



# Governor's Commission on Disabilities Executive Committee

**Monday, August 1, 2016 4:00 PM - 5:30 PM**

John O. Pastore Center, 41 Cherry Dale Court, Cranston, RI 02920-3049

(voice) 401-462-0100 (fax) 462-0106 (tty) via RI Relay 711

(e-mail) [gcd.disabilities@gcd.ri.gov](mailto:gcd.disabilities@gcd.ri.gov) (website) [www.disabilities.ri.gov](http://www.disabilities.ri.gov)

Follow us on [twitter@ri\\_disabilities](https://twitter.com/ri_disabilities)



**Attendees:** Rosemary Carmody; (Interim Chair.); Sarah Everhart Skeels; John Ringland; Linda Ward; & Gary Witman

**Absentees:** Judith Drew; Andrew Argenbright; & Casey Gartland

**Guests:** Heather Niedbala; Joseph Batiano; Christine West and Charley Thorn (interpreters)

**Staff:** Bob Cooper, Executive Secretary



**4:00 Call to Order and Acceptance of the Minutes, Rosemary Carmody, Interim Chair**

Chair calls the meeting to order at 4:05 PM  
Introductions of Commissioners and guests



**MOTION:** To accept the minutes of the previous meeting as presented.  
Motion moved by JR, seconded by LW, passed/unanimously

## Action Items:



**4:05 Commissioner Vacancy, Rosemary Carmody, Interim Chair**

**Purpose/Goal:** To interview prospective Commissioners and make a recommendation to the Governor for appointment

**Discussion:** Group meeting of individuals who are interested in being appointed to the Commission.

**Joseph Batiano**, Licensed Mental Health Counselor, National Certified Counselor, School Counselor Certification is a School Counselor at the RI School for the Deaf.

“Hello Bob

I'm very interested in serving in this committee. My boss, Nancy Maguire Heath, forwarded me this email and as a Deaf person from Rhode Island and a school counselor here at RISDeaf I feel I'd be a good fit for the commission. Nancy suggested that I explore it and follow it up furthermore with you.

Let me know what I can do to help this process to become a part of this commission.”

**Objective:**

To provide individual and group counseling in an educational setting serving Pre-K to 12<sup>th</sup> Graders that are Deaf and Hard of Hearing.

**Education:**

**Masters in School Counseling with Emphasis in Mental Health Gallaudet University 2004**

Related Courses: Helping Skills, Orientation to Mental Health Counseling, Multicultural Counseling, Child Development, Counseling Theories, Approaches in Counseling and Psychotherapy, Family Therapy, Play Therapy, Career Counseling, Substance Abuse Prevention, Practicum/internship and others.

**Bachelor of Arts in Communications with Honors Lenoir-Rhyne University 1998**

**Employment History:**

	<p><b>School Counsel Present</b> <span style="float: right;"><b>August 2012-</b></span>  Rhode Island School for the Deaf, Providence RI  Provide Individual or Group counseling per Students' individualized Education Plan. Provide school-wide counseling services for K-12<sup>th</sup> grade students. Participates in a Well Being team (Response to Intervention) focusing on students with learning and behavioral needs. Teaches Orientation to High School. Conducts weekly seminar meetings with Middle School students. Participates in Student Enrichment Services meeting weekly with school psychologist, guidance counselor, social worker and school nurse.</p> <p><b>Counselor / Academic Advisor</b> <span style="float: right;"><b>August 2011-August 2012</b></span>  Rochester Institute of Technology Rochester NY  Provide personal and career counseling and academic advising to assigned caseload students. Consult with institute faculty, staff, parents, vocational rehabilitation advisors and others, as appropriate. Teach Freshman Seminar and Career Decision Making. Serves on the Conduct Hearing panel as a NTID Liaison.</p> <p><b>American Sign Language Program Coordinator / Adjunct Faculty</b> <span style="float: right;"><b>July 2009 - July 2011</b></span>  University of Central Florida Orlando, FL  Coordinated the University's ASL Program. Developed course schedules, revises the curriculum to ensure students' needs are met. Provided advising services for students interested in ASL Certification, the ASL/Deaf Culture minor, and/or working in the field of deafness. Instructed the following courses: Introduction to American Sign Language, Intermediate American Sign Language, American Sign Language III, and American Sign Language IV as well as introduced and expanded knowledge of Deaf Culture to both students and staff. Co-Advisor of ASL Knights (student club) and Co-Coordinator of the ASL Team (student organization).</p> <p><b>Clinical Therapist Community Relations Representative</b> <span style="float: right;"><b>June- 2004-August 2009</b></span>  National Deaf Academy Mount Dora FL  Responsible for meeting with clients on a weekly basis for individual counseling and family counseling; facilitated group counseling sessions: developed behavioral management programs; took part in individual education planning; developed psychosocial history; documented clinical progress report(s) for individual, family and group counseling sessions. Worked primarily with children, adolescents, and young adults.  Participated in weekly supervision meetings. Supervised interns. Treated a wide spectrum of disorders and presenting problems or areas of concerns as identified. In addition, was employed as a Community Relations Representative during employment here. Developed strategy to market to the Deaf/Hard of Hearing population throughout the United States. Represented National Deaf Academy at various conferences. Participated in one-on-one group meetings explaining the type of services offered as well as potentially recruit either candidates for employment or to clients for mental health services.</p> <p><b>School Counselor Intern</b> <span style="float: right;"><b>January 2004-May 2004</b></span>  Arizona School for the deaf and Blind, Tucson AZ  Met with students on a weekly basis for individual counseling: co-led group counseling sessions; developed behavioral management programming and participated in individual education planning (IEP): participated in weekly supervision meetings. Developed anti-bullying curriculum working with a team of counselors.</p> <p><b>School Counselor Practicum</b> <span style="float: right;"><b>January 2003-December 2003</b></span>  Maryland School for the Deaf Frederick, MD  Met with students on a weekly basis for individual counseling: co-led guidance counseling activities in classrooms: participated in individual education planning (IEP); participated in weekly supervision meetings.  Interested Legislation Cmte .</p>
--	---

	<p><b>Heather Niedbala</b>, ASL Program Coordinator/ Instructor, Director / Lead Therapist, Deaf &amp; Hard of Hearing Services, Youth &amp; Family Services Division, Perspectives Corporation  “Hello Mr. Cooper,  My name is Heather Niedbala and I am very interested in applying for the available Deaf/Hard of Hearing seat on the Commission on Disabilities. We have met before, when I attended a meeting with Steve Florio, Executive Director of the Commission on the Deaf and Hard of Hearing. I do still currently serve a seat there, so I am not sure if that would be a conflict of interest, however, I do feel I am an ideal candidate since I am culturally Deaf, a native ASL user with 9 years (still going strong!) of experience working with a wide range of differently abled (Deaf, Hard of Hearing, non-verbal) children and adults here at Perspectives Corporation. I am also quite involved with the D/HoH community and am a Deaf Self-Advocacy Trainer, so I am quite familiar with the accessibility laws and such. I am more than happy to set up a time to meet to provide more information - please do let me know if you need anything else. Thank you in advance for your time and consideration.”  Interested Legislation Cmte .</p>
	<p><b>Earnest Okwara</b>, past President, RI Association of the Deaf (out sick)  “Hi Bob,  This is Earnest Okwara. How are you? Just got your notice about seeking a Deaf/HH member on Commission. I would love to return as a member.  Thanks!”  <b>EDUCATION:</b>  ☐ M.Ed., Education Administration, Providence College, 2001  ☐ MS., Special Education and Deafness with a concentration in Instructional Design, Gallaudet University, 1986  ☐ BA., Economics, Gallaudet University, 1985  <b>ADMINISTRATIVE EXPERIENCE:</b>  <b>Brown University - Deaf Adult Basic Education Program, Providence, RI</b>  <b>Educational Coordinator/Program Director (2000 - 2011) Responsibilities included:</b>  ☐ Initiated and facilitated a Professional Learning Community engaging staff with in-depth inquiry into classroom assessment and grading practices.  ☐ Set up and maintained database system that monitored and reported data on students.  ☐ Performed observation cycles that enhanced the instruction of teachers and staff in the program.  ☐ Conducted in-service training to teachers, including; standards-based curriculum and assessment, differentiated instruction, formative assessment, goals writing, learning styles and learner characteristics, and program objectives and student rights.  ☐ Led program’s staff in reflective, solutions-focused inquiry into assessment practices.  ☐ Developed budget and sought annual funding through grants for program enhancement and continuity.  ☐ Submitted monthly and annual reports to the RI Department of Education and other program sponsors.  ☐ Recruited, trained and supervised teachers and volunteer tutors  ☐ Developed an intake, screening, and registration process that complies with ADA/504 and other existing laws  ☐ Worked with teachers to develop Individual Education Plans for each learner  ☐ Developed and Implemented rules of behavior and conduct for all learners.  <b>TEACHING EXPERIENCES:</b>  <b>Teacher and Transition Specialist, Boston Public Schools, Horace Mann School for the Deaf and Hard of Hearing, Allston, MA., September 2013 - Present</b>  ☐ Developed and implemented unit lesson plans for Financial Literacy classes, administered assessments for evaluations, and analyzed student performance.  ☐ Participated in professional development activities on current best practices in education, post-secondary transitioning, changing practices and legislation in the field of transition services and student support.  ☐ Conducted individual and group based student activities that supports development with</p>

employability/transition skills.

- Fosters a classroom environment conducive to learning and promoting excellent student/teacher interactions.
- Participated in IEP team meetings including review of documentation of disability such as medical, psychological, academic, and educational assessment and recommend placement and accommodation needs to ensure the best possible opportunities for students to learn.
- Identify student needs and refer them to transition services for post-secondary assistance.
- Coordinated and supervised students in transition program, including placement in internships.
- Implemented staff development by streamlining information gathered, facilitating useful transition planning for students.

**EDCO Program at Newton North High School, Newton, MA  
Long-Term Substitute Teacher - January 2013 - June 2013)**

- Designed and developed individualized student centered lesson plans and teaching programs utilizing frameworks.
- Developed lesson plans/taught coursework in mathematics, world history, and English Language Arts.
- Reviewed data on student IEP goals and objective and modify curriculum as needed.
- Worked cooperatively with colleagues to develop graduation requirements for seniors.
- Facilitated the completion of all necessary work on MCAS and MCAS Alternative Portfolios.

**Beverly School for the Deaf, Beverly, MA  
Teacher - High School 2011 - 2012)**

- Prepared daily lesson plans for instruction that includes weekly teaching objectives.
- Developed individual management intervention plans for each student.
- Completed all educational testing and evaluation as determined by student's IEP.
- Completed all necessary work to complete MCAS and MCAS Alternative Portfolios.
- Compiled data and wrote quarterly classroom progress report
- Developed general classroom behavior management systems and ensure classroom staff adhered to them.

**Rhode Island School for the Deaf, Providence, RI  
Teacher - High School 1987 - 2010)**

- Promoted the social, cognitive, and emotional growth of students
- Designed instruction to meet the needs of individual learners
- Developed and taught coursework in economics, personal finance, computer literacy, mathematics/algebra, and career exploration
- Participated in staff meetings and professional development activities
- Worked cooperatively with colleagues to develop graduation requirements for seniors.
- Worked cooperatively with colleagues to answer questions pertaining to Commissioner's Review
- Chosen multiple times as a keynote speaker by graduating seniors
- Serve on Board of Trustees Committee on Academic Standards and Curriculum
- Served on Board of Regents Strategic Plan on education of Deaf and Hard of Hearing students

**CERTIFICATIONS:**

- Professional Certificate as a Middle/Secondary School Principal
- Rhode Island Professional Certificate as an Administrator of Curriculum and Instruction (Grades PK-12)
- Rhode Island Certificate as a Teacher of Deaf and Hard of Hearing Students
- Rhode Island Life Professional Certificate as a teacher of Secondary Business Education Rhode Island

**RELATED ACTIVITIES AND COMMUNITY LEADERSHIP EXPERIENCES:**

**Rhode Island Association of the Deaf, Inc. Providence, RI President (1993-1997)**

- Coordinated the Association's businesses of advocating for the Educational, Civil, and Economic, rights of Deaf and Hard of adults and children
- Helped to diversified the Association by encouraging greater participation in its activities and

programs by hearing members

- Served as Association's Chief Legislative Officer and successfully lobbied for the passage of the Deaf Children's Educational Bill of Rights (Chapter 16-25.2), the American Sign Language as a Foreign Language Law (Chapter 16-25-4), the Interpreter Licensing Law (Chapter 151), and helped to initiate work on the bill that eventually led to the establishment of the Rhode Island School for the Deaf Board of Trustees (Chapter 16-26).
- Served as the Chief fundraiser, successfully raised over \$50,000.00 in just a little over three years for the Association.
- Initiated the first ever program that pays the 100% cost of sending students from the Rhode Island School to the NAD Youth Leadership camp in Oregon.
- Led a fundraiser that raised the sum of \$1,000.00 for the Rhode Island School for the Deaf Playground Project.
- Established a Parent-Guidance Committee led by a former hearing member of the RISD Board of Trustees, which in turn led to an all-day successful conference for parents of Deaf children at the Rhode Island School for the Deaf, service providers, and the community.
- Developed close working relationships with our legislative leaders and Governors, which led to the most legislation pertaining to deafness ever being passed in Rhode Island.
- Initiated and expanded the Deaf Awareness Week (DAW) Program in Rhode Island and successfully worked with local mayors to proclaim DAW weeks in their localities.
- Successfully lobbied the Governor's Office to establish two Rehabilitation Counselors for the Deaf positions in the Office of Rehabilitation Services.
- Successfully lobbied the Governor's office to establish a direct TDD line for Deaf and Hard of Hearing citizens.
- Source of feedback to our congregational representatives in Washington on such laws pertaining to the Individual with Disabilities Education Act (IDEA).

**National Association of the Deaf, Silver Spring, Maryland**

**Elected Board Member (1998-2002)**

- Chairman of the Development Committee led the Annual Fund Campaign, and participated in the Association's Strategic Planning.
- Member of the Finance Committee responsibilities included:
  - Assisted in managing the association's (\$5,000,000.00) annual budget
  - Consulted with recommendations to the Board of Directors on budget adoption including: where desirable, comments on expense levels, revenue and fee structures, and adequacy of proposed funding levels, and of provision of reserves.
  - Establish budget tracking and reporting standards.
  - Review the Association's long-range financial objectives.
  - Prepare and present annual budget reports to the Board of Directors and membership.
  - Implement systems to monitor the Association's purchasing procedures.
  - Facilitate the management and maintenance of the Association's building.
  - Reviewed the Association's investment policy and operating

**ADDITIONAL COMMUNITY PARTICIPATION:**

- Member, Honorary Degree Awards Working Group, Gallaudet University, 2010
- Chairman of the Board, John F. Spellman Center, Inc.  
As Chairman, helped to raise the Center's net worth from zero to over \$200,000.00, initiated a program that paid Deaf citizens to teach sign language to parents of Deaf children at their homes.
- Past Member, Rhode Island Board of Examiners of Interpreters for the Deaf.
- Past Member, Northeastern University Interpreter/American Sign Language Project.
- Established, with other Deaf leaders, the Deaf Literacy Program at Brown University.
- Past President/Treasurer/Board Member, Rhode Island Association of the Deaf.
- Past Member, Commission on the Deaf and Hard of Hearing.
- Past Member, Governor's Task Force to study accessibility of state close-captioning services to Deaf and Hard of Hearing citizens.
- Past Member, Legislative Committee, Governor's Commission on Disabilities.
- Past Member, Governor's Diversity Task Force on Education.

- ▯ Past Member, Personnel/Executive Director Search Committee, RI Commission on the Deaf and Hard of Hearing.
- ▯ Member, Dorcas Place Advisory Council on Disability.
- ▯ Member, National Advisory Board of the American Association of People with Disabilities.

**Silvana V Barone** {out of state until August 21<sup>st</sup>}

“Good afternoon Mr. Cooper:

Thank you so much for your email. I am very interested in this position. I am deaf and I am struggling to find a job because my disability. I have a lot experience. I have worked for MetLife for almost 19 years and I earned an Associate degree in Accounting from CCRI last December. Also I have a certification as a Professional Medical Coder. But I can't find a job because I am deaf and there is so much discrimination against people like me.

I have attached my resume. If you have any question, please email me.

thank you very much and have a great day!”

**Summary**

Accomplished Accounts Receivable Specialist with a high degree of professionalism and strong problem resolution capabilities. Maintained 100 % accuracy in processing billing and various financial reports. Experienced with accounting procedures, processes, and software programs. Proficient with communication, multi-tasking, and problem solving. Detail oriented. Fluent in Spanish, Italian, and English.

**Professional Experience**

**Metropolitan Life Insurance, Warwick, R.I.**

Senior Billing Analyst

10/2005 - 12/2010

- Resolved complicated casework as subject matter expert.
- Trained new associates for new office in India.
- Resolved policy issues including: premium, benefits, plan code, rider, refund, and new issue errors.
- Streamlined procedures to help associates process work accurately and timely.

Accounting Assistant

08/1998 - 10/2005

- Assisted accountants with accounts reconciliation.
- Analyzed accounts payments and calculate prepaid premium discounts.
- Updated policy's database by entering correct data into the computer.

Microfilm, Billing and Maturities Clerk

03/1992 - 08/1998

- Verified maturity date and cash value of policy.
- Corresponded with insured and explained their non-forfeiture option.
- Updated annual dividends.
- Produced duplicate bills with correct customer information.

**People's Bank, Johnston, R.I.**

Account Research Specialist

07/1989 - 07/1991

- Investigated customer's accounts for IRS and other government agencies
- Compiled reports with accurate customer account information

**Education**

Community College of Rhode Island, Warwick, R.I.

Associate in Science Degree in Accounting. Honor

09/2012- 12/2015

Community College of Rhode Island, Warwick, R.I.

Medical Billing and Coding. Certified Professional Coder. Honor

01/2011 - 05/2012

The Sawyer School, Warwick, R.I.

Office Information/Operation Program. Honor

	06/1990 - 10/1991
	<p><b>Amy Hogue</b>, School Library Media Specialist, Rhode Island School for the Deaf (out of state until August 3<sup>rd</sup>)</p> <p>Dear Mr. Cooper,</p> <p>“My name is Amy Hogue and I am writing in response to the call set out by the RI Commission for the Deaf and Hard of Hearing for a deaf or hard of hearing individual to fill a Governor's Commission on Disabilities vacancy. I am profoundly deaf, oral, and am fluent in ASL. I am interested in further information about this opportunity as I am fascinated by the political process - as evidenced by my minor in pre-law as an undergrad in college - and I am a firm believer in the legislative process and how it can be used to assist all people. I would like to submit myself as a candidate for the Commissioner position.</p> <p>To aid you in understanding my credentials, I have attached my resume as well as references for your perusal.</p> <p>Should you need an additional written statement, please let me know and I will happily oblige. Additionally, here is a presentation I delivered at the RI Library Association Annual Conference in May 2015 about serving deaf patrons: <a href="https://drive.google.com/file/d/0By0_peN_JI0iRI80RmcwTUxGN28/view?usp=sharing">https://drive.google.com/file/d/0By0_peN_JI0iRI80RmcwTUxGN28/view?usp=sharing</a>. Much of the presentation stemmed from my own personal experiences as a deaf user of the public library as well as from my recent position as the school librarian at Rhode Island School for the Deaf.</p> <p>Thank you for your time and consideration.”</p>
	The Committee will interview the 3 applicants who were unable to attend at its August 29 <sup>th</sup> meeting.
	<b><i>5:00 New Job Descriptions, Bob Cooper, Executive Secretary</i></b>
	<b>Purpose/Goal: To review and approve two job descriptions; Policy Aide and Administrative Assistant</b>
	Discussion:

**CLASS TITLE: POLICY AIDE**

Class Code: 674800  
Pay Grade: 818A  
EO: F

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To be responsible for developing, supervising and maintaining a comprehensive information and training program for the Commission; to supervise the independent living programs; and to do related work as required.

**SUPERVISION RECEIVED:** Work is performed under general supervision with considerable latitude for the exercise of independent judgement; work is reviewed for results and for conformity with established policies and objectives.

**SUPERVISION EXERCISED:** May supervise a clerical worker and college fellows.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To supervise a continuous informational and public relations program for the Commission.

- As directed, to select, assemble and otherwise compile informational data and material for dissemination through such media as booklets, promotional layouts, advertising, news releases, radio and television programs, videos, speeches, discussions, exhibits, direct mail, newsletters and other related informational media.
- To prepare the layouts of classified and display advertisements, mail information, bulletins, etc.
- To prepare reports of activities and the results obtained therefrom.

To supervise the independent living program, while monitoring those services for program effectiveness and efficiency.

- To prepare detailed and comprehensive reports as required by the grant source.
- To review and evaluate state and federal laws, rules and regulations to ensure compliance with the provisions of these rules, laws and regulations in the plans and proposals.
- To determine the effectiveness of policies, procedures and methods and to initiate alterations as determined by professional review.

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGE, SKILLS AND CAPACITIES:**

A working knowledge of the methods and techniques involved in the preparation and dissemination of informational material; a working knowledge of public relations techniques; the ability to assist in the preparation of effective written material for use in pamphlets, articles, leaflets, newspaper releases, radio, television and other manuscripts for the purpose of stimulating public interest; the ability to develop and recommend artistic designs and presentations; the ability to speak effectively before civic, business or other groups interested in the programs of the Commission; and related capacities and abilities.

**EDUCATION AND EXPERIENCE:**

Education: Such as may have been gained through: Successful completion of college level courses in psychology, communications, or related field.

Experience: Such as may have been gained through: Several years employment in health care, human services, rehabilitation or other occupation with extensive contact with people with disabilities.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Pay Grade	Step 1 (1 <sup>st</sup> 6 mo.)	Step 2 (1.5 yrs)		Step 3 (2.5 yrs)	Step 4 (3.5 yrs)	Step 5 (4.5 yrs)	\$/hour
Public Ed Aide 815	\$38,075	\$38,933		\$39,678	\$40,428	\$41,711	\$24.63
Policy Aide 818	\$40,895	\$41,995		\$43,004	\$44,041	\$45,747	\$25.31

**CLASS TITLE: ADMINISTRATIVE ASSISTANT (ADIL Business Services)**

Class Code:  
Pay Grade: 805A  
EO: F

**CLASS DEFINITION:**

**GENERAL STATEMENT OF DUTIES:** To perform responsible clerical duties in connection with the maintenance of financial and related records of a state agency involving the knowledge and application of bookkeeping principles and practices; and to provide information to the public with questions and concerns about programs and services.

**SUPERVISION RECEIVED:** Works under the general supervision of the Executive Secretary

**SUPERVISION EXERCISED:** None.

**ILLUSTRATIVE EXAMPLES OF WORK PERFORMED:**

To record transactions in books of original entry and to post to ledger accounts from receipt; disbursement, expense and appropriation records according to established account classifications.

To reconcile agency's records with those of the Division of Accounts and Control in order to assure complete agreement of records of disbursements receipts, outstanding orders and balances.

To maintain current personnel records, prepare payroll adjustments and keep appropriation accounts.

To keep inventory of office equipment and supplies and to be responsible for the maintenance of adequate stocks.

To prepare requisitions and vouchers.

To examine and verify requisitions, payments, purchase orders, invoices, travel statements, payrolls transmittal sheets, check registers and checks.

To maintain files of requisitions purchases orders, utility orders and other related records.

To provide clerical assistance to a superior in the preparation of the annual budget requests of the agency and in the maintenance of accounts.

To maintain records of cash receipts and disbursements and to make reports thereon.

To assist the general public as well as people with disabilities, their families, with questions and concerns about programs and services.

To answer telephones, determine the nature and need of the callers and refer to appropriate staff-person or other agency or prepare and mail an informational packet.

To make follow-up phone calls to determine specific need and brief appropriate staff-person.

To call Commissioners and committee members prior to meetings to determine attendance.

To reproduce and mail material to Commissioners and Committee members in advance of Commission and Committee meetings.

To provide staff support to committees (prepare minutes and mailings at the direction of the Executive Secretary) and

To do related work as required.

**REQUIRED QUALIFICATIONS FOR APPOINTMENT:**

**KNOWLEDGE, SKILLS AND CAPACITIES:**

A working knowledge of the principles and practices of bookkeeping and a reasonable speed and accuracy in making complex tabulations and arithmetical computations; a working knowledge of standard office methods and procedures; a familiarity with the uses of standard office equipment; the ability to understand and carry out both oral and written directions; the ability to operate adding and calculating machines; and related capacities and abilities.

**EDUCATION AND EXPERIENCE:**

Education: Such as may have been gained through: graduation from a senior high school, including or supplemented by courses in bookkeeping and office practice; and

Experience: Such as may have been gained through: employment as a bookkeeper.

Or, any combination of education and experience that shall be substantially equivalent to the above education and experience.

Funding Source	General Revenue			Restricted	All
Administrative Assistant	GCD Administration, Information & Referral	GCD Independent Living Administration	Statewide Independent Living Council Admin. + Inform. & Referral	NE ADA Administration + Inform. & Referral	Total
Wages @ \$15.00/hour	\$9,735	\$4,005	\$4,860	\$2,475	\$18,600
Billing rate @ \$17.63/hr.	\$11,442	\$4,707	\$5,712	\$2,909	\$24,999
Annual Hours	649	267	324	165	1,334
Hrs/wk 40 wks Sept-Jun	16.25	6.68	8.10	4.13	35



**MOTION:** To approve the Policy Aide job description as presented; approve the upgrading of the Public Education Aide to Policy Aide effective on September 4, 2016; authorize Chair & Exec Sec to create the Administrative Assistant/Grants Project Specialist job description. Motion moved by SES, seconded by LW, passed unanimously

***5:10 Memorandum of Agreement with the Statewide Independent Living Council, Bob Cooper, Executive Secretary***



**Purpose/Goal:** To review and authorize the Interim Chair and Executive Secretary to negotiate a Memorandum of Agreement with the Statewide Independent Living Council, regarding administrative support the Commission will provide the Council.

**Discussion:** The Commission needs to create a Memorandum of Agreement spelling out what services the Commission will provide the Statewide Independent Living Council, the unit/cost of services and supplies, and the documentation the SILC will have to supply to the Commission for documentation of and reimbursable costs.

**Draft Memorandum of Agreement**

Between the Statewide Independent Living Council (RISILC) and  
The Governor's Commission on Disabilities (GCD) in its capacity as the Designated State Entity  
(DSE) for Independent Living

**Purpose:** To ensure the Statewide Independent Living Council carries out its duties and obligations pursuant to 29 U.S.C. 796d with the assistance of the Governor's Commission on Disabilities.

**The Statewide Independent Living Council**

***Authority: 29 U.S.C. 796d. Statewide Independent Living Council***

**(a) Establishment**

To be eligible to receive financial assistance under this part, each State shall establish and maintain a Statewide Independent Living Council (referred to in this section as the "Council"). The Council shall not be established as an entity within a State agency.

**(b) Composition and appointment**

\*\*\*\*

**(c) Functions**

**(1) Duties**

The Council shall-

- (A) develop the State plan as provided in [section 796c\(a\)\(2\) of this title](#);
- (B) monitor, review, and evaluate the implementation of the State plan;
- (C) meet regularly, and ensure that such meetings of the Council are open to the public and sufficient advance notice of such meetings is provided;
- (D) submit to the Administrator such periodic reports as the Administrator may reasonably request, and keep such records, and afford such access to such records, as the Administrator finds necessary to verify the information in such reports; and
- (E) as appropriate, coordinate activities with other entities in the State that provide services similar to or complementary to independent living services, such as entities that facilitate the provision of or provide long-term community-based services and supports.

**(2) Authorities**

The Council may, consistent with the State plan described in [section 796c of this title](#), unless prohibited by State law-

- (A) in order to improve services provided to individuals with disabilities, work with centers for independent living to coordinate services with public and private entities;
- (B) conduct resource development activities to support the activities described in this subsection or to support the provision of independent living services by centers for independent living; and
- (C) perform such other functions, consistent with the purpose of this part and comparable to other functions described in this subsection, as the Council determines to be appropriate.

**(3) Limitation**

The Council shall not provide independent living services directly to individuals with significant disabilities or manage such services.

**(d) Hearings and forums**

The Council is authorized to hold such hearings and forums as the Council may determine to be necessary to carry out the duties of the Council.

**(e) Plan**

**(1) In general**

The Council shall prepare, in conjunction with the designated State entity, a plan for the provision of such resources, including such staff and personnel, as may be necessary and sufficient to carry out the functions of the Council under this section, with funds made available under this part, and under [section 730 of this title](#) (consistent with [section 721\(a\)\(18\) of this title](#)), and from other public and private sources. The resource plan shall, to the maximum extent possible, rely on the use of resources in existence during the period of implementation of the plan.

**(2) Supervision and evaluation**

Each Council shall, consistent with State law, supervise and evaluate such staff and other personnel as may be necessary to carry out the functions of the Council under this section.

**(3) Conflict of interest**

While assisting the Council in carrying out its duties, staff and other personnel shall not be assigned duties by the designated State entity or any other agency or office of the State, that would create a conflict of interest.

**(f) Compensation and expenses**

The Council may use available resources to reimburse members of the Council for reasonable and necessary expenses of attending Council meetings and performing Council duties (such as personal assistance services), and to pay reasonable compensation to a member of the Council, if such member is not employed or must forfeit wages from other employment, for each day the member is engaged in performing Council duties.”

***State Plan for Independent Living Federal Fiscal Years 2017 - 2019 Goals, Objectives and Activities***

**Mission:** Rhode Island is a state where all citizens have an understanding and knowledge of the Independent living philosophy and services, where all people with disabilities have the choice to live in the least-restrictive environment and have full access to all services needed to achieve equal inclusion in the community.

**Goal 1. Rhode Islanders have an understanding and knowledge of the Independent Living philosophy and services.**

**Objective 1:** Rhode Islanders with disabilities are educated on IL services and where to go to receive services.

Activities:

- 1.Participate or partner with at least ten consumer focused organization, regarding conferences, and educational opportunities. Responsible: OSCIL and SILC Time frame: 2017-2019
- 2.Co-host an annual regional educational event. Responsible: OSCIL and SILC Time frame: 2017, 2019
- 3.Continue enhancement of OSCIL and SILC websites increasing number of views by 10%. Responsible: OSCIL and SILC Time frame: 2017-2019

**Objective 2:** Government officials and policy makers are educated on areas that impact Rhode Islanders with disabilities.

Activities:

- 1.Partner with the Governor’s Commission on Disabilities (GCD) Legislative Committee regarding issues impacting persons with disabilities. Responsible: OSCIL and SILC Time frame: 2017-2019
- 2.Co-host GCD Public Forum event and participate on other forum panels. Responsible: OSCIL and SILC Time frame: 2017-2019

**Objective 3:** Rhode Islanders are educated on the IL philosophy and the scope and extent of IL services.

Activities:

1. Provide IL informational resources at a minimum of ten public events. Responsible: OSCIL and SILC Time frame: 2017-2019
2. Maintain SILC and OSCIL's websites to link to at least five other disability related organizations to provide more exposure for the IL philosophy and CIL services. Responsible: OSCIL and SILC Time frame: 2017-2019

**Goal 2. All Rhode Islanders with disabilities have equal access and inclusion into public services in an accessible community.**

Objective 1: Rhode Islanders with disabilities have accessible and reliable transportation.

Activities:

1. Continue to have monthly representation on the ATAC (Accessible Transportation Advisory Committee to RIPTA). Responsible: OSCIL Time frame: 2017-2019
2. Monitor the enhancement of access technology on RIPTA buses i.e. installation of cameras, automated stop announcements. Responsible: OSCIL Time frame: 2017-2019
3. Advocate for legislation to enhance and support accessible and reliable public transportation for Rhode Islanders with disabilities. Responsible: OSCIL Time frame: 2017-2019
4. Advocate for increased safety measures at central transportation hubs (i.e Kennedy Plaza, RIPTA terminals). Responsible: OSCIL and SILC Time frame: 2017-2019

Objective 2: Recreational activities are accessible to Rhode Islanders with disabilities.

Activities:

1. Advocate for accessible recreational activities and facilities in the community, bringing information to the OSCIL. Responsible: OSCIL and SILC Time frame: 2017-2019
2. Use media options i.e. websites and newsletters to inform consumers of location of accessible recreation options. Responsible: OSCIL Time frame: 2017-2019
3. Promote Accessible RI as a resource to finding accessible recreational activities by helping to distribute at least 100 copies per year statewide. Responsible: OSCIL and SILC Time frame: 2017-2019

Objective 3: Rhode Islanders with disabilities have access to all forms of communication without barriers.

Activities:

1. Model communication access at all meetings of the OSCIL, DSE and SILC. Responsible: OSCIL, SILC, and DSE Time frame: 2017-2019
2. Provide I & R to address community barriers to communication. Responsible: OSCIL and DSE Time frame: 2017-2019

Objective 4: Rhode Island will be a state where people with disabilities have access to the community without barriers.

Activities:

1. Model access without barriers at OSCIL, DSE and SILC public events. Responsible: OSCIL, SILC, and DSE Time frame: 2017-2019
2. Educate consumers on how to self-advocate to address community barriers through instruction and training opportunities. Responsible: OSCIL Time frame: 2017-2019

**Goal 3. All Rhode Islanders with disabilities are fully informed and empowered to live in the least restrictive environment based on consumer choice.**

Objective 1: All Rhode Islanders with disabilities will have access to the Community Living Options.

Activities:

1. OSCIL will provide the Core Services: I & R, peer support, direct skills training, advocacy, and transitioning services. Responsible: OSCIL Time frame: 2017-2019
2. OSCIL will provide services to assist consumers transitioning from nursing homes or divert consumers from entering nursing homes by addressing barriers in consumers'

homes through facilitation and acquisition of home modifications, and assistive devices/technology and PCA services. OSCIL will realize a 20% increase in total served. Responsible: OSCIL Time frame: 2017-2019

**Goal 4. The Independent Living Network expands in Rhode Island.**

Objective 1: Expand OSCIL's current services to accommodate program growth and to meet the growing needs of the community.

Activities:

1. Address under served populations throughout growth of satellite to provide options for consumers seeking services in Northern Rhode Island. Responsible: OSCIL Time frame: 2017-2019
2. Explore partnerships with other human service agencies to connect consumers to wrap around services. Responsible: OSCIL Time frame: 2017-2019
3. Work with United Way 211 RV to promote OSCIL services state-wide, including outskirt areas of the state. Responsible: OSCIL Time frame: 2017-2019

Objective 2: Provide transition services.

Activities:

1. OSCIL will expand to include a High School outreach program to develop IL Skills and address barriers to living independently in the community. Responsible: OSCIL Time frame: 2017-2019
2. OSCIL will partner with the YMCA to offer services to young adults with disabilities. Responsible: OSCIL Time frame: 2017-2019

Objective 3: OSCIL will have needed staff.

Activities:

1. Continue staffing for Part B programs- Nursing Home Diversion Services. Responsible: OSCIL Time frame: 2017-2019
2. Continue staffing for the High School and YMCA youth transition services. Responsible: OSCIL Time frame: 2017-2019
3. Continue staffing for general IL service provision and purchase of home modification and equipment for those consumers found eligible. Responsible: OSCIL Time frame: 2017-2019

**Goal 5. The SILC will sustain efficient and effective operations.**

Objective 1: Increase membership, communication, and collaborations of the SILC.

Activities:

1. Collaborate with other human service entities to increase SILC membership opportunities. Responsible: SILC  
Time frame:
  - A. Reestablish membership committee 2017-2018
  - B. Reach out to other organizations 2017-2019
2. Utilize a facilitator at regularly scheduled meetings. Responsible: SILC Time frame: 2017-2019

Objective 2: SILC members will be well informed of their duties and responsibilities.

Activities:

1. Establish a SILC member training schedule. Responsible: SILC Time frame: 2017-2018
2. Provide opportunity for annual review of mission and focus. Responsible: SILC Time frame: 2017-2019

***Staffing the Statewide Independent Living Council:***

The SILC is independent of all state agencies including the DSE (Governor's Commission on Disabilities), where the SILC's office is located. The SILC develops and administers its own budget and may hire, supervise and evaluate its own staff, but has chosen to enter into this memorandum of agreement with the DSE for staff support, outlined above.

### ***Reimbursement of Council members' expenses:***

All Council members' compensation and expense requests must be:

- a) Pre-authorized by vote of the Council;
- b) Submitted on the appropriate state form (i.e. A-14V In-State Travel-Volunteers, Expense Reimbursement) and signed by the member;
- c) Approved by the Council chair or vice chair. Council officers may not approved their own compensation requests; and
- d) Submitted to the GCD for processing.

### **The Governor's Commission on Disabilities**

#### ***Authority: 42-51-12 Governor's Commission on Disabilities - Designated state entity***

"(a) The governor's commission on disabilities shall be the designated state entity (DSE), pursuant to section 705(e) of the Workforce Innovation and Opportunity Act (29 U.S.C. 796c). As the DSE, the commission shall apply for and:

1. Receive, account for, and disburse funds received by the state under Part B based on the state independent living plan (SILP);
2. Provide administrative support services for a program under Part B;
3. Keep such records and afford such access to such records as the administrator finds to be necessary with respect to the programs;
4. Submit such additional information or provide such assurances as the administrator may require with respect to the programs; and
5. Retain not more than five percent (5%) of the funds received by the state for any fiscal year under Part B, for the performance of the services outlined in paragraphs (a)(1) through 4) of this section. For purposes of these regulations, the five percent (5%) cap on funds for administrative expenses applies only to the Part B funds allocated to the state and to the state's required ten percent (10%) Part B match. It does not apply to other program income funds, including, but not limited to, payments provided to the state from the social security administration for assisting social security beneficiaries and recipients to achieve employment outcomes, any other federal funds, or to other funds allocated by the state for IL purposes.

(b) The DSE shall carry out its other responsibilities under the act, including, but not limited to, arranging for the delivery of IL services under Part B of the act, and for the necessary and sufficient resources needed by the statewide independent living council (SILC) to fulfill its statutory duties and authorities, as authorized in the approved state plan.

(c) Fiscal and accounting requirements: The DSE shall adopt fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for federal funds provided to centers for independent living (CILs), SILCs, and/or other service providers under the independent living services (ILS) program. The DSE must comply with all applicable federal and state laws and regulations, including those in 45 CFR parts 75.

(d) The SILC shall not be established as an entity within a state agency, including the DSE. The SILC shall be independent of and autonomous from the DSE and all other state agencies."

#### ***The Governor's Commission on Disabilities will be responsible for processing of federal Independent Living Part B program funds and the 10% state match:***

- a) Filing quarterly financial reports to the US Administration on Community Living;
- b) Arranging wire transfers from the US Administration on Community Living;
- c) Processing quarterly invoices from Centers for Independent Living;
- d) Processing quarterly invoices from the SILC;
- e) Electronically filing the State Independent Living Plan, once adopted by the SILC with the US Administration on Community Living;
- f) Arranging for the delivery of IL services under Part B of the act, and for the necessary and sufficient resources needed by the statewide independent living council (SILC) to fulfill its statutory duties and authorities, as authorized in the approved state plan;
- g) Adopt fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for federal funds provided to centers for independent living (CILs), SILCs, and/or other service providers under the independent living services (ILS) program; and

- h) Comply with all applicable federal and state laws and regulations, including those in 45 CFR parts 75.

***The Commission will provide the State Independent Living Council (SILC) from the DSE's 5% cap:***

- a) Use of the Commission's conference room(s) for meetings; day-time, evenings or weekends;
- b) Processing of invoices once approved to by the SILC;
- c) Office space for chairperson and/or administrative support with:
  - i) Business Telephone Line, with voice mail that can be accessed off-site;
  - ii) Email accounts that can be accessed off-site,
  - iii) High speed fiber optic internet service & supports;
  - iv) Website maintenance; and
  - v) Dell OptiPlex 7010 computer workstation.

***The RISILC will receives its Resource Plan funds directly from the GCD in the amount not to exceed \$46,684 each year of the three years of the 2017-2019 State Plan for Independent Living. The Commission will provide administrative support for SILC to fulfill its federal mandates, including:***

- a) Purchasing as directed by the SILC at the state government's master price agreement rates:
  - i) Interpreters for the deaf & CART recorders;
  - ii) Travel services management including; booking hotel, airline tickets, etc. at the government rate for council members attending conferences;
  - iii) Software (Microsoft, Adobe, Java, Oracle, etc.) and information technology services, staff support, including cloud based daily automatic off-site backup of data files;
  - iv) Directors & Officers Liability Insurance coverage;
  - v) Off-Site Shredding Services; and
  - vi) Mail processing at the state government's pre-sort rates.
- b) Administrative staff support services, (@ a rate of \$17.63/hour) including;
  - i) Posting SILC meeting notices on the Secretary of State's Open Meetings' website and email to SILC listserv;
  - ii) Recording the minutes at SILC meeting, prepare draft minutes & post within 14 days on the Secretary of State's Open Meetings' website for the SILC's;
  - iii) Filing SILC minutes once adopted on the Secretary of State's Open Meetings' website;
  - iv) Arranging for interpreters for the deaf, CART recorders and other accommodations for SILC meetings and events;
  - v) Arranging logistics for SILC events;
  - vi) Answer dedicate SILC telephone # and provide assistance as determined by the SILC;
  - vii) Preparing and distributing mailings/emailings as directed by the SILC; and
  - viii) Compiling financial information for quarterly/annual reports for SILC's review and approval;
  - ix) Processing of invoices approved to by the SILC; and
  - x) Other staffing assistance the SILC requests, within the SILC's Resource Plan's cap.

	<p><b>MOTION:</b> To authorize the Interim Chair and Executive Secretary to negotiate a Memorandum of Agreement with the Statewide Independent Living Council, based on the proposed draft as presented Motion moved by SES, seconded by LW, passed, recued JR</p>
	<p><b><i>5:20 FY 2018 - 2022 Accessibility Renovation Capital Budget, Bob Cooper</i></b></p> <p><b>Purpose/Goal:</b> To review and approve the FY 2018 - 2022 Accessibility Renovation Capital Budget</p> <p><b>Discussion:</b> Presentation of the Accessibility Committee's FY 2018-2022 Accessibility Renovation Capital Budget Recommendations.</p>

The Division of Capital Asset Management and Maintenance has been in discussions with the Budget Office about consolidating Rhode Island College-28076-Bldg. 17-Dennis J. Roberts Hall & Community College of Rhode Island-28100-CCRI Liston Campus into FY 2017 and increasing funding from \$1 million to \$1.6 million.

The Accessibility Committee questions the status of URI Ranger Hall, MAP Residential Treatment Center, Bridgemark Residential Treatment Center, Groden Day Program, and Virks Building.

FY 2016 Accessibility Renovation (As of July 11, 2016)	Expenditures
BHDDH – Barry & Simpson Halls	\$6,625.00
Paul Crowley East Bay Met Center	\$31,950.00
State House	\$3,735.00
Pastore Cottages 42 (DCYF Probation) and 43 (HealthSource RI)	\$6,587.50
Architectural and Engineering Services	\$31,403.75
Community College of RI	\$22,312.50
Rhode Island College (Roberts Hall, Henry Barnard School, Curbcuts	\$109,495.36
University of Rhode Island	\$598,012.00
Harrington Hall (Homeless Shelter)	\$95,370.00
Construction	\$825,189.86
Transfers to: General Fund (Public Art by Artists with Disabilities)	\$10,000.00
<b>Grand Total</b>	<b>\$866,593.61</b>

	Points	Description of Category
High	30	I. Direct services primarily to people with disabilities, used for open meeting, or judicial proceedings
Medium	20	II. Direct service to the General Public (i.e. provide education, financial assistance, healthcare, licensing, recreation)
Low	5	III. Administrative and support services
	Points	<b>Significance of service</b>
High	6	Critical service
Medium	4	Major service
Low	1	Not major service
	Points	<b>Incidence of use</b>
High	6	Public uses very often
Medium	4	Frequent use by the public
Low	1	Infrequent use by public
	Points	<b>Duplication of services elsewhere</b>
High	6	Only location in the state
Medium	4	Yes other accessible locations
Low	0	
	Points	<b>Life sustaining</b>
High	6	Critical for life
Medium	4	Helpful
Low	1	Not life sustaining
	Points	<b>Effect on quality of life</b>
High	6	Major impact
Medium	4	Moderate impact
Low	1	No impact
	Points	<b>Geographic criteria or regionalization</b>
High	6	Only location in the state
Medium	4	Only location within 15 miles or on bus line
Low	1	Multiple locations
	Points	<b>Services could be rendered by an adjoining office or elsewhere in the facility.</b>

	Points	Description of Category
High	6	Service could not be brought to the consumer elsewhere in the facility
Medium		
Low	1	Service could be brought to the consumer elsewhere in the facility
	Points	Fire Safety
High	10	Need Area of Rescue Assistance
Medium	8	Need Communication
Low	6	Need Alarms
	0	No fire safety
	Points	Range of Scores
	96	Maximum Score
	11	Minimum Score

#	Change from FY 2016 proposal	Sub-Project Name	Score	FY 2017
1	None	<b>Rhode Island College-28076-Bldg. 17-Dennis J. Roberts Hall</b> Construction of an Elevator.	56	\$160,934.40
2	None	<b>University of Rhode Island-32015-Bldg. 80-Ranger Hall</b> Area of Rescue Assistance Communication; Construct new 5-stop elevator in new 3-sided brick veneer exterior shaft.	66	\$81,152.28
3	None	<b>Community College of Rhode Island-28100-CCRI Liston Campus</b> The project includes the alteration of existing restrooms and site modifications to meet accessibility code requirements.	66	\$223,091.55
4	Added	<b>RI Dept. of Education-MET Newport Campus Gallagher Building Survey</b> Feasibility Study and Ramp	56	\$21,850.00
		[This is the balance from FY'16 money to complete project]		
5	Reduced	<b>Simpson Hall/ Barry Hall/ Sstarbirth Treatment Center</b> Area of Rescue Assistance, front entrance for access, Accessible toilets (elevator controls possibly BHDDH responsibility) at Barry and Simpson; Revise handicap parking sign add emergency call buttons at Sstarbirth.	81	\$296,975.37
		[Money is allotted in FY'17 and FY'18. Depending on the actual bids, it may be completed in FY'17 or the last phase will occur in the following fiscal year]		
6	Added	<b>Physician Cottages Building No. 42 (DCYF)</b> ADA Bathroom and ramp	70	\$43,775.00
		[This is the balance from FY'16 money to complete project plus funds to add a ramp]		
7	Transferred	<b>Washington County Government Center-Stedman Bldg.</b> Call buttons, control signage, replace bulbs, compliant areas of refuge	59	\$0.00
		[This project was moved to FY'18 when Construction funds were indicated. Goal is to design and construct in FY'18]		
8	Reduced	<b>State House</b>	76	\$162,221.40

#	Change from FY 2016 proposal	Sub-Project Name	Score	FY 2017
		Provide barrier for sub-basement obstructions; Modify door closers; Modify benches and stairs to accommodate a wheel chair space at the second floor level within the galleries; Replace door and frame with min. 34" wide door, provide approved lever hardware; Remove existing closer and replace with compliant closer or approved power opener and activation buttons; Build wall from floor to underside of cabinet. Wall to shadow the foot print of cabinet; Remove guardrail and gate and replace to comply with all portions of IBC section 1013; Remove loose mats and quarry tile and replace with slip resistant flooring.		
		<b>[Money is allotted in FY'17 and FY'18 and exceeds the current estimate. Depending on the actual bids, it may be completed in FY'17 or the last phase will occur in the following fiscal year]</b>		
9		1% Art Fund	NA	\$10,000.00
			<b>Total<sup>1</sup></b>	<b>\$1,000,000.00</b>

#	Change from FY 2016 proposal	Sub-Project Name	Score	FY 2018
1	None	<b>Rhode Island College-28076-Bldg. 17-Dennis J. Roberts Hall</b>	56	\$125,230.05
		Construction of an Elevator.		
2	None	<b>University of Rhode Island-32015-Bldg. 80-Ranger Hall</b>	66	\$29,580.21
		Area of Rescue Assistance Communication; Construct new 5-stop elevator in new 3-sided brick veneer exterior shaft.		
3	None	<b>Community College of Rhode Island-28100-CCRI Liston Campus</b>	66	\$171,612.54
		The project includes the alteration of existing restrooms and site modifications to meet accessibility code requirements.		
4	None	<b>Benjamin Rush Building 55</b>	88	\$9,771.30
		Fire Safety, Exterior Access, Interior Access		
5	None	<b>Rhode Island College - Building 8 Outreach Programs</b>	56	\$6,133.05
		Exterior Access		
6	None	<b>Simpson Hall/ Barry Hall/ Sstarbirth Treatment Center</b>	81	\$167,696.10
		Area of Rescue Assistance, front entrance for access, Accessible toilets (elevator controls possibly BHDDH responsibility) at Barry and Simpson; Revise handicap parking sign add emergency call buttons at Sstarbirth.		
7	Increased	<b>Building 74 Hazard</b>	92	\$186,921.90
		Fire Safety, Exterior Access, Interior Access		
		<b>[In addition, I moved FY'19 award to FY'18]</b>		
8	None	<b>Building 56 Mathias</b>	55	\$10,352.43
		Fire Safety, Interior Access		
9	Transferred	<b>Washington County Government Center-Stedman Bldg.</b>	59	\$131,148.27

<sup>1</sup> NOTE: This Total represents funds (based upon estimates) that are available to the Agency to provide the general tasks listed. If the actual cost is LESS than the amount, the Agency may propose additional work for approval; otherwise, funds will be reallocated to active accessibility projects this fiscal year. If the actual cost EXCEEDS the funding designated, then the committee will strive to re-assign funding to meet the shortfall.

#	Change from FY 2016 proposal	Sub-Project Name	Score	FY 2018
		Call buttons, control signage, replace bulbs, compliant areas of refuge		
		[In addition, I moved FY'19 award to FY'18]		
10	Reduced	State House	76	\$151,554.15
		Provide barrier for sub-basement obstructions; Modify door closers; Modify benches and stairs to accommodate a wheel chair space at the second floor level within the galleries; Replace door and frame with min. 34" wide door, provide approved lever hardware; Remove existing closer and replace with compliant closer or approved power opener and activation buttons; Build wall from floor to underside of cabinet. Wall to shadow the foot print of cabinet; Remove guardrail and gate and replace to comply with all portions of IBC section 1013; Remove loose mats and quarry tile and replace with slip resistant flooring.		
		[Money is allotted in FY'17 and FY'18 and exceeds the current estimate]		
11		1% Art Fund	NA	\$10,000.00
			<b>Total</b>	<b>\$1,000,000.00</b>
#	Change from FY 2016 proposal	Sub-Project Name	Score	FY 2019
1	None	Building 60 - Regan and Arnold Conference Center	56	\$13,904.55
		Interior Access		
2	None	University of Rhode Island-32015-Bldg. 80-Ranger Hall	66	\$439,626.33
		Fire Safety, Interior Access		
3	Increased	Groden (Residential)	70	\$144,451.89
		Exterior Access		
		[In addition, I moved FY'20 award to FY'19]		
4	None	Benjamin Rush Building 55	88	\$100,248.39
		Fire Safety, Exterior Access, Interior Access		
5	None	Rhode Island College - Building 8 Outreach Programs	56	\$62,925.39
		Exterior Access		
6	Increased	Building 49 Virks	54	\$48,509.01
		Interior Access		
		[In addition, I moved FY'20 award to FY'19 and added \$412.83]		
7	None	CCRI - Crowley Newport Campus	66	\$21,230.55
		Exterior Access, Interior Access		
8	Added	Rhode Island College - Building 21 Clarke Science Center	56	\$52,892.73
		Fire Safety, Interior Access		
		[I moved from FY'20 award to FY'19]		
9	None	Building 56 Mathias	55	\$106,211.16
		Fire Safety, Interior Access		
10		1% Art Fund	NA	\$10,000.00
			<b>Total</b>	<b>\$1,000,000.00</b>
#	Change from FY 2016 proposal	Sub-Project Name	Score	FY 2020

#	Change from FY 2016 proposal	Sub-Project Name	Score	FY 2020
1	Increased	<b>Building 60 - Regan and Arnold Conference Center</b> Interior Access [I moved funding from FY'21 award to FY'20]	56	\$448,733.34
2	None	<b>University of Rhode Island-32015-Bldg. 80-Ranger Hall</b> Fire Safety, Interior Access	66	\$380,210.49
3	Revised	<b>Groden (Residential)</b> Exterior Access [I moved some funds FY'21 award to FY'20]	70	\$11,157.79
4	None	<b>CCRI - Crowley Newport Campus</b> Exterior Access, Interior Access	66	\$138,740.58
5	Revised	<b>Rhode Island College - Building 21 Clarke Science Center</b> Fire Safety, Interior Access [I moved some funds FY'21 award to FY'20]	56	\$11,157.80
6		<b>1% Art Fund</b>	NA	\$10,000.00
			<b>Total</b>	<b>\$1,000,000.00</b>

#	Change from FY 2016 proposal	Sub-Project Name	Score	FY 2021
1	Added	<b>MAP Residential Counseling</b> Fire Safety, Exterior Access	94	\$462,067.65
2	Added	<b>University of Rhode Island - Building 33- Sweet Residence Hall</b> Fire Safety, Interior Access [Increased funding by \$3,026]	56	\$105,287.49
3	None	<b>Groden (Residential)</b> Exterior Access	70	\$97,353.63
4	None	<b>CCRI - Crowley Newport Campus</b> Exterior Access, Interior Access	66	\$75,302.37
5	Revised	<b>Rhode Island College - Building 21 Clarke Science Center</b> Fire Safety, Interior Access [Added Post- FY balance to this]	56	\$249,988.86
6		<b>1% Art Fund</b>	NA	\$10,000.00
			<b>Total</b>	<b>\$1,000,000.00</b>

#	Change from FY 2016 proposal	Sub-Project Name	Score	FY 2022
1	Added	<b>MAP Residential Counseling</b> Fire Safety, Exterior Access	94	\$718,320.64
2	Added	<b>University of Rhode Island - Building 66 - Morrill Science</b> Fire Safety, Interior Access	66	\$22,778.91
3	Added	<b>Capitol Hill Parking and Pathways</b> Exterior Access	56	\$209,165.22
4	Added	<b>Rhode Island College - Building 36 - Weber Residence Hall</b> Exterior Access	56	\$39,735.23
5		<b>1% Art Fund</b>	NA	\$10,000.00
			<b>Total</b>	<b>\$1,000,000.00</b>



MOTION: To approve the FY 2018 - 2022 Accessibility Capital Budget as presented  
Motion moved by LW, seconded by ESE, passed unanimously



***5:30 Adjournment, Rosemary Carmody, Interim Chair***  
MOTION: To adjourn at 5:50 PM  
Motion moved by LW, seconded by GW, passed unanimously