



Rhode Island Statewide
Independent Living Council
"Together, Making a Difference"

Governor's Commission
on Disabilities
Executive Committee



Monday, September 26, 2016 4:00 PM - 6:00 PM

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	<p>GCD Attendees: Rosemary Carmody, (Vice Chair.); Casey Gartland; Jack Ringland; & Linda Ward Absentees: Andrew Argenbright; Judi Drew; & Sarah Everhart Skeels;</p>
	<p>SILC Attendees: Margaret Molloy (Chair); Barbara Ringland (Vice Chair); Anabela Azevedo (Treasurer); Carmen Boucher; Jeanne Panarace; & Lorna Ricci Absentees: Raymond Bandusky; Christine Hammond; & Kathy Kindelan</p>
	<p>Guests: Laurie DiOrio (DHS - ORS) ; Mireille Sayaf (OSCIL); Tammi Burnham (CART Recorder); & Christine West (Interpreter)</p>
	<p>Staff: Bob Cooper & Alyssa Gleason</p>
	<p>4:00 Call to Order, Rosemary Carmody, Interim Chair GCD & Margaret Molloy, Chair SILC</p> <p>Chair calls the meeting to order at 4:04 PM Introductions of Commissioners and guests</p>
	<p>4:05 SILC Recommendations for the allocation of State Independent Living Services Funds for FFY 2017 - 2019, Margaret Molloy, Chair SILC</p> <p>Purpose/Goal: To make recommendations to the Governor's Commission on Disabilities regarding the Commission's contract with the Ocean State Center for Independent Living.</p> <p>Discussion: Only SILC Members may vote on this item</p>
	<p>Federal Funds' Income: \$150,000 Money left over from the 2014-2016 State Plan + <u>\$305,000 The new year's federal grant</u> = \$455,000 total income</p> <p>Federal Funds' Expenses: + \$113,750 the 25% reserved for "emergencies"¹ + \$ 228 the Auditor General's 0.05% fee + \$ 28,291 for SILC expenses + <u>\$273,316 for OSCIL</u> =\$415,585 total expenses</p>

¹ I asked Ray: Was the intent of your motion to hold in reserve 20% - 25% apply only to each years \$305,000? OR in the first year to the old \$150,000 + the new \$305,000? Alternative is \$76,250 reserved and His answer: I guess I was only thinking about new funding, but suppose the same principle should apply to carryover funds.

	<p>\$455,000 income <u>-\$415,585 expenses</u> = \$ 39,415 available² for use in federal fiscal year 2017. Unpaid expensive from September:</p> <ul style="list-style-type: none"> • \$10,474.45 to Advantage Payroll for the check that bounced. • \$35 bank fee for the check that bounced. • Interpreter and CART fees for 2 September meetings. • \$200 for the bookkeeper? <p>A couple skipped checks - no ledger or other documents that might explain how much those checks total.</p>
	<p>OSCIL 1st year Budget Proposal: \$ 81,524 Home Modifications \$ 13,000 Purchase of Equipment/ Assistive Devices/ Hearing Aids \$ 1,000 Nursing Home Moving \$ 6,900 overhead (rent & supplies) \$ 2,400 travel <u>\$168,492 employee wages & benefits.</u> \$273,316</p>

Services	Amount
Goal 3 Objective 3. Nursing Home Diversion /Transition Services	
Goal 4 Objective 3. Increasing Independence in the home setting	
Activity 2. High School and YMCA youth transition services.	
Activity 3a. General Independent Living Services	
Activity 3b. Home Modifications	
Activity 3c. Assistive Technology	
Total	

	<p>MOTION: To recommend the allocation of State Independent Living Services contract \$273,316. Motion moved by MM, seconded by JR, passed unanimously</p>
	<p>MOTION To ask the DSE work with the DSU on the contract MM 1st & LR 2nd passed, JR abstained.</p>
	<p>MOTION To adjourn the Statewide Independent Living Council at 4:42 PM. Motion moved by BR, seconded by LR passed unanimously</p>
	<p><i>4:30 Contract for State Independent Living Services Funds for FFY 2017 - 2019 with the Ocean State Center for Independent Living, Rosemary Carmody, Interim Chair GCD</i></p> <p>Purpose/Goal: To approve the Governor's Commission on Disabilities Contract with the Ocean State Center for Independent Living for the provision of State Independent Living Services.</p> <p>Discussion: Only GCD Executive Committee Members may vote on this item</p>

² Alternative surplus \$76,915

ADDENDUM I. SCOPE OF WORK

OCEAN STATE CENTER FOR INDEPENDENT LIVING (OSCIL)

Contract Period: From: 10/1/2016 to 09/30/2019

Program: Independent Living Services - Part B

Agency: Ocean State Center for Independent Living

PURPOSE: To ensure Rhode Island is a state where all citizens have an understanding and knowledge of the Independent living philosophy and services, where all people with disabilities have the choice to live in the least-restrictive environment and have full access to all services needed to achieve equal inclusion in the community.

Goal 3: All Rhode Islanders with disabilities are fully informed and empowered to live in the least restrictive environment based on consumer choice.

OSCIL will provide services to assist consumers transitioning from nursing homes or divert consumers from entering nursing homes by addressing barriers in consumers' homes through facilitation and acquisition of home modifications, and assistive devices/technology and PCA services.

Nursing Home Transition: Assists persons having severe disability, who have been placed in nursing homes, to move from the nursing home environment to a less restrictive environment of their choice.

OSCIL will assist the individual with the community connections and support services necessary for a successful safe transition into the community.

Increasing Independence in the home setting: Upon consumer request, OSCIL will provide an independent living assessment of a consumer's home and provide the necessary modifications to enable the individual to remain in their home. Home modifications to address goals for independence may include: addition of a ramp or vertical lift to address access/exit goals, modifications to the bathroom to address goals for safe independent self-care and/or modifications to kitchen/laundry area. The acquisition of adaptive assistive equipment/technology (AT) may also be required to meet independent living goals.

Goal 4. The Independent Living Network expands services to Rhode Island youth with disabilities

OSCIL will explore service options to assist youth with disability and implement found service options that will assist in transitioning youth to community independence. OSCIL will provide High School and YMCA, youth transition services and general IL service provision and purchase of home modification and equipment for those consumers found eligible.

ADDENDUM II. BUDGET

Activity	FFY 2017	FFY 2018	FFY 2019
Total	\$273,316	\$273,316	\$273,316

ADDENDUM III. PAYMENTS AND REPORTS SCHEDULE

1. The provider will submit to the commission a request for payment upon contract authorization.
2. The provider will submit to the commission on a monthly basis a project fiscal report, within ten (10) business days after the end of the month, utilizing **GCD Grant Fiscal Report form**, indicating incurred expenditures during the reporting period.
3. The provider will submit to the commission monthly program service reports, within ten (10) business days after the end of the month, indicating services provided and number of clients serviced during reporting period.
4. The provider will submit to the commission an **annual report** in accordance with the annual reporting requirements - ACL 704.

In order to meet federal cash management regulations, the commission may adjust payments accordingly.

5. Payments under this agreement will be made upon submission of the appropriate documentation

and on the following schedule:

6. Failure to provide acceptable program and fiscal reports within the prescribed time frame may, at GCD option, result in a delay of the following monthly payments.

Request for payment, fiscal and program reports shall be sent to:

Alyssa K. Gleason
RHODE ISLAND GOVERNOR'S COMMISSION ON DISABILITIES
41 Cherry Dale Court
Cranston, RI 02920

	<p>MOTION: To accept The Contract with the Ocean State Center for Independent Living for the provision of State Independent Living Services. Motion moved by LW, seconded by CG, passed abstained JR</p>
	<p><i>4:50 Status of Independent Living Transfer, Bob Cooper, Executive Secretary</i></p>

Description	Status	Responsibility
Notification to website host of any changes	Not needed	Jack R.
Notification to terminate Corliss Lease	Completed	Jack R.
Arranging for CART & Interpreter for Annual Meeting	Completed	Jack R.
Layoff Notification to staff	Completed	Jack R.
Notification to terminate Cox Cable Service and new billing address	Completed	Jack R.
Notification to terminate general liability insurance policy	Completed	Jack R.
Offer to provide letters of Reference for staff	Completed	Jack R.
Notification to terminate Advantage Payroll services, will process the 2016 employee income tax filings in Oct.	Completed	Jack R.
Notification to terminate Beacon Mutual (workers' compensation) Insurance	Completed	Jack R.
Notification of layoffs to DL&T Unemployment Compensation	Completed	Jack R.
Notification of layoffs to DL&T Temporary Disability Insurance	Completed	Jack R.
Notification to T. Rowe Price – change of Annuity Policy Status	Notified	Lisel R.
Inventory of furniture and equipment	Completed	Lisel R.
Change of access codes to Carbonite Cloud Computing (storage) or termination	Completed	Lisel R. / Alyssa G.
Passwords to computer files	Not needed	Lisel R. / Alyssa G.
Moving of furniture and equipment	Completed	Laurie D.
Notification to Post Office of Change of SILC Address	Completed	Jack R.
Notification to terminate Ronald Rodrigues, bookkeeper, in January after 2016 tax and corporate filings and new office address	Notified	Jack R.
MPA Purchase of insurance policies: directors & officers liability, general liability	Not needed	Bob C.
Creation of SILC general revenue grant account	Completed	Bob C.
Creation of SILC state telecommunication account/portage of phone number	Requested	Bob C.
Creation of SILC state mailing account	Requested	Bob C.

Description	Status	Responsibility
Notification to Secretary of State change of Open Meeting filers		Jack R.
Notification to Secretary of State change of Corporate Agent – address		Jack R.
Transfer access to USHHS's Division of Payment Management to GCD		Bob C.
Transfer access to ACL's Reports filing website		Bob C.
	<p><i>5:00 Adjournment, Rosemary Carmody, Interim Chair GCD & Margaret Molloy, Chair SILC</i> MOTION: To adjourn at 4:49 PM Motion moved by LW, seconded by JR, passed unanimously</p>	