



Governor's Commission on Disabilities Executive Committee

Monday, August 29, 2016 5:30 - 7PM

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Attendees: Rosemary Carmody; (Interim Chair.); Casey Gartland; John Ringland; Linda Ward; & Gary Witman

Absentees: Andrew Argenbright; Judith Drew; & Sarah Everhart Skeels

Guests: Earnest Okwara & Silvana Barone

Staff: Bob Cooper, Executive Secretary



5:30 Call to Order and Acceptance of the Minutes, Rosemary Carmody, Interim Chair

Chair calls the meeting to order at 5:35 PM
 Introductions of Commissioners and guests



MOTION: To accept the minutes of the previous meeting as presented.
 Motion moved by LW, seconded by JR, passed unanimously

Action Items:

5:35 Commissioner Vacancy, Rosemary Carmody, Interim Chair

Purpose/Goal: To interview prospective Commissioners and make a recommendation to the Governor for appointment

Discussion: The Committee met with a couple individuals who are interested in being appointed to the Commission.

Earnest Okwara, past President, RI Association of the Deaf

“Hi Bob,
 This is Earnest Okwara. How are you? Just got your notice about seeking a Deaf/HH member on Commission. I would love to return as a member.
 Thanks!”

EDUCATION:

- M.Ed., Education Administration, Providence College, 2001
- MS., Special Education and Deafness with a concentration in Instructional Design, Gallaudet University, 1986
- BA., Economics, Gallaudet University, 1985

ADMINISTRATIVE EXPERIENCE:

- Brown University - Deaf Adult Basic Education Program, Providence, RI
 Educational Coordinator/Program Director (2000 - 2011) Responsibilities included:
- Initiated and facilitated a Professional Learning Community engaging staff with in-depth inquiry into classroom assessment and grading practices.
 - Set up and maintained database system that monitored and reported data on students.
 - Performed observation cycles that enhanced the instruction of teachers and staff in the program.



▫ Conducted in-service training to teachers, including; standards-based curriculum and assessment, differentiated instruction, formative assessment, goals writing, learning styles and learner characteristics, and program objectives and student rights.

▫ Led program's staff in reflective, solutions-focused inquiry into assessment practices.

▫ Developed budget and sought annual funding through grants for program enhancement and continuity.

▫ Submitted monthly and annual reports to the RI Department of Education and other program sponsors.

▫ Recruited, trained and supervised teachers and volunteer tutors

▫ Developed an intake, screening, and registration process that complies with ADA/504 and other existing laws

▫ Worked with teachers to develop Individual Education Plans for each learner

▫ Developed and Implemented rules of behavior and conduct for all learners.

TEACHING EXPERIENCES:

Teacher and Transition Specialist, Boston Public Schools, Horace Mann School for the Deaf and Hard of Hearing, Allston, MA., September 2013 - Present

▫ Developed and implemented unit lesson plans for Financial Literacy classes, administered assessments for evaluations, and analyzed student performance.

▫ Participated in professional development activities on current best practices in education, post-secondary transitioning, changing practices and legislation in the field of transition services and student support.

▫ Conducted individual and group based student activities that supports development with employability/transition skills.

▫ Fosters a classroom environment conducive to learning and promoting excellent student/teacher interactions.

▫ Participated in IEP team meetings including review of documentation of disability such as medical, psychological, academic, and educational assessment and recommend placement and accommodation needs to ensure the best possible opportunities for students to learn.

▫ Identify student needs and refer them to transition services for post-secondary assistance.

▫ Coordinated and supervised students in transition program, including placement in internships.

▫ Implemented staff development by streamlining information gathered, facilitating useful transition planning for students.

EDCO Program at Newton North High School, Newton, MA
Long-Term Substitute Teacher - January 2013 - June 2013)

▫ Designed and developed individualized student centered lesson plans and teaching programs utilizing frameworks.

▫ Developed lesson plans/taught coursework in mathematics, world history, and English Language Arts.

▫ Reviewed data on student IEP goals and objective and modify curriculum as needed.

▫ Worked cooperatively with colleagues to develop graduation requirements for seniors.

▫ Facilitated the completion of all necessary work on MCAS and MCAS Alternative Portfolios.

Beverly School for the Deaf, Beverly, MA

Teacher - High School 2011 - 2012)

- ▣ Prepared daily lesson plans for instruction that includes weekly teaching objectives.
- ▣ Developed individual management intervention plans for each student.
- ▣ Completed all educational testing and evaluation as determined by student's IEP.
- ▣ Completed all necessary work to complete MCAS and MCAS Alternative Portfolios.
- ▣ Compiled data and wrote quarterly classroom progress report
- ▣ Developed general classroom behavior management systems and ensure classroom staff adhered to them.

Rhode Island School for the Deaf, Providence, RI

Teacher - High School 1987 - 2010)

- ▣ Promoted the social, cognitive, and emotional growth of students
- ▣ Designed instruction to meet the needs of individual learners
- ▣ Developed and taught coursework in economics, personal finance, computer literacy, mathematics/algebra, and career exploration
- ▣ Participated in staff meetings and professional development activities
- ▣ Worked cooperatively with colleagues to develop graduation requirements for seniors.
- ▣ Worked cooperatively with colleagues to answer questions pertaining to Commissioner's Review
- ▣ Chosen multiple times as a keynote speaker by graduating seniors
- ▣ Serve on Board of Trustees Committee on Academic Standards and Curriculum
- ▣ Served on Board of Regents Strategic Plan on education of Deaf and Hard of Hearing students

CERTIFICATIONS:

- ▣ Professional Certificate as a Middle/Secondary School Principal
- ▣ Rhode Island Professional Certificate as an Administrator of Curriculum and Instruction (Grades PK-12)
- ▣ Rhode Island Certificate as a Teacher of Deaf and Hard of Hearing Students
- ▣ Rhode Island Life Professional Certificate as a teacher of Secondary Business Education Rhode Island

RELATED ACTIVITIES AND COMMUNITY LEADERSHIP EXPERIENCES:

Rhode Island Association of the Deaf, Inc. Providence, RI President (1993-1997)

- ▣ Coordinated the Association's businesses of advocating for the Educational, Civil, and Economic, rights of Deaf and Hard of adults and children
- ▣ Helped to diversified the Association by encouraging greater participation in its activities and programs by hearing members
- ▣ Served as Association's Chief Legislative Officer and successfully lobbied for the passage of the Deaf Children's Educational Bill of Rights (Chapter 16-25.2), the American Sign Language as a Foreign Language Law (Chapter 16-25-4), the Interpreter Licensing Law (Chapter 151), and helped to initiate work on the bill that eventually led to the establishment of the Rhode Island School for the Deaf Board of Trustees (Chapter 16-26).
- ▣ Served as the Chief fundraiser, successfully raised over \$50,000.00 in just a little over three years for the Association.
- ▣ Initiated the first ever program that pays the 100% cost of sending students from the Rhode Island School to the NAD Youth Leadership camp in Oregon.
- ▣ Led a fundraiser that raised the sum of \$1,000.00 for the Rhode Island School for the Deaf Playground Project.

- Established a Parent-Guidance Committee led by a former hearing member of the RISD Board of Trustees, which in turn led to an all-day successful conference for parents of Deaf children at the Rhode Island School for the Deaf, service providers, and the community.
 - Developed close working relationships with our legislative leaders and Governors, which led to the most legislation pertaining to deafness ever being passed in Rhode Island.
 - Initiated and expanded the Deaf Awareness Week (DAW) Program in Rhode Island and successfully worked with local mayors to proclaim DAW weeks in their localities.
 - Successfully lobbied the Governor's Office to establish two Rehabilitation Counselors for the Deaf positions in the Office of Rehabilitation Services.
 - Successfully lobbied the Governor's office to establish a direct TDD line for Deaf and Hard of Hearing citizens.
 - Source of feedback to our congregational representatives in Washington on such laws pertaining to the Individual with Disabilities Education Act (IDEA).
- National Association of the Deaf, Silver Spring, Maryland
Elected Board Member (1998-2002)
- Chairman of the Development Committee led the Annual Fund Campaign, and participated in the Association's Strategic Planning.
 - Member of the Finance Committee responsibilities included:
 - Assisted in managing the association's (\$5,000,000.00) annual budget
 - Consulted with recommendations to the Board of Directors on budget adoption including: where desirable, comments on expense levels, revenue and fee structures, and adequacy of proposed funding levels, and of provision of reserves.
 - Establish budget tracking and reporting standards.
 - Review the Association's long-range financial objectives.
 - Prepare and present annual budget reports to the Board of Directors and membership.
 - Implement systems to monitor the Association's purchasing procedures.
 - Facilitate the management and maintenance of the Association's building.
 - Reviewed the Association's investment policy and operating
- ADDITIONAL COMMUNITY PARTICIPATION:
- Member, Honorary Degree Awards Working Group, Gallaudet University, 2010
 - Chairman of the Board, John F. Spellman Center, Inc.
As Chairman, helped to raise the Center's net worth from zero to over \$200,000.00, initiated a program that paid Deaf citizens to teach sign language to parents of Deaf children at their homes.
 - Past Member, Rhode Island Board of Examiners of Interpreters for the Deaf.
 - Past Member, Northeastern University Interpreter/American Sign Language Project.
 - Established, with other Deaf leaders, the Deaf Literacy Program at Brown University.
 - Past President/Treasurer/Board Member, Rhode Island Association of the Deaf.
 - Past Member, Commission on the Deaf and Hard of Hearing.
 - Past Member, Governor's Task Force to study accessibility of state close-captioning services to Deaf and Hard of Hearing citizens.
 - Past Member, Legislative Committee, Governor's Commission on Disabilities.
 - Past Member, Governor's Diversity Task Force on Education.

- ▣ Past Member, Personnel/Executive Director Search Committee, RI Commission on the Deaf and Hard of Hearing.
- ▣ Member, Dorcas Place Advisory Council on Disability.
- ▣ Member, National Advisory Board of the American Association of People with Disabilities.

Silvana V. Barone

“Good afternoon Mr. Cooper:

Thank you so much for your email. I am very interested in this position. I am deaf and I am struggling to find a job because my disability. I have a lot experience. I have worked for MetLife for almost 19 years and I earned an Associate degree in Accounting from CCRI last December. Also I have a certification as a Professional Medical Coder. But I can't find a job because I am deaf and there is so much discrimination against people like me.

I have attached my resume. If you have any question, please email me.

thank you very much and have a great day!”

Summary

Accomplished Accounts Receivable Specialist with a high degree of professionalism and strong problem resolution capabilities. Maintained 100 % accuracy in processing billing and various financial reports. Experienced with accounting procedures, processes, and software programs. Proficient with communication, multi-tasking, and problem solving. Detail oriented. Fluent in Spanish, Italian, and English.

Professional Experience

Metropolitan Life Insurance, Warwick, R.I.

Senior Billing Analyst

10/2005 - 12/2010

- Resolved complicated casework as subject matter expert.
- Trained new associates for new office in India.
- Resolved policy issues including: premium, benefits, plan code, rider, refund, and new issue errors.
- Streamlined procedures to help associates process work accurately and timely.

Accounting Assistant

08/1998 - 10/2005

- Assisted accountants with accounts reconciliation.
- Analyzed accounts payments and calculate prepaid premium discounts.
- Updated policy's database by entering correct data into the computer.

Microfilm, Billing and Maturities Clerk

03/1992 - 08/1998

- Verified maturity date and cash value of policy.
- Corresponded with insured and explained their non-forfeiture option.
- Updated annual dividends.
- Produced duplicate bills with correct customer information.

People's Bank, Johnston, R.I.

Account Research Specialist

07/1989 - 07/1991

- Investigated customer's accounts for IRS and other government agencies
- Compiled reports with accurate customer account information

Education
 Community College of Rhode Island, Warwick, R.I.
 Associate in Science Degree in Accounting. Honor
 09/2012- 12/2015
 Community College of Rhode Island, Warwick, R.I.
 Medical Billing and Coding. Certified Professional Coder. Honor
 01/2011 - 05/2012
 The Sawyer School, Warwick, R.I.
 Office Information/Operation Program. Honor
 06/1990 - 10/1991

Previously Interviewed

Joseph Batiano, Licensed Mental Health Counselor, National Certified Counselor, School Counselor Certification is a School Counselor at the RI School for the Deaf.
 "Hello Bob

I'm very interested in serving in this committee. My boss, Nancy Maguire Heath, forwarded me this email and as a Deaf person from Rhode Island and a school counselor here at RISDeaf I feel I'd be a good fit for the commission. Nancy suggested that I explore it and follow it up furthermore with you.

Let me know what I can do to help this process to become a part of this commission."

Objective:

To provide individual and group counseling in an educational setting serving Pre-K to 12th Graders that are Deaf and Hard of Hearing.

Education:

Masters in School Counseling with Emphasis in Mental Health Gallaudet University 2004

Related Courses: Helping Skills, Orientation to Mental Health Counseling, Multicultural Counseling, Child Development, Counseling Theories, Approaches in Counseling and Psychotherapy, Family Therapy, Play Therapy, Career Counseling, Substance Abuse Prevention, Practicum/internship and others.

Bachelor of Arts in Communications with Honors Lenoir-Rhyne University 1998

Employment History:

School Counsel

August 2012-Present

Rhode Island School for the Deaf, Providence RI

Provide Individual or Group counseling per Students' individualized Education Plan. Provide school-wide counseling services for K-12th grade students.

Participates in a Well Being team (Response to Intervention) focusing on students with learning and behavioral needs. Teaches Orientation to High School. Conducts weekly seminar meetings with Middle School students. Participates in Student Enrichment Services meeting weekly with school psychologist, guidance counselor, social worker and school nurse.

Counselor / Academic Advisor

August 2011-August 2012

Rochester Institute of Technology Rochester NY

Provide personal and career counseling and academic advising to assigned caseload students. Consult with institute faculty, staff, parents, vocational

rehabilitation advisors and others, as appropriate. Teach Freshman Seminar and Career Decision Making. Serves on the Conduct Hearing panel as a NTID Liaison. American Sign Language Program Coordinator / Adjunct Faculty July 2009 - July 2011

University of Central Florida Orlando, FL

Coordinated the University's ASL Program. Developed course schedules, revises the curriculum to ensure students' needs are met. Provided advising services for students interested in ASL Certification, the ASL/Deaf Culture minor, and/or working in the field of deafness. Instructed the following courses: Introduction to American Sign Language, Intermediate American Sign Language, American Sign Language III, and American Sign Language IV as well as introduced and expanded knowledge of Deaf Culture to both students and staff. Co-Advisor of ASL Knights (student club) and Co-Coordinator of the ASL Team (student organization).

Clinical Therapist Community Relations Representative June-2004-August 2009

National Deaf Academy Mount Dora FL

Responsible for meeting with clients on a weekly basis for individual counseling and family counseling; facilitated group counseling sessions: developed behavioral management programs; took part in individual education planning; developed psychosocial history; documented clinical progress report(s) for individual, family and group counseling sessions. Worked primarily with children, adolescents, and young adults.

Participated in weekly supervision meetings. Supervised interns. Treated a wide spectrum of disorders and presenting problems or areas of concerns as identified. In addition, was employed as a Community Relations Representative during employment here. Developed strategy to market to the Deaf/Hard of Hearing population throughout the United States. Represented National Deaf Academy at various conferences. Participated in one-on-one group meetings explaining the type of services offered as well as potentially recruit either candidates for employment or to clients for mental health services.

School Counselor Intern January 2004-May 2004

Arizona School for the deaf and Blind, Tucson AZ

Met with students on a weekly basis for individual counseling: co-led group counseling sessions; developed behavioral management programming and participated in individual education planning (IEP): participated in weekly supervision meetings. Developed anti-bullying curriculum working with a team of counselors.

School Counselor Practicum January 2003-December 2003

Maryland School for the Deaf Frederick, MD

Met with students on a weekly basis for individual counseling: co-led guidance counseling activities in classrooms: participated in individual education planning (IEP); participated in weekly supervision meetings.

Interested Legislation Cmte .

Heather Niedbala, ASL Program Coordinator/ Instructor, Director / Lead Therapist, Deaf & Hard of Hearing Services, Youth & Family Services Division, Perspectives Corporation

“Hello Mr. Cooper,
 My name is Heather Niedbala and I am very interested in applying for the available Deaf/Hard of Hearing seat on the Commission on Disabilities. We have met before, when I attended a meeting with Steve Florio, Executive Director of the Commission on the Deaf and Hard of Hearing. I do still currently serve a seat there, so I am not sure if that would be a conflict of interest, however, I do feel I am an ideal candidate since I am culturally Deaf, a native ASL user with 9 years (still going strong!) of experience working with a wide range of differently abled (Deaf, Hard of Hearing, non-verbal) children and adults here at Perspectives Corporation. I am also quite involved with the D/HoH community and am a Deaf Self-Advocacy Trainer, so I am quite familiar with the accessibility laws and such. I am more than happy to set up a time to meet to provide more information - please do let me know if you need anything else. Thank you in advance for your time and consideration.”

Interested Legislation Cmte .

Amy Hogue, School Library Media Specialist, Rhode Island School for the Deaf
Application Withdrawn

Dear Mr. Cooper,

“My name is Amy Hogue and I am writing in response to the call set out by the RI Commission for the Deaf and Hard of Hearing for a deaf or hard of hearing individual to fill a Governor's Commission on Disabilities vacancy. I am profoundly deaf, oral, and am fluent in ASL. I am interested in further information about this opportunity as I am fascinated by the political process - as evidenced by my minor in pre-law as an undergrad in college - and I am a firm believer in the legislative process and how it can be used to assist all people. I would like to submit myself as a candidate for the Commissioner position.

To aid you in understanding my credentials, I have attached my resume as well as references for your perusal.

Should you need an additional written statement, please let me know and I will happily oblige.

Additionally, here is a presentation I delivered at the RI Library Association Annual Conference in May 2015 about serving deaf patrons: https://drive.google.com/file/d/0By0_peN_JI0iRI80RmcwTUxGN28/view?usp=sharing. Much of the presentation stemmed from my own personal experiences as a deaf user of the public library as well as from my recent position as the school librarian at Rhode Island School for the Deaf.



MOTION: To recommend the Governor appoint Earnest Okwara to the Commission for a term ending May 1, 2019.
 Motion moved by LW, seconded by JR, passed, CG abstained
 The Committee recommended Silvana V. Barone join the Employment Committee, Heather Niedbala the Legislation Committee, Joseph Batiano to Accessibility Committee.

	<i>6:15 Memorandum of Agreement with the Statewide Independent Living Council, Bob Cooper, Executive Secretary</i>
	Purpose/Goal: To review and approve of the Memorandum of Agreement with the Statewide Independent Living Council, regarding administrative support the Commission will provide the Council.
	Discussion: The Statewide Independent Living Council has approved the Memorandum of Agreement spelling out what services the Commission will provide the Statewide Independent Living Council, the unit/cost of services and supplies, and the documentation the SILC will have to supply to the Commission for documentation of and reimbursable costs.

Memorandum of Agreement

Between the Statewide Independent Living Council (RISILC) and

The Governor's Commission on Disabilities (GCD) in its capacity as the Designated State Entity (DSE) for Independent Living

1) Purpose:

The purpose of this memorandum is to describe the terms of this agreement to and delineate the roles and responsibilities of the Council and the Designated State Entity.

2) The Statewide Independent Living Council:

Authority: 29 U.S.C. 796d. Statewide Independent Living Council

(a) In order to be eligible to receive financial assistance under 29 U.S.C. 796d, each State shall establish and maintain a Statewide Independent Living Council (referred to as the "Council"). The Council shall not be established as an entity within a State agency but must select a State agency to serve as the Designated State Entity (DSE) to administer the Part B fund as described in the State Plan for Independent Living. The Council chose the Governor's Commission on Disabilities (GCD) to be the State designated Entity (DSE). The Commission accepted the designation.

(b) The Council shall implement the provisions of 29 U.S.C. 796d Statewide Independent Living Council.

(c) Administrative Assistance Statewide Independent Living Council:

The SILC is independent of all state agencies including the DSE (Governor's Commission on Disabilities), where the SILC's office is located. The SILC develops and administers its own budget and may hire, supervise and evaluate its own staff, but has chosen to enter into this memorandum of agreement with the DSE for staff support, in the State Plan for Independent Living.

(d) Reimbursement of Council members' expenses:

All Council members' compensation and expense requests must be:

-authorized by vote of the Council;

Submitted on the appropriate state form (i.e. A-14V In-State Travel-Volunteers, Expense Reimbursement) and signed by the member;

Signed by a Council's authorized signatory approving payment. Council officers may not approved their own compensation requests;

Submitted to the GCD for processing; and

All expense reimbursements must conform to the guidelines in 29 U.S.C. 796d.

3) The Governor's Commission on Disabilities:

(a) The Commission, as the Designated State shall implement the provisions of 29 U.S.C. 796c and RI General Law 42-51-12 Governor's Commission on Disabilities - Designated state entity.

- (b) Provide the following in-kind support services upon Council request:
- (i) Office space for chairperson at GCD office;
 - (ii) Conference room; and
 - (iii) Access to state government’s master price agreement rates:
 - Interpreters for the deaf & CART recorders;
 - Travel services management including; booking hotel, airline tickets, etc. at the government rate for council members attending conferences;
 - Software (Microsoft, Adobe, Java, Oracle, etc.) and information technology services, staff support, including cloud based daily automatic off-site backup of data files;
 - Directors and officers liability and general insurance coverage;
 - Off-Site Shredding Services;
 - Mail processing at the state government’s pre-sort rates
 - Business Telephone Line, with voice mail that can be accessed off-site;
 - Email accounts that can be accessed off-site,
 - High speed fiber optic internet service & supports; and
 - Website maintenance.
- (c) Administrative support services @ a rate of \$18.80/hour including, but not limited to:
- Posting SILC meeting notices on the Secretary of State’s Open Meetings’ website and email to SILC listserv;
 - Recording the minutes at SILC meeting, prepare draft minutes & post within 14 days on the Secretary of State’s Open Meetings’ website for the SILC’s;
 - Filing SILC minutes once adopted on the Secretary of State’s Open Meetings’ website;
 - Arranging for interpreters for the deaf, CART recorders and other accommodations for SILC meetings and events;
 - Arranging logistics for SILC events;
 - Answer dedicated SILC telephone # and provide assistance as determined by the SILC;
 - Preparing and distributing mailings/emailings as directed by the SILC; and
 - Compiling financial information for monthly/annual reports for SILC’s review and approval;
 - Processing of invoices approved to by the SILC; and
 - Other staffing assistance the SILC requests, within the SILC’s Resource Plan’s cap.

4) This agreement can be amended, by the consent of both parties, as circumstances dictate.

5) The parties through their authorized representatives have executed this agreement by signing below on the dates indicated.

	<p>MOTION: To adopt as presented the Memorandum of Agreement with the Statewide Independent Living Council Motion moved by CG, seconded by LW, passed, JR recusal.</p>
	<p><i>6:25 Executive Order regarding the Statewide Independent Living Council. Bob Cooper, Executive Secretary</i></p>
	<p>Purpose/Goal: To brief the Committee on the draft Executive Order on the Statewide Independent Living Council</p>
	<p>The Statewide Independent Living Council has approved the draft Executive Order, below. The Executive Order will be submitted to the Governor’s Executive Counsel for consideration.</p>

EXECUTIVE ORDER NO. 16-##

MMMM DD, 2016

STATEWIDE INDEPENDENT LIVING COUNCIL AND SERVICES

1. WHEREAS, in order to be eligible to receive financial assistance for independent living services pursuant to the Workforce Innovation and Opportunity Act (29 U.S.C. 796d) states must establish and maintain a Statewide Independent Living Council; and

2. WHEREAS, the duties of the Statewide Independent Living Council are to:

(A) develop the State plan for independent living as provided in 29 U.S.C 796c(a)(2);

(B) monitor, review, and evaluate the implementation of the State plan;

(C) meet regularly, and ensure that such meetings of the Council are open to the public and sufficient advance notice of such meetings is provided;

(D) submit to the Administrator of the Administration for Community Living such periodic reports as the Administrator may reasonably request, and keep such records, and afford access to such records, as the Administrator finds necessary to verify the information in such reports; and

(E) as appropriate, coordinate activities with other entities in the State that provide services similar to or complementary to independent living services, such as entities that facilitate the provision of or provide long-term community-based services and supports; and

3. WHEREAS, Governor Bruce Sundlun created the Statewide Independent Living Council, by Executive Order 93-23; and

4. WHEREAS, the Council's membership must include specific individuals and representatives as described in the Act. In addition, a majority of its members must be individuals with disabilities; and

5. WHEREAS, Rhode Island Public Law 2016 Chapter 142 Article 4 § 19 designated the Governor's Commission on Disabilities to be the designated state entity (DSE), pursuant to section 705(e) of the Workforce Innovation and Opportunity Act (29 U.S.C. 796c).

NOW; THEREFORE, I, GINA RAIMONDO, by virtue of the authority vested in me as Governor of the State of Rhode Island and Providence Plantations, do hereby order as follows:

1) There is hereby reestablished the council known as the Statewide Independent Living Council;

2) The Council shall be composed of no more than (20) members.

a) The Council shall be composed of members-

i) who provide statewide representation;

ii) who represent a broad range of individuals with disabilities from diverse backgrounds;

iii) who are knowledgeable about centers for independent living and independent living services; and

iv) a majority of whom are persons who are-

v) individuals with disabilities described in section 705(20)(B) of this title; and

vi) not employed by any State agency or center for independent living.

b) The Council shall include-

i) among its voting members, the director of the center for independent living;

ii) as ex officio, nonvoting members, a representative of the designated State entity, and representatives from State agencies that provide services for individuals with disabilities.

c) The Council may include-

i) other representatives from centers for independent living;

ii) individuals with disabilities;

iii) parents and guardians of individuals with disabilities;

iv) advocates of and for individuals with disabilities;

v) representatives from private businesses;

vi) representatives from organizations that provide services for individuals with disabilities; and

vii) other appropriate individuals.

3) Each member shall serve a term not to exceed more than three years, and that no member of the Council may serve more than two consecutive full terms.

- 4) The members of the Council shall select a chairperson from their membership pursuant to the requirements of the Workforce Innovation and Opportunity Act (29 U.S.C. 796d);
- 5) The Council shall prepare, in conjunction with the Governor's Commission on Disabilities, a plan and a memorandum of agreement for the provision of staffing and resources to carry out the functions of the Council;
- 6) On or before October 1, 2016, I authorize and direct the transfer or relocation of the independent living services appropriations of the previously designated state unit. Any independent living proceedings or other business or matters, undertaken or commenced prior to the effective date of this executive order by the previously designated state unit and pending on the effective date, may be conducted and completed by the Governor's Commission on Disabilities.
- 7) The Council shall perform all the functions described in the Workforce Innovation and Opportunity Act (29 U.S.C. 796d(b)(5));

This Executive Order shall take effect immediately upon the date hereof and supersede Executive Order 93-23.

<i>6:30 FY 2017 Revised & FY 2018 Strategic Plan and Budget Requests, Bob Cooper, Executive Secretary</i>				
	Purpose/Goal: To review and recommend the adoption of the Commission's FY 2017 Revised & FY 2018 Strategic Plan and Budget Requests.			
	Discussion: The FY 2018 general revenue budget targets did not take into account the FY 2017 independent living accounts were for ¾ of the fiscal year, nor the upgraded position. The Commission revised FY 2018 target would be increased by \$8,800 to include the missing quarter independent living funds and			
		Current Service Level	Constrained 4%	Constrained 8%
	FY 2018 CSL Base	\$414,273	\$414,273	\$414,273
	Missing ¼ Independent Living	\$8,800	\$8,800	\$8,800
	Missing Upgrade for Public Ed. Aide	\$334	\$334	\$334
	Corrected CSL Base	\$423,407	\$423,407	\$423,407
	Target Adjustment		(\$16,936)	(\$33,873)
	FY18 Budget Target	\$423,407	\$406,471	\$389,534
Attached is the draft Fiscal Years 2017 & 2018 Strategic Plan and Budget Requests				

Description	Prior Years Median	FY 2017 Enacted	[D] FY 2017 Revised	[A] FY 2018 CSL	[B] FY 2018 + Livable Homes	Constrain A	Constrain B
Grand Total All Funds							
Wages & Benefits	\$358,266	\$372,689	\$385,750	\$388,112	\$388,112	\$364,217	\$348,464
Contracted Professional Services	\$121,541	\$10,501	\$45,997	\$58,472	\$66,839	\$57,752	\$57,753
Operating Supplies and Expenses	\$37,966	\$25,119	\$38,828	\$41,024	\$49,399	\$41,031	\$41,012
Assistance and Grants	\$21,570	\$277,114	\$229,240	\$300,693	\$300,693	\$300,693	\$300,693
Capital Purchases and Equipment	\$5,985	\$0	\$0	\$0	\$0	\$0	\$0
	\$545,328	\$685,423	\$699,815	\$788,301	\$805,043	\$763,694	\$747,922
Expenditure Category Detail							
General Revenue							
GCD Operations Subtotal	\$405,861	\$366,436	\$367,537	\$377,611	\$374,260	\$354,360	\$339,249
<i>Over/Under Target</i>			\$1,101	\$9,115	\$5,764	\$604	\$232
Mary Brennan Fellowship Subtotal	\$24,580	\$14,718	\$14,718	\$14,718	\$14,718	\$14,718	\$14,718
<i>Over/Under Target</i>			\$0	\$0	\$0	\$589	\$1,177
Disability Business Enterprise Subtotal	\$36,326	\$4,993	\$3,738	\$3,844	\$3,844	\$3,845	\$3,844
<i>Over/Under Target</i>			(\$1,255)	(\$1,149)	(\$1,149)	(\$1,148)	(\$1,149)
Independent Living Administration Subtotal	\$0	\$26,400	\$12,593	\$16,808	\$16,808	\$15,941	\$15,278
<i>Over/Under Target</i>			(\$0)	\$0	(\$0)	(\$0)	\$0
Statewide Independent Living Council Subtotal	\$0	\$0	\$13,791	\$18,392	\$18,392	\$17,850	\$17,106
<i>Over/Under Target</i>		\$0	(\$447)	(\$16)	\$0	\$0	\$0
<i>Independent Living State Match Total</i>	\$0	\$26,400	\$26,384	\$35,200	\$35,200	\$33,792	\$32,384
Livable Homes Tax Credit Subtotal	\$0	\$0	\$0	\$0	\$20,583	\$0	\$0
<i>Over/Under Target</i>					\$20,583		
Total All General Revenue	\$466,767	\$412,547	\$412,377	\$431,374	\$448,606	\$406,714	\$390,195
<i>Corrected Budget Targets</i>			\$412,547	\$423,407	\$423,407	\$406,471	\$389,534
<i>Over/Under Target Corrected Targets</i>		\$0	(\$170)	\$7,967	\$25,199	\$244	\$661
Federal Funds:							
Independent Living Services Grant Subtotal	\$0	\$228,750	\$228,750	\$305,022	\$304,532	\$305,074	\$305,818
Total All Federal Funds:	\$0	\$228,750	\$228,750	\$305,022	\$304,532	\$305,074	\$305,818
Restricted Receipts							
Technical Assistance Subtotal	\$16,816	\$10,505	\$11,579	\$11,653	\$11,653	\$11,653	\$11,653
Restricted Receipts Available		\$0	\$15,361	\$0	\$15,361	\$15,361	\$0
Difference from Available over/(under)		(\$10,505)	\$3,782	(\$11,653)	\$3,708	\$3,708	(\$11,653)
NE ADA Technical Assistance Grant Subtotal	\$61,745	\$33,621	\$47,109	\$40,252	\$40,252	\$40,252	\$40,256
NE ADA Grant Funds Available	\$64,368	\$94,209	\$64,589	\$41,480	\$41,480	\$41,480	\$41,480
<i>Over/Under Projected Funding</i>	(\$2,623)	(\$60,588)	(\$17,480)	(\$1,228)	(\$1,228)	(\$1,228)	(\$1,224)
Total Restricted Receipts	\$78,561	\$44,126	\$58,688	\$51,905	\$51,905	\$51,905	\$51,909
Grand Total All Funding Sources	\$545,328	\$685,423	\$699,815	\$788,301	\$805,043	\$763,694	\$747,922

All Funds Hours of Service (including contractors & fellows)	Prior Years Median	FY 2017 Enacted	[D] FY 2017 Revised	[A] FY 2018 CSL	[B] FY 2018 + Livable Homes	Constrain A	Constrain B
Advocacy	1,366	1,058	1,778	2,040	1,058	1,678	1,609
Information & Referral	935	931	912	1,074	1,041	985	928
Advocacy & Awareness Hours	2,300	1,989	2,690	3,114	2,099	2,663	2,537
Advocacy & Awareness Hours FTEs	0.89	1.27	1.26	1.35	1.35	1.23	1.15
Access to Government Services (ADA Title II)	1,325	988	1,248	1,277	1,244	1,141	1,068
Access to Public Accommodations (ADA Title III)	2,818	700	961	828	828	828	828
Voting Rights	491	191	191	194	194	194	194
Disability Rights Compliance	267	123	123	127	123	123	123
Protecting Individuals Rights Hours	4,901	2,002	2,523	2,425	2,389	2,285	2,212
Protecting Individual Rights FTEs	1.61	1.45	1.41	1.33	1.33	1.27	1.22
<i>Difference from Accessibility Maintenance of Effort</i>	<i>2,189</i>	<i>236</i>	<i>724</i>	<i>581</i>	<i>549</i>	<i>(29)</i>	<i>642</i>
Employment (ADA Title I)	1,339	1,411	1,749	1,795	1,795	1,690	1,618
DBE Hours of Service	235	60	60	48	65	65	48
Prompting Employment Hours	1,574	1,471	1,809	1,843	1,859	1,755	1,666
Prompting Employment FTEs	0.99	1.00	0.98	1.01	0.99	0.95	0.90
<i>Difference from Employment Maintenance of Effort</i>	<i>256</i>	<i>256</i>	<i>240</i>	<i>207</i>	<i>207</i>	<i>103</i>	<i>31</i>
GCD Administration Hours of Service	1,234	852	840	836	836	836	836
Independent Living Admin. Hours of Service		442	424	559	558	530	514
Statewide Independent Living Council Hours of Service		267	249	332	332	332	332
Livable Homes Tax Credit Admin. Hours of Service		-	-	-	582	-	-
NE ADA Administrative Support hours		24	36	50	50	50	50
Administrative Support Hours	1,234	1,585	1,549	1,776	2,358	1,748	1,732
Administrative Support FTEs	0.70	0.70	1.21	1.20	1.48	1.17	1.15
Grand Total Hours	10,009	7,046	8,571	9,158	8,706	8,452	8,148
Full Time Equivalent (FTEs)	4.19	4.42	4.85	4.89	5.15	4.61	4.42
General Revenue Total	4.07	4.53	4.46	4.59	4.85	4.31	4.12
Federal Total	0.45	-	-	-	-	-	-
Restricted Receipt Total	-	0.44	0.39	0.30	0.30	0.30	0.30
Grand Total FTEs	4.52	4.97	4.85	4.89	5.15	4.61	4.42
<i>Employment - Maintenance of Effort</i>	<i>1,155</i>	<i>1,155</i>	<i>1,155</i>	<i>1,155</i>	<i>1,155</i>	<i>1,155</i>	<i>1,155</i>
<i>Accessibility - Maintenance of Effort (MOE)</i>	<i>1,643</i>	<i>1,643</i>	<i>1,643</i>	<i>1,643</i>	<i>1,643</i>	<i>1,643</i>	<i>1,643</i>
<i>State Employees Workweek</i>		<i>35.0</i>	<i>35.0</i>	<i>35.0</i>	<i>35.0</i>	<i>32.7</i>	<i>31.2</i>
<i>Hours closed each week</i>		<i>0.0</i>	<i>0.0</i>	<i>0.0</i>	<i>0.0</i>	<i>(2.3)</i>	<i>(3.9)</i>



MOTION: To recommend the adoption of the FY 2017 & 2018 Strategic Plan and Budget Requests, revised to include funding for outreach to minority and elder communities.
Motion moved by LW, seconded by CG, passed unanimously.



7:00 Adjournment, Rosemary Carmody, Interim Chair

MOTION: To adjourn at 6:56 PM
Motion moved by LW, seconded by CG, passed unanimously