenting skills; and
- Panhandling harassment.

Education/Employment Concerns and Recommendations:

- Support for self-directed business and employment;
- Exclusion of job coaches;
- Full range of educational supports (self-contained to fully inclusive classrooms);
- Job training with goal of sustainability and independence;
- Improve police/first responders effective communications and de-escalation skills;
- Sign language proficient human service staff; and
- Transition planning - understanding the difference between school-based supports and limited adult support services.

Healthcare Concerns and Recommendations:

- Medicinal marijuana caregiver's cards for spouse;

	<ul style="list-style-type: none"> • Restricted durable medical equipment suppliers; • Expensive Psychiatric medications and care for severe mental illnesses; • Medicaid/Medicare Co-pays; • Medicaid/Medicare Reimbursement; • Pain Management/Alternative Therapies; • Staff training & turnover; • Restricted therapies; and • Traumatic brain injury service funding.
	<p>Housing / Independent Living Concerns and Recommendations:</p> <ul style="list-style-type: none"> • Air quality / environmental irritants; • Section 8 housing - landlords refusing to rent; • HUD Housing income determination should offset medical and other disability related expenses; • Confidentiality of healthcare information limits sharing with parent of adults with disabilities; • SSDI/SSI determination for individuals with intellectual disabilities; • Integration consent decree: <ul style="list-style-type: none"> ○ The need for range of community based opportunities; ○ Follow-up (i.e. wellness checks) once fully integrated; and ○ supported living arrangements; • Awareness of independent living programs & services for children, youth and adults; • Assisted service animals - vicious dogs; • Transition planning should include housing options.
	<p>MOTION: To add to the 2017 Legislative Package the following:</p> <ol style="list-style-type: none"> 8. Monitor Budget Impact on employment, training and job placement services & community based activities and advocate for expanding opportunities for individualized services and activities; 9. Monitor and advocate for greater inclusion & coordination of service systems (employment, healthcare, housing, human services, & transportation); 10. Monitor Police training legislation, and advocate to cover the range of disabilities; and 11. Draft the National Federation of the Blind's legislation on termination of parental rights of parents with disabilities; expand to cover the range of disabilities. <p>Motion moved by _JD, seconded by JR, passed unanimously</p>
	<p>MOTION: To adopt the Commission's 2017 Policy Initiatives:</p> <p>Advocate for:</p> <ul style="list-style-type: none"> Greater inclusion & coordination of service systems (employment, healthcare, housing, human services, & transportation) and Meaningful individualized services and activities; <p>Advocate for a universal state photo ID, combining:</p> <ul style="list-style-type: none"> Voter ID; RIPTA Reduced Fare ID;

	<p>Motor Vehicles Non-driver ID; & Department of Environmental Management license IDs; Review the RIde functional analyses process and qualifications of RIPTA analysts to ensure ADA complementary paratransit eligibility process complies with the ADA Title II regulations; Monitor Medicaid system's: Restricted suppliers of Durable Medical Equipment & expensive psychiatric medications, Reimbursement rates for specialists, alternative care providers, &behavioral health & substance use disorder; and Slow process of payments; and Improve public awareness of independent living services. Motion moved by JD, seconded by SES, passed unanimously</p>
	<p>Legislation Committee's 2017 Scope of Review Discussion: The Legislation Committee recommends adding the category "Government Operations" to its scope of review.</p>

Category	Total #	GCD	Successful	Unsuccessful	% Successful
Budget	26	3	2	1	67%
Civil Rights	30	8	1	7	13%
Disability Prevention	109	3	1	2	33%
Employment	25	3	3	0	100%
Medicaid	17	4	0	4	0%
Health Insurance	65	18	2	16	11%
Professional Standards	66	7	2	5	29%
Housing	15	9	4	5	44%
Human Services	68	15	2	13	13%
Special Education	21	10	3	7	30%
Transportation	8	7	1	6	14%
2016 Scope of Review	450	87	21	66	24%
Government operations	34	3	1	2	33%
appropriations	11	0	0	0	
education	17	2	0	2	0%
financial assistance	31	0	0	0	
motor vehicle insurance/registration	0	0	0	0	
taxes	15	1	1	0	100%
Other Categories	108	6	2	4	33%
Total	558	93	23	70	25%

	<p>MOTION: To authorize the Legislation Committee to review and comment on legislation, without the Commission also voting, on legislation in the following categories:</p> <ul style="list-style-type: none"> • Budget; • Civil Rights; • Disability Prevention; • Employment; • Government operations; • Health Insurance; • Housing; • Human Services; • Medicaid; • Professional Standards; • Special Education; and • Transportation. <p>Motion moved by CG, seconded by JR, passed unanimously</p>
	<p><i>5:40 2017 Schedule of Commission and Committee Meetings, Rosemary Carmody, Interim Chair</i></p> <p>Purpose/Goal: To adopt the 2017 schedule of meetings of the Commission and its Committees</p> <p>Discussion: Members reviewed the draft schedule of meetings, below. Committee description changes are highlighted in yellow.</p>

DRAFT Governor's Commission on Disabilities 2017 Meeting Schedule

The Commission's aim is to make sure that all people with disabilities have the same rights and duties as anyone else. They also should be able to be work and live independently.

The Commission meets 3rd Mondays 5 - 6:30 PM: 04/18th; 07/18th; 09/12th; and 11/28th.



Accessibility Committee

The Committee develops state's 504/ADA Transition Plan, for removing access (physical and communication) barriers in state owned buildings, schools, colleges, beaches, and parks. The Committee also oversees the ADA accessibility training and services. The Committee also monitors accessibility to state and local government services, including elections.

The Accessibility Committee meets the 4th Monday 2 - 3 PM: 01/23rd; 04/24th; 06/19th; 8/07th; and 10/23rd.



Disability Business Enterprise Committee

The Committee helps small business owner with a disability try to win state contracts.

The Disability Business Enterprise Committee will not meet until the Department of Administration issues new Purchasing Regulations.



The Committee oversees the ADA employment training and services. The Committee promotes work and work incentives. The Committee also plans an annual employment conference, in October (National Disability Employment Awareness Month). The Employment Committee meets the 2nd Thursday 9:30 - 11 AM: 04/13th; 06/08th; 08/10th; 10/12th.



The Board decides if unfairness (discrimination) was caused by access barriers. [RIGL 42-87] The Board approves state agencies requests to lease places with access barriers. The agency must have a plan to make all services and employment accessible. [RIGL 37-8-15.1] The Board decides if a member of a government committee who is disabled can take part in meetings by telephone or aid. The member is not able to get to the meeting room due to the disability. [RIGL 42-46-5(b)(3&4)] The Board approves Open Meeting Access Plans from local and state government. [RIGL 42-46-13] The Hearing Board meets to conduct hearings, upon request.

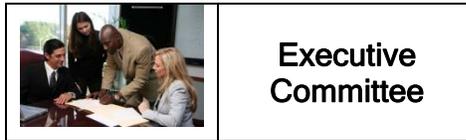


The Committee runs meetings to find out the concerns (fears) of people with disabilities and their families, the last full week in July. The Committee writes bills to better the lives of people with disabilities. The Committee reads other bills that might help or hurt on people with disabilities. The Committee lets the General Assembly know about the bills. The Committee then lets the Governor know about the bills. The Legislation Committee meets the 1st Monday 3 - 4:30 PM: 01/09th; 02/06th; 03/06th; 04/03rd; 05/01st; 06/05th; 07/03rd; 08/21st; 10/02nd; 11/06th; and 12/04th. The Committee sponsors a series of Public Forums on the Concerns of People with Disabilities and their Families, throughout the state during the week of July 24th - 29th.



The Committee steers the State Government's carrying out of the disability rights laws. [Americans with Disabilities Act, Section 504, Civil Rights of People with Disabilities, etc.]

The State Coordinating Committee on Disability Rights only meets if needed to coordinate compliance activities amongst the difference branches of government (executive, judicial, and legislative). There are no regularly scheduled meetings.



This Committee is in charge when the Commission is not meeting. The Committee talks to students who want to be fellows. Then the Committee hires the Fellows. The Committee talks to people who want to work for the Commission. The Committee advises the Commission who to hire.

The Executive Committee meetings the 3rd Mondays 4:30 - 5:30 PM: 03/13th (spring & fall fellowship interviews); 08/28th and 12/04th (winter fellowship interviews).

Joint Meetings of the Governor’s Commission on Disabilities’ and Statewide Independent Living Council’s Executive Committees will meet quarterly at dates/times to be announced.

August annual planning meetings to review of achievements and develop operations plans and budget requests for the next two program years.

	<p>MOTION: To adopt the 2017 Schedule of Commission and Committee meetings as presented Motion moved by SKS, seconded by JD, passed unanimously</p>
	<p><i>5:45 PM Commission Budget, Operations & Executive Committee, Rosemary Carmody, Interim Chair</i></p> <p>Commission Personnel The Executive Committee interviewed several applicants for the Grant Assistant and selected Lorna Dobson. She will be working 5 hours/day 9:30 AM - 2:30 PM. The Committee approved upgrading Alyssa Gleason from Public Education Aide to Case Management Coordinator, to manage the Independent Living grant.</p> <p>Independent Living Grant The transfer of the Independent Living program from the Office of Rehabilitation Services to the Commission took place on October 1st. Separate accounts have been created to track: GCD’s administrative expenses; Statewide Independent Living Council’s (SILC) administrative expenses; and direct independent living services. A dedicated telephone line, SILC email accounts, etc. are being set up,</p> <p>2017 & 2018 Budget Requests The State Budget Office’s original budget target for FY 2018’s Independent Living accounts, had not adjusted to reflect 9 months funding in state fiscal year 17 and 12 months in state fiscal year 2018. After contacting the Budget Office, it was agreed that during the Budget Office’s review it would consider that oversight when reviewing our FY 2018 Budget Request. Soon after the Budget Office sent their recommendations to the Commission for their comments, I learned about 2 issues that will have a negative impact of the Commission’s ability to function within their recommendations. 1) An employee changed health insurance from, no coverage to family health insurance, and 2)</p>

the NE ADA Center's grant award would be reduced from \$24,000/year (since 1998) to \$18,400 for technical assistance and \$2,000 for research. The Executive Secretary met with the Budget Office Analyst who is responsible for preparing recommendations to the Governor with regards to the Commission's State Fiscal Year 2017 & 2018 Budget Requests. A proposal to address the change in insurance costs and the reduction in ADA funding was discussed. The proposal would:

- A. Fund all 4 staff positions full time;
- B. Fund 25 hours/week of the Grant Assistant position;
- C. Fully fund the College Fellowship Stipends;
- D. Fully fund the 10% State Match of the Independent Living Grant 12 months (rather than 9 months in FY 18), especially interpreters for the deaf and CART reporters; and
- E. Authorize expending most of the \$120,000 for independent living service funds that were not spent before September 30, 2016.

The Budget Analyst is supporting the compromise. The \$120,000 of unspent independent living service funds could be a problem going forward. If the state's 10% match had not already been accounted for by ORS, we might not have been able to accept those funds. There is a rational explanation for retaining 25% of the federal funds, in case Congress does not enact a federal budget before October 1st of any year. However, not holding back almost 50% of the annual grant award. The Statewide Independent Living Council needs to use or it will lose those funds.

Description	FY 17 GCD Request	FY 2017 Budget Office	FY 2017 Compromise	FY 18 GCD Request	FY 2018 Budget Office	FY 2018 Compromise
GCD Operations	\$367,710	\$367,691	\$380,123	\$380,139	\$375,168	\$409,083
Mary Brennan Fellowship	\$14,718	\$14,718	\$14,718	\$14,718	\$14,718	\$14,718
Disability Business Enterprise	\$3,737	\$3,737	\$3,498	\$3,844	\$3,844	\$3,514
Independent Living Administration	\$12,593	\$12,593	\$12,467	\$16,418	\$13,368	\$16,616
Statewide Independent Living Council - State	\$13,808	\$13,808	\$10,408	\$18,393	\$16,994	\$13,884
Statewide Independent Living Council - Federal	\$14,628	\$14,628	\$13,248	\$24,930	\$24,930	\$22,254
Independent Living Services	\$214,121	\$214,121	\$284,816	\$280,070	\$280,070	\$320,816
Technical Assistance (Public Forums)	\$11,698	\$11,698	\$11,698	\$11,866	\$11,886	\$11,866
NE ADA Technical Assistance Grant	\$47,714	\$47,714	\$47,661	\$40,079	\$40,079	\$31,767
Grand Total All Funds	\$700,727	\$700,708	\$778,638	\$790,457	\$781,057	\$844,518
Categories						
Wages & Benefits	\$386,633	\$386,633	\$399,485	\$388,112	\$387,467	\$408,761
Contracted Professional Services	\$46,583	\$46,564	\$41,951	\$61,213	\$53,492	\$54,864
Operating Supplies and Expenses	\$34,992	\$34,992	\$33,989	\$42,664	\$41,630	\$41,679
Assistance and Grants	\$232,519	\$232,519	\$303,214	\$298,468	\$298,468	\$339,214
Grant Total	\$700,727	\$700,708	\$778,638	\$790,457	\$781,057	\$844,518
<i>Above Budget Office's Recommendation</i>			\$77,930			\$63,461

All Funds Hours of Service (including contractors & fellows)	FY 17 GCD Request	FY 2017 Compromise	FY 18 GCD Request	FY 2018 Compromise
Advocacy	1,778	1,538	1,778	1,778
Information & Referral	1,023	1,040	1,367	1,307
Advocacy & Awareness Hours	2,801	2,578	3,145	3,085
<i>Advocacy & Awareness Hours FTEs</i>	<i>1.33</i>	<i>1.32</i>	<i>1.53</i>	<i>1.49</i>
Access to Government Services (ADA Title II)	1,337	1,544	1,213	1,262
Access to Public Accommodations (ADA Title III)	902	901	892	843
Voting Rights	191	179	145	129
Disability Rights Compliance	123	123	123	123
Protecting Individuals Rights Hours	2,552	2,747	2,373	2,356
<i>Protecting Individual Rights FTEs</i>	<i>1.43</i>	<i>1.40</i>	<i>1.32</i>	<i>1.31</i>
<i>Difference from Accessibility Maintenance of Effort</i>	<i>281</i>	<i>245</i>	<i>266</i>	<i>123</i>

All Funds Hours of Service (including contractors & fellows)	FY 17 GCD Request	FY 2017 Compromise	FY 18 GCD Request	FY 2018 Compromise
Employment (ADA Title I)	1,604	1,364	1,602	1,362
DBE Hours of Service	60	48	65	48
Prompting Employment Hours	1,664	1,412	1,666	1,410
<i>Prompting Employment FTEs</i>	<i>0.89</i>	<i>0.88</i>	<i>0.89</i>	<i>0.88</i>
<i>Difference from Employment Maintenance of Effort</i>	<i>79</i>	<i>79</i>	<i>111</i>	<i>111</i>
Customer Service Total	7,017	6,737	7,184	6,851
GCD Administration Hours of Service	882	938	869	356
Independent Living Administration Hours of Service	410	385	573	139
Statewide Independent Living Council Hours of Service	269	102	348	0
NE ADA Administrative Support hours	36	52	50	0
Administrative Support Hours	1,598	1,476	1,840	495
<i>Administrative Support FTEs</i>	<i>1.21</i>	<i>1.44</i>	<i>1.24</i>	<i>1.81</i>
Grand Total Hours	8,615	8,213	9,024	7,345
Full Time Equivalent (FTEs)	4.86	5.04	5	5.49
General Revenue Total	4.47	4.65	5	5.29
Federal Total	-	-	-	-
Restricted Receipt Total	0.39	0.39	0	0.20
Grand Total FTEs	4.86	5.04	5	5.49
<i>Employment - Maintenance of Effort</i>	<i>1,155</i>	<i>1,155</i>	<i>1,155</i>	<i>1,155</i>
<i>Accessibility - Maintenance of Effort (MOE)</i>	<i>1,643</i>	<i>1,643</i>	<i>1,643</i>	<i>1,643</i>
State Employees Workweek	35.0	35.0	35.0	35.0
<i>Hours closed each week</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>



MOTION: To accept the compromise FY 2017 & 2018 Budget proposal as presented
 Motion moved by LW, seconded by SES, passed unanimously

5:50 PM NE ADA Center Grant Contract, Bob Cooper, Executive Secretary

Purpose/Goal: To review the proposed NE ADA Center contract and accept, reject, or accept portions of the contract activities.

ADA Technical Assistance, Training, & Awareness Activities					
Activity	Sept-Dec '15	Jan-March '16	April-June '16	July-Sept. '16	FFY 2016 Total
Technical assistance contacts by:					
Phone calls	243	279	334	485	1,341
E-mail	392	436	533	488	1,849
In-person	47	52	61	52	212
Other(on-site visits and consultations, letters, faxes)	14	26	43	55	138
Total Technical assistance	696	793	971	1,080	3,540
Training Sessions	11	0	6	3	20
Participants Trained	243	0	98	38+	379+
Events	3	0	4	1 ¹	8



**New England ADA Center & Governor’s Commission on Disabilities, RI
State Affiliate Scope of Work & Agreement
October 1, 2016 - September 30, 2017**

This is an agreement for services between the Institute of Human Centered Design’s *New England ADA Center* and *Governor’s Commission on Disability*. The Governor’s Commission is sub-contracting as the New England ADA Center’s State Affiliate in Rhode Island.

New England ADA Center is a member of the ADA National Network and provides information, guidance, and training on the Americans with Disabilities Act, tailored to meet the needs of business, government and individuals at local, regional and national levels.

The New England ADA Center’s State Affiliate is committed to a coordinated effort to increase understanding and implementation of the ADA throughout the State as well as assist in research activities. State Affiliate will provide information, guidance, and training on the Americans with Disabilities Act, tailored to meet the needs of business, government and individuals at local and state level.

The New England ADA Center is funded by the National Institute on Disability, Independent Living, and Rehabilitation Research (NIDILRR) under the Office of Health and Human Services’ Administration for Community Living.

This agreement can be amended at any time by the New England ADA Center to meet requirements from our funders- the *National Institute on Disability, Independent Living, and Rehabilitation and Research* (NIDILRR) or for any reason by the New England ADA Center.

Grant Period: October 1, 2016-September 30, 2017.

NIDILRR Grant Award # 90DP0087

YEAR 1	ADA Technical Assistance Activities	Research Activities	Total
Award Amount	\$18,400	\$2,000	\$20,400

This allocation is subject to change on an annual basis.

Programmatic Requirements

State Affiliate will:

1. Explain all Titles of the ADA through:

- a. Technical assistance
- b. Training
- c. Outreach
- d. Capacity building
- e. Information dissemination

2. Assist in the implementation of research activitiesⁱ

- a. Update contact list of city and town ADA coordinators.
- b. Identify two municipalities to test preliminary survey questions with. They will not be included in the final survey selection.
- c. Test preliminary survey questions with two municipalities.

- d. Report on the results of testing.
 - e. Assist in marketing the Title II Action Guide for State and Local Government
 - f. Other activities as identified.
3. Convene and coordinate statewide ADA Coalition to promote ADA implementation
 4. Coordinate & co-train at an event with New England ADA Center staff
 5. Co-staff one exhibit at an event with New England ADA Center staff
 6. Host one annual 'Architectural Plan Reading' Workshop
 7. Provide the ADA Center with an article & photo for the *Access New England* Newsletter once a quarter. Preferable, a story that focuses on successful implementation of the ADA or any accomplishments and contributions, can be consumer accomplishments, or organizational awards or recognitions.
 8. Meet at New England ADA Center twice a year for State Affiliate Meeting and strategic planning. This is a requirement, each affiliate must send a representative.
 9. Make clear attribution to the New England ADA Center on grant supported trainings, meetings, websites, materials, and conference events, "*With support from the New England ADA Center*" and/or Logo (PNG of log is attached and in Appendix A). Provide examples of how attributions for examples, logo on website.
 10. Submit a digital and hard copy of ADA Work Report and an ADA Research Report on letterhead quarterly.
 11. Submit a digital and hard copy invoice and that includes a line item for ADA work and ADA research work on letterhead quarterly.

New Report and Invoice Requirements

Submit a digital and hard copy report of ADA Services, with a separate ADA Research Report on letterhead quarterly. These are due: December 31, March 31, June 30 and September 30. Please submit both reports within 15 days of the due date.

Submit a digital and hard copy invoice that includes a line item for ADA work and ADA research work on letterhead quarterly. These are due: December 31, March 31, June 30, and September 30. Please submit within 15 days of the due date.

ADA Center will process payment within *45-60 days* of receiving both quarterly invoice and report.

Annual Financial Requirements

Subcontractors are responsible for:

Provide a budget with expenditure allocation to be included with signed agreement. This is required before payment can be made.

Annual financial reporting that confirms the expenditure of money based on the allocations you projected, this must be submitted to receive 4th quarter payment.

Submission of your most recent annual audit and financial statements - when applicable, arrange for audits and assure audit resolution (those entities receiving less than \$25,000 in federal financial assistance from all sources per year are exempt from the federal audit requirements).

If you are a State agency, submit your agency's financial report.

Retain support documents of expenses and labor related to this agreement making these documents available to the Center upon request.

Complete all documentation required by the Center related to fiscal concerns in a timely manner.

Reply to IHCD's independent Auditors KPM Confirmations in a timely manner.

Miscellaneous Provisions

The subcontractor shall comply with all applicable provisions under the Rehabilitation Act of 1973, Sections 502 and 504 as well as the Americans with Disabilities Act of 1990 in carrying out all of the

activities specified by this agreement. Failure to comply may result in the termination of this agreement.

While the quarterly progress reports are vehicles of communication between the subcontractor and the Center, there will be occasions when the subcontractor must communicate information to the Center instead of waiting for the submission of the next quarterly report. Examples of this are a change in the state budget, or significant barriers to conducting the business of the subcontract.

Lobbying Form

Our funders, the National Institute on Disability, Independent Living, and Rehabilitation and Research (NIDILRR) request that state affiliates sign a 'Lobbying Form' (See below). Please sign and return Lobbying Form below.

The subcontractor shall report all activities undertaken as part of this agreement to the Center utilizing the quarterly reporting format required by the Center. Failure to submit a quarterly report and comply with the other provisions of this agreement will result in loss of funds under this agreement. Sub-Contractors will not be reimbursed for quarters in which the report and invoice is more than 15 days from due date.

Please send a budget: outlining how you will spend the money and isolating research expenditure. This money will not be paid without attendance at the required meetings and trainings.

Please sign two copies of this Agreement and Lobbying Form (Below). Keep one for your records, and return one with a copy of your budget to:

Oce Harrison, Ed.D., Project Director
New England ADA Center
200 Portland Street, First Floor
Boston, MA 02114

New England ADA Center

RI Governor's Commission on Disabilities



11.3.16

Date

Date

Certification Regarding Lobbying

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the Undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal Loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan or cooperative agreement, the undersigned shall complete and submit

Standard Form – LLL, “Disclosure of Lobbying Activities,” in accordance with its instructions. (Please contact Gabriela Sims if you need this form 617-695-1225 x222 or gsims@HumanCenteredDesign.org)

(3) The undersigned shall require that the language of this certification be included in the award documents for all sub-awards at all tiers (including subcontracts, sub-grants and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

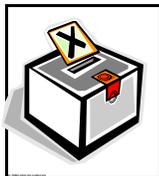
Applicants Organization

Printed Name of Authorized Representative

Title

Signature

Date

	<p>MOTION: To accept the FFY 2017 NE ADA Center grant contract as revised to include the research project only if the Commission is able to secure a college fellow. Motion moved by SKS, seconded by LW, passed unanimously</p>
	<p><i>6:00 Adjournment, Rosemary Carmody, Interim Chair</i> MOTION: To adjourn at [Insert time motion adopted] Motion moved by CG, seconded by JR, <i>passed unanimously</i></p>

Notes

ⁱ The research activities in the NE ADA Center’s proposal are:

“E. Design of Research Activities

(1) The Director considers the extent to which the design of research activities is likely to be effective in accomplishing the objectives of the project.

IHCD’ N.E. ADA Center proposes a research project that addresses both 2016-21 priorities:

Priority (a) - Improved understanding by ADA stakeholders of their rights and responsibilities under the ADA.

The research mandate of the project offers an opportunity to promote increased knowledge and understanding in New England about the experience of disability now and in the coming years. It is an opportunity to make it clear that disability is an increasingly ordinary experience for every city and town and every family. There remains entrenched misunderstanding about the experience of disability that is characterized by assumptions that disability is an experience of a small minority of a people with a few types of fixed conditions rather than an inherent part of the fabric of every community.

It is not surprising that confusion about disability remains pervasive. Statistics on disability are among the most complex to gather and analyze. Existing data on disability is notoriously difficult and conflicting given the variety of definitions of disability. Beyond national survey data, federal and state agencies that provide benefits or services have definitions of disability for their targeted group(s) but all use the term ‘disability.’

After 25 years of the ADA, IHCD’s N.E. ADA Center will use this research opportunity to engage a uniquely experienced statistician, formerly the disability specialist at U.S. Census and now a doctoral candidate at Harvard University, to create information tools designed to clarify and illuminate the emerging and projected profile of disability in the six New England states. The purpose of the information tools is twofold:

1. With new state-level demographic information and analysis, undertake a proactive outreach to the two populations and those who serve them in New England who are too seldom represented among those who have knocked on the door of the New England ADA Center nor the ADA National Network: people with disabilities 65+ who are a higher proportion of the population in New England than any other region and people with behavioral health conditions including survivors in recovery of the opioid epidemic that has ravaged New England. The intent is to invite increased awareness of those with rights and those with responsibilities of the services of the N.E. ADA Center and the ADA National Network.
2. Use the new state-level demographic information as a general information tool that will be shared with each city and town in New England along with the link to the new IHCD digital ADA Title Action Guide.

Priority (b) - Identification of barriers to compliance with the ADA as well as innovative approaches for eliminating those barriers.

In keeping with the mandate to conduct local, center-specific research, IHCD’s N.E. ADA Center will mount a field experiment with a randomized set of New England cities and towns that seeks to understand, at the local level, barriers to compliance with meeting ADA responsibilities. The catalyst to the choice of researching barriers at the municipal level is partly based upon the obvious and unique significance of the power of the local government to shape the experience of community integration and equal participation. It is also born of 20 years of experience of municipalities using the N.E. services and, specifically in the last five years, by the Field-Based Trainings that were

competitively offered to municipalities in each of the six states and provided a one-day ADA Center team to on-site to analyze a specific challenging place, learn to use the IHCD's ADA Checklist for Existing Facilities, and strategize about overcoming barriers. In addition, IHCD provides consultation to cities and towns in New England and nationally, to undertake comprehensive ADA Self-Evaluations leading to Transition Plans. That intensive work reveals often surprising and correctable barriers. That constellation of catalysts led to the prioritization of using this research opportunity to study the barriers to ADA compliance at the municipal level.

(2) In determining the extent to which the design is likely to be effective in accomplishing the objectives of the project, the Director considers one or more of the following factors:

- i. The extent to which the research activities constitute a coherent, sustained approach to research in the field, including a substantial addition to the state-of-the-art.

IHCD's N.E. ADA Center identified two problems that would benefit from this research opportunity. One is the need for a more locally nuanced and clearer demographic information about who is a person with a disability with rights under the ADA in each of the six New England states. The problem is to develop objective insight as to the barriers to compliance for cities and towns and the need for an innovative approach. In order to address those problems, two research partners were invited. The first research partner is Matthew Brault, a statistician, former primary subject matter expert on disability at the U.S. Census (2009-2014) and currently based in New England as a doctoral candidate at Harvard University in health policy. His groundbreaking 2012 U.S. Census publication, *Americans with Disabilities: 2010* (<http://www.census.gov/prod/2012pubs/p70-131.pdf>) is a rare example of analysis that frames disability with thoughtful context and sufficient analysis of existing disability data sources that it has been cited 533 times to date. The US Census Bureau is undertaking a new project to take the two dominant data sources on disability, the American Community Survey (ACS) and the Survey and Income Program Participation (SIPP) and combining the data to produce more accurate state-level information. It is expected that that effort can be modeled initially in the New England states.

The second research partner for the survey portion of the agenda, *Barriers to Meeting ADA Responsibilities for Cities and Towns*, is the MIT Department of Urban Studies and Planning (DUSP) within the School of Architecture + Planning at MIT, founded in 1933, with 40 faculty and over 200 graduate students. Within DUSP, the Joint Program in City Design and Development (CDD) will lead. The CDD is a collaboration of the MIT DUSP, Architecture, as well as the Center for Real Estate, the Center for Advanced Urbanism, and the Media Lab. Specifically, this project falls within the Key Themes of the Joint Program in City Design and Development, "Urban Performance" which focuses on the quality of urban life, especially as it is shaped by demographic patterns such as disability and aging.

The MIT DUSP survey research partnership on *Barriers to Meeting ADA Responsibilities for Cities and Towns*, is DUSP Adjunct Professor Terry Szold, MRP. Ms. Szold has over 30 years of experience in land use, strategic and comprehensive planning. She is a person with a significant disability and has written about accessibility in municipal environments. This will be a joint faculty/student research project in which Ms. Szold will be faculty mentor. The IHCD history of collaboration with DUSP includes a mix of guest lectures, graduate interns, and events. Most recently, IHCD collaborated with DUSP to host a Universal Design Colloquium, *Cities for All* in April 2014 and a jointly hosted guest lecture presentation in November 2015 by Julie Fleck, MRTPI OBE from the London Office for Disability Issues on *Inclusive Design – A Lasting Paralympic Legacy*.

ii. The extent to which the methodology of each proposed research activity is meritorious, including consideration of the extent to which--

(A) The proposed design includes a comprehensive and informed review of the current literature, demonstrating knowledge of the state-of-the-art.

(B) Each research hypothesis is theoretically sound and based on current knowledge;

1. New England State-by-State Statistical Analysis of Disability by statistician Matthew Brault is informed by the excellent annual Compendium developed by the Rehabilitation Research and Training Center on Disability Statistics and Demographics (StatsRRTC) at the Institute on Disability/UED at the University of New Hampshire. As noted above, the ACS and SIPP are primary national data sources. The potential of the relevance of state-level data sources has been discussed with the HHS Region I office and Kathleen F. Otte, Region I ACL Director, Kathryn A. Power, Region I SAMSHA Director, Betsy Rosenthal, Region I Health Administrator and Region I HHS Civil Rights Administrator, Susan Rhodes. They will continue to be consulted regarding the potential use of the most reliable state-level data sources that could inform the analyses. NOTE: There is no survey research in this scope; it is limited to the analysis of existing data sets.
2. Survey of Barriers to Meeting ADA Responsibilities for Cities and Towns will be led by Professor Terry Szold and the MIT Department of Urban Studies and Planning. An initial literature review does not identify any randomized studies of ADA barriers identified at the municipal level. MIT DUSP is continuing the search through the planning literature. The Department of Justice's Project Civic Access project (<http://www.ada.gov/civicac.htm>) initiated in 1999, offers a comprehensive study of the findings of 218 Settlement Agreements with title II entities relative to compliance that include a majority of cities and towns. Some of these Project Civic Access choices were made on the basis of complaints so it is not in any way random. There is no identification of perceived "barriers" in this collection that might inform innovative approaches but there is substantive detail of the non-compliant issues and of the favorable and cooperative position of the public entities that've been part of this process.

(C) Each sample population is appropriate and of sufficient size;

Survey of Barriers to Meeting ADA Responsibilities for Cities and Towns – the survey will be a randomized study that eliminates the smallest entities that have little or no paid staff and few programs. The total for the Region breaks down between cities and towns: Connecticut - 21 cities and 169 towns, Maine – 23 cities and 432 towns, Massachusetts - 39 cities and 312 towns, New Hampshire - 13 cities and 221 towns, Rhode Island – 8 cities and 31 towns, Vermont – 9 cities and 237 towns. Of the total, there are only 100 municipalities 30,000 or more. Based on the U.S. Census Bureau's *Individual State Descriptions: 2012 Census of Governments* <http://www2.census.gov/govs/cog/2012isd.pdf>, only incorporated places that have fiscal and administrative independence would be included in a survey. From that total, a set would be identified for survey stratified by population and location within each state with the breakdown by state aligned with the state total population as a portion of the region. At this stage of survey design, it is assumed that no fewer than 120 incorporated places would be surveyed.

(D) The data collection and measurement techniques are appropriate and likely to be effective; and

(E) The data analysis methods are appropriate.

Year One Tasks

1. Define objective of what will be measured that will lead to insight about ADA compliance barriers.
2. Generate preliminary questions, analyze set of answers to include but not be limited to determining informational, capacity, attitudinal, motivational, and cost barriers; systematically review them with the research team;
3. Test preliminary questions: partner with the ADA State Affiliates in order to have a representative test of survey questions by municipalities (2 per state) who will not be included in the final survey selection; the state affiliate will administer the survey in an interview to assess consistency of understanding questions, whether respondents have the information needed to answer the questions, whether the questions accurately describe what respondents say, and whether the answers provide a valid measure of what the barriers to compliance. At this stage, share a link to IHCD's new web-based version of the ADA Title II Action Guide. This process will be standardized in order for respondents to have the same information about their responsibilities under the ADA.
4. Revise questions in response to findings of interviews on preliminary questions.
5. Generate a penultimate list of questions; order them; create instruction to accompany the questions; put them into the digital survey format (accessible Fluid Survey that allows an interactive Table of Contents that will be used in the actual survey);
6. Test initially with IHCD User/Experts & revise as needed in response to insights;
7. Field Pre-Test with a representative sample of municipalities; once again include a link to the Title II Action Guide; though this is a self-administered web-based survey (Fluid Survey), this Field Pre-Test is self-administered but observed by the research team that will lead a discussion on whether or not the questions were clear.
8. Revise in response to insights from Field Pre-Test.
9. Finalize self-administered digital survey design and the randomized set of municipalities to whom the survey will be sent along with a link to the ADA Title Action Guide.

Year Two Survey Research Tasks

1. Finalize the set of municipalities to whom the survey will be sent along with a link to the ADA Title II Action Guide – projected to be 120 public entities.
2. Conduct a final test of the data generated by Fluid Survey to ensure that it is debugged and is working as needed for accurate data analysis.
3. Determine deadline for completion of surveys and schedule for reminders; disseminate the survey to the final list of New England municipalities;
4. Under the leadership of the MIT DUSP team, analyze the data from the survey.
5. Create initial draft strategies to respond to the findings of barriers (e.g., create Boot Camps for brief, intense immersion in ADA responsibilities for a state's municipalities; design webinar on effective communication tailored to municipalities, clarify who has ADA rights through a marketing campaign about locally nuanced demographics in formats that invite media stories).

Year Three Survey Research Tasks

1. Refine draft strategies of response to findings about barriers and share them with the State Affiliates;
2. Initiate any modifications to ADA Center Core Service to ensure that new insights on municipal barriers are addressed in training, dissemination, and technical assistance.
3. Identify innovative approaches beyond the current ADA Center Core Services and a plan for being able to act on them cognizant of maximizing efficiency and impact.
4. Begin to map the design of a survey that measures change among the original municipal survey participants.

Year Four Survey Research Tasks

1. Draft survey to measure change among original survey participants; test the questions for consensus understanding, the survey sequence and organization, and test with sample group.
2. Determine how to weight responses to perceived change; and test instructions as well as organization of the follow-up survey.
3. Distribute follow-up survey to the full set of respondents.
4. Analyze data from outcome survey.

Year Five Survey Research Tasks

1. Write and disseminate the outcomes of the research *Survey of Barriers to Meeting ADA Responsibilities for Cities and Towns* through MIT publications and through urban planning, public policy, civil rights, and municipal trade organizations' print and digital dissemination options. Share findings and innovative strategies with the ADA National Network."ⁱ