



Governor's Commission on Disabilities
Executive Committee
Monday December 7, 2015 4:30 PM - 6 PM
 John O. Pastore Center, 41 Cherry Dale Court, Cranston, RI 02920-3049
 (voice) 401-462-0100 (fax) 462-0106 (tty) via RI Relay 711
 (e-mail) gcd.disabilities@gcd.ri.gov (website) www.disabilities.ri.gov
 Follow us on [twitter@ri_disabilities](https://twitter.com/ri_disabilities)



Attendees: Timothy Flynn (Chair.); Casey Gartland; Jack Ringland; Linda Ward & Gary Witman
Absentees: Rosemary Carmody, (Vice Chair.); Andrew Argenbright; Judi Drew; Sarah Everhart Skeels; & Harvey Salvas;
Guests: Hannah Vitello, Tracy Partica, Trianna Talboom, and Katherine Scally (fellowship applicants)
Staff: Bob Cooper, Executive Secretary



4:30 Call to Order and Acceptance of the Minutes, Timothy Flynn, Chair

Chair calls the meeting to order at 4:445 PM
 Introductions of Commissioners and guests



MOTION: To accept the minutes of the previous meeting as presented
 Motion moved by JR, seconded by CG, passed unanimously

Action Items:



4:35 Interviews and Selection of Fellows, Timothy Flynn

Purpose/Goal: To select college fellows for the 2016 spring semester.

Eligibility

This program is designed for individuals with demonstrated leadership and expertise in policy and research affecting people with disabilities. Candidates must:

- ◆ Have completed at least 3 semesters of college-level study;
- ◆ Be enrolled as a full or part-time student in an accredited college or university in Rhode Island;
- ◆ Have leadership ability;
- ◆ Have the endorsement of a current/former supervisor;
- ◆ Have approval on the part of the college/university to receive credit for the fellowship if selected;
- ◆ Have the ability to participate in the semester-long program in Rhode Island for at least two hundred and forty (240) hours during the semester; and
- ◆ Demonstrate the ability to perform the duties of the fellowship.

Edward J. Schroeder Legislative Fellowship

Spring semester

The Fellow's duties include:

1. Reviewing each bill introduced into the Rhode Island General Assembly to identify those that might impact on the quality of life of individuals with disabilities (children or adults).

2. For each bill identified as impacting on the lives of individuals with disabilities, writing a summary that includes:
 - a) a brief concise description of the intent of the bill,
 - b) the names of the sponsors of the bill,
 - c) the committee the bill has been assigned to,
 - d) the date the bill was introduced,
 - e) the area the bill is most likely to impact on [appropriation, civil rights, health care, social services, education, employment, independent living, etc.],
 - f) the current laws to be amended by the bill.
3. Tracking the movement of each bill, through hearings, amendments, votes, etc.
4. Editing a weekly newsletter that includes the summaries of bills, and reports on any changes to the bills throughout the legislative session, including:
 - a) dates of hearings,
 - b) outcomes of the hearings,
 - c) a description of how any amendment to a bill, changes the original description of the bill;
 - d) dates for votes by the House or Senate,
 - e) the number of votes for and against the bill,
 - f) the committee the bill has been assigned to after passage by the House or Senate,
 - g) the action of the Governor on bills passed by both House and Senate, and
 - h) the effective date of any bills signed into law.
5. Preparing a monthly status report on bills the Legislation Committee is interested in, and reporting to the Committee at their monthly meeting on bills.
6. Observing the rules of confidentiality regarding the privacy of the parties and cases before the Commission.

Standard Questions

1. Please tell us about yourself i.e. where you're going to school, what your studying, why, etc.
2. What interests you about the work that the Commission does?
3. Tell us about your experience working/interacting with people with disabilities.
4. Why are you interested in becoming a fellow with the Governor's Commission?
5. What knowledge or skills do you currently have that can be applied to the Commission's work?
6. Tell us about your computer skills:
 - a. Describe your experience with Microsoft products including Access.
 - b. Describe your experience building or maintaining web sites? (only necessary for the communication fellowship)
7. We're interested in your availability and time constraints, given this:
 - a. When would you be able to work during regular business hours 9 - 4 weekdays?
 - b. Occasionally, work needs to be done, primarily for presentations, would you be available before or after regular business hours?
 - c. Do you participate in other activities or have another job, in addition to attending classes?
8. Please share with us your approach to managing your time and meet deadlines.
9. How do you expect to use what you acquire during this fellowship, in the future?
10. Do you have any questions for us or is there anything else you feel we should know about you?

4:45 P.M.: Hannah Vitello - Edward J. Schroeder Legislative Fellowship, URI senior, Political Science major, resident of RI;

5:10 P.M.: Tracy Partica - Edward J. Schroeder Legislative Fellowship, URI junior, Psychology major, resident of CT; and

5:30 P.M.: Trianna Talboom, via Facetime Edward J. Schroeder Legislative Fellowship, URI senior, Political Science major, resident of NY.

Alyssa Gleason
Public Education Coordinator
43 Cherry Dale Court
Cranston, Rhode Island 02920

Dear Miss Gleason,

I would like to express my interest and enthusiasm in applying for the position of the Edward J. Schroeder Legislative Fellowship that was recently posted on RhodyNet. As a prospective May 2016 graduate from the University of Rhode Island with considerable writing and administrative experience, coupled with a strong interest in law and public policy, I believe I am a strong candidate for this fellowship position.

As a political science major, I have written large thesis papers on legislative processes and the impact of certain bills on different groups of individuals. By completing several large research assignments I have honed my writing and research abilities. As an administrative intern at Auburn Community Hospital in Upstate New York, I developed the necessary interpersonal and professional business skills to succeed in an environment and have polished my organizational and time management skills.

As a Political Science major, I have spent the past four years of my academic career focusing on U.S. politics and policy. I have taken courses in American Politics, Politics of Congress, Political Parties in the United States, as well as classes in Aging Politics and Policy in addition to conducting several research projects. Disability policy affects my life on a personal level as I have a family member who is permanently disabled and I have seen firsthand how legislative policies passed in the state affect his life. I hope to one day advocate for individuals with disabilities and am in the process of applying to law school.

I have excelled in my academics and previous internships and jobs and feel confident that I would be an asset if I were selected for the Edward J. Schroeder Fellowship. Please feel free to contact me at 401-219-2278 or by email at hannah_vitello@my.uri.edu if you have any further questions. Thank you for your time and I look forward to learning more about this opportunity.

Sincerely,

Hannah Vitello



AUBURN COMMUNITY
HOSPITAL

17 Lansing Street, Auburn, NY 13021
(P) 315.255.7011 (F) 315.255.7382
www.auburnhospital.org

September 16, 2015

Law School Admission Council
662 Penn Street
PO Box 8508
Newton, PA 18940

RE: Hannah R Vitello, Applicant Reference

To whom it may concern:

Hannah Vitello completed a summer internship in Administration at Auburn Community Hospital. Since the start of her internship, she demonstrated pride in her work and the organization she was representing. Ms. Vitello took advantage and excelled at every opportunity presented to her, including; shadowing Board meetings, processing medical staff applications, and driving ACH's Public Relations/Marketing Initiatives. Her biggest accomplishment of the summer was the development of an educational slide show, which is currently running in our ER waiting room. Ms. Vitello demonstrated her ability to learn and retain information as she became well versed in our Medical Staff By-Laws and assisted in the implementation of our Employee Social Media Policy. Throughout her internship, she displayed a strong work ethic through consistent attendance and timely completion of assignments. Ms. Vitello has left the entire administrative team with a lasting impression of her character.

Hannah Vitello excelled at a summer internship opportunity at Auburn community hospital. Overall Ms. Vitello has struck me as a passionate individual and I am confident she will surpass the expectations of a law student.

Sincerely,

Meredith Britcher

Medical Staff Coordinator

315-255-7202

November 13, 2015

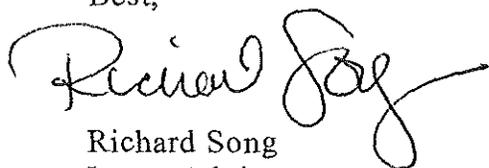
To: Alyssa Gleason, Public Education Coordinator

From: Richard Song, Intern Advisor

Dear Ms. Gleason,

I am writing to confirm that Hannah Vitello, a student from the University of Rhode Island, will receive 3 academic credits from the Center for Career and Experiential Education upon the successful completion of her internship with your company in the Spring 2016 semester. If you have any questions or need further information, please feel free to contact me at rsong@mail.uri.edu or 401-874-7281.

Best,



Richard Song
Intern Advisor
University of Rhode Island
Center for Career and Experiential Education
90 Lower College Rd, 129
Kingston, RI 02881
401-874-7281

Hannah Vitello

West Kingston, RI 02892 401w 219w 2278

EDUCATION:

University of Rhode Island

Expected Graduation - May 2016

College of Arts and Sciences: Political Science and Spanish Major

GPA 3.6

Universidad Pablo de Olavide

Fall 2014

Spanish and Political Studies in Seville, Spain

PROFESSIONAL EXPERIENCE:

West Kingston Elementary School- Mentor Tutor Intern Wakefield, RI

September 2015-Present

- Work in classroom alongside kindergarten teacher
- Assist with Spanish emersion program while tutoring and mentoring students
- Work one on one with fifth grade ESL student

Auburn Community Hospital- Administrative Intern-Paid Auburn, NY

June-August 2015

- Compiled, updated, and maintained confidential physician files in the Medical Staff Office
- Assembled & created marketing strategies including developing and implementing a 200 slide PowerPoint advertisement which was placed in patient waiting areas on TVs
- Transcribed executive and board meetings into writing

YANA (You Are Not Alone) – Social Media Marketing Intern Newport, RI

January-May 2015

- Created a Pinterest page which reached 150 followers in three months
- Scheduled social media posts and held online contests which helped to raise Facebook, Instagram and Twitter engagement by fifty percent in three months
- Scheduled and held a promotional event on the University of Rhode Island campus

WORK EXPERIENCE:

University of Rhode Island Office of International Education – Office Assistant Kingston, RI

September 2015-Present

- Provide office support by answering phones, sending emails, making appointments and offering in person guidance to international students, scholars and professors at the front desk
- Processing, filing, and database entry of confidential study abroad and immigration paper work

South Bay Manor Retirement Home- Waitress Wakefield, RI

August 2011-May 2015

- Provided food service to retirees
- In charge of training new hires

Phil's Main Street – Bartender Wakefield, RI

June-August 2014

- Tended the bar by administering alcoholic beverages and handling money while providing excellent customer service

VOLUNTEER EXPERIENCE:

Cyber Seniors – Volunteer 1 hour per week Kingston, RI

October 2015- Present

- Teach senior citizens technology basics including iPhone, iPad, and personal computer use

HONORS & AWARDS:

Deans List

2012-present

Phi Eta Sigma national honor society member

2012-present

SKILLS SUMMARY:

Strong research and writing skills

Excellent public speaking and listening abilities

Application for the Edward J. Schroeder Legislative Fellowship

Hannah Vitello

West Kingston, RI 02892

I am a student at the University of Rhode Island. Political Science and Spanish are my majors. I have interest in people with disabilities and am applying for law school. I hope to practice public interest law.

Narrative Statement

I would like to express my interest and enthusiasm in applying for the position of the Edward J. Schroeder Legislative Fellowship. As a prospective May 2016 graduate from the University of Rhode Island with considerable writing and administrative experience, I believe I am a strong candidate for this fellowship position. Law, advocacy, and public policy are my main areas of study.

As a political science major, I have authored several thesis papers on legislative processes and the impact of certain bills on different groups of individuals. By completing extensive research assignments, including a “Elder Justice Act Implications on Disabled Older Adults” project, I have honed my writing and research abilities. As an administrative intern at Auburn Community Hospital in Upstate New York, I developed the necessary interpersonal and professional skills to succeed in this fellowship. Working in an administrative environment has allowed me to perfect my organizational and time management skills.

I have spent the past four years of my academic career focusing on U.S. politics and policy. I have taken courses in American Politics, Politics of Congress, Political Parties in the United States, as well as classes in Aging Politics and Policy. I believe this background will allow me to strongly perform the duties of the Edward J. Schroeder Fellowship. My life is affected on a personal level by disability policy as I have a family member who is permanently disabled. I have witnessed firsthand how legislative policies passed in the state affect his life. I hope to one-day advocate for individuals with disabilities and am in the process of applying to law school. This fellowship will solidify my decision to practice public interest law.

I have excelled in my academics as a student at the University of Rhode Island as well as previous internships and jobs. I feel confident that I am a good candidate to be selected for the Edward J. Schroeder Fellowship. This fellowship would allow me to gain an experiential insight into public policy and laws, which I have not experienced in the academic setting. I hope to emerge from this fellowship as a leader and an expert in disability policy.

Life Experience to Disabilities

Although I am not disabled, I know first-hand the strain a disability can place on a family. My cousin who is now seventeen years old has been disabled his whole life. He suffers from tuberous sclerosis. I have seen how this has affected the life of my family as well as their ability to provide the right services for him. I worry about what will happen in his future when he is an adult, as he cannot feed, dress or even use the restroom by himself. My cousin is an example of someone I know with a permanent disability and how disability connects to my life.

Tracy E. Partica | Waterford, CT. 06385

11/28/2015

Alyssa Gleason
Public Education Coordinator
43 Cherry Dale Court
Cranston, Rhode Island 02920

Dear Ms. Gleason,

The opportunity to work with your organization was brought to my attention. After reading the requirements for the position and reading about the work your organization does, and the help that it provides to others, I am very interested in applying for this opportunity.

I am currently majoring in Psychology at the University of Rhode Island for a Bachelor Degree, and completed my associates degree at the Community College of Rhode Island, Spring 2015, with Honors and as a part of the Honors forum and Colloquium. A Certified Nursing Assistant course and examination was also completed successfully in 2000 at Three Rivers Community College, which was then utilized caring for elderly populations in both full care and assisted living facilities in both direct care and supervisory positions. In 2005 a CT DDS Medication Administration Certification was also attained and maintained while working in group homes and school settings for young adults with disabilities in both direct care and managerial positions.

Your organization places prominence in similar areas as my work and education history, as well as my future educational and work goals. Having the privilege of serving the organization and community with you will give me that further exposure I need to advance my education and career.

Attached is my resume for your review. Please do not hesitate to contact me if you have any questions, or would like to discuss this opportunity further. I can be reached at 860-908-9223, or tracy_partica@my.uri.edu, and I would be more than happy to meet with you at a time convenient for your schedule if meeting in person is a more preferred method.

Thank you for your time and the consideration for this opportunity.

Sincerely,

Tracy Partica

Narrative Statement

Tracy Partica

URI Psychology BA Program

My interest with helping those with disabilities dates back to my childhood. It has grown and evolved over the years, and will continue to grow and evolve. As I view experience and education as something that is lifelong, and does not end with a specific date, degree, or certification. Sometimes you learn more from people and interactions than from a textbook, and the best one can do is to appreciate and learn from every interaction as a growth experience. I believe the Edward J. Schroeder Legislative Fellowship will be a wonderful opportunity to contribute my skills to a worthy cause, and to also build upon those skills and make important connections in the field.

My father was a Vietnam Air Force veteran with service related injuries that caused a subsequent Traumatic Brain Injury. His disabilities meant that I spent a substantial amount of time in Veterans hospitals interacting with many of my father's fellow veterans. The interest of interacting with and helping those with disabilities evolved at twelve years of age to where I spent my summers volunteering as a peer support for young adults with varying disabilities in a non-profit educational facility. This interest continued throughout the years and then evolved into the medical sector. I completed a Certified Nursing Assistant certification at Three Rivers Community College and began working with elderly populations within both full-care and assisted living facilities. My attention to detail and high level of care achieved a supervisory position that put me in charge of the CNA staffs' training, scheduling, assignments, call outs and reports. The opportunity to return to working with young adults with disabilities was presented, and I happily accepted the opportunity to advance my current skills with the organization that I began with.

Upon returning, the non-profit had also grown, and I tested my skills working in a residential home. This put to task my critical thinking skills, as well as continuing my knowledge of working with clients, specialists, and being a member of DDS meetings. I also completed and received a CT DDS Medication Administration Certification to administer medications to residents. My work assisted the non-profit and residential home the opportunity to become a DDS CRS home. I worked extra hours and weekends to transition the home and residents to a DDS CRS home, and to also set up Therap documentation systems and upload all previous records for each young lady. A Coordinator position was then created and I then functioned not only as hands on care and support for residents, but also as a house manager/coordinator. This added more DDS documentation, implementing specialist and medical plans and orders, and completing quarterly and yearly residential reports for DDS and IEP meetings, as well as taking on typical managerial tasks with staff members. This position also introduced me to the Lawrence and Memorial Hospital's Well Healed Woman conference and the Lighthouse Voc-Ed Autism Educational conference, which I continue to attend yearly.

My experience with special needs populations also extends into my personal life beyond the experience with my father. My oldest son was born prematurely and after many developmental delays was diagnosed on the Autism Spectrum and currently has an educational IEP and supports. This experience prompted me to return to school to get a better understanding of the methods, theories, and reasoning behind many of the interventions and supports that I assisted with not only at work, but also at home. Having lived in both RI and CT, I chose to attend the Community College of Rhode Island, where I joined the JAA program, and graduated CCRI with Honors and as a participant of the Honors Forum and Colloquium. The following semester I transferred to the University of Rhode Island to work on a Psychology Bachelor Degree, and my interests in continuing my education has also grown and I plan on applying for graduate study.

I have had the opportunity to be exposed to a wide range of disabilities, populations, work, personal, and educational experiences; all of which reinforce and solidify my intense interest in helping and advocating for those with disabilities and special needs populations. The opportunity the commission fellowship would provide would not only be enlightening educationally, but would also provide me with a new and different perspective on the policies, programs, and research that assist and impact the lives of many in the community. I am honored to be studying under the best and the brightest at the University of Rhode Island. The superb reputation of the State's University also extends to the State's Government offices, and I would be extremely honored to learn from the best in the state; to challenge and build upon my skills, to gain a greater perspective, and to assist in making a difference in the community. The privilege of learning more about the inner workings of the commission and policies would be a great benefit for future work with clients, the community, creating connections, and educational endeavors. Thank you for your time and consideration for this position.



PO BOX 271
OLD MYSTIC, CT
06372-0271

PH: 860 445 7626
FX: 860 449 1378
LHCAMPUS.COM

An Equal Opportunity Employer

November 2015

RE: Recommendation for Tracy Partica

To whom it may concern:

This is a letter of recommendation for Tracy Partica. Tracy was employed with the Light House from 2005-2013. During that time she worked in different capacities at two of our residences for females with developmental and physical disabilities. Her job description for second and third shift entailed a great deal of independent and critical thinking. Many situations would arise where she would have to decide what would be the best strategy to deflect challenging behaviors. Decisions were made in order to keep everyone safe. Tracy always had a calm and quiet demeanor. These characteristics are important when working with young ladies with complex behaviors.

Some of the things that Tracy initiated at both of the residences were:

- A book of recipes she designed for gluten free recipes.
- A garden for fresh vegetables that the residents planted, maintained and picked to be used for their meals
- Family cookouts and gatherings for the residents and staff

Tracy was certified to administer medication, CPR/ First-Aid, wrote annual and quarterly reports for schools and Department of Developmental Services and in her role as co-coordinator trained and scheduled staff and conducted regular meetings.

During the 8 years that Tracy worked at the Light House she grew and matured in her abilities, responsibilities, and to supervise in her position.

If you have any further questions about Tracy Partica's abilities please call 860-445-7626 x115.

Respectfully,

Kathryn Greene

To Educate and Prepare for Life

Tracy Partica

Waterford, Ct. ▪

Objectives:

To provide quality job performance using the skills and experience attained, with a keen eye for prioritizing, and attention to details. Challenge myself to learn new skills and implement them at, or above expectations. Be a team player, working towards a goal with purpose, and to help others. To exceed expectations, and excel at what I do.

Skills/Qualifications:

- Special Needs/Behavioral/Elderly populations'
 - Medication Administration/Documentation
 - Annual/Quarterly IEP/DDS Reports/Meetings
 - Personal Quality Care and Support
 - Medical Background
 - DDS/State Subsidies
 - Staff Training/Oversight
 - Prioritizing Tasks/Duties
 - Microsoft Office/Excel
 - Therap Services
 - Inventory/Ordering
 - Callouts/Schedule
-

Education:

- Fall 2015 - University of Rhode Island - Attending for a Bachelor's Degree in Psychology, with the hope of continuing on further.
- May 2015 - Community College of R.I. - Graduated with Honors, Associate's Degree, and as a participant of the Honor's Forum and Colloquium.
- 2000 - Three Rivers Community College - CT. CNA License (currently expired)
- 1999 - Stonington High School - H.S. Diploma
-

Work History:

Full-time Student & Mother

Community College Of Rhode Island-

Fall 2013-Spring 2015

Full-time student at CCRI, Graduating with Honor's, a participant of the Honor's Forum, Colloquium, and JAA to continue on for a Bachelor's Degree at the University of Rhode Island.

CRS Coordinator-

Lighthouse Voc-Education Center, Inc.

2011-2013

Full-time Coordinator of a CRS group home for young ladies with disabilities. A position created after spending a summer transitioning the household and residents from a weekday training home to a CRS. Coordinating all aspects of the home, including but not limited to: staff supports (training, callouts, meetings), subsidies, medication administration/documentation and working alongside specialists for medical care/support, all residential and client reports, budgets, anything needed to support the residents and household according to state regulations, and keep the house running smoothly.

Home Program Assistant-
Lighthouse Voc-Ed Center, Inc.
2007-2010

Full-time, third shift, Home program assistant. Supporting young ladies with disabilities with their daily living and vocational skills and needs. Providing hands on support and care. Administering medications and documenting per State regulations.

Home Program Assistant-
Lighthouse Voc-Ed Center, Inc.
2005-2007

Full-time, second shift, Home program assistant. Supporting young ladies with disabilities with their daily living and vocational skills and needs. Providing hands on support and care. Administering medications and documenting per State regulations.

**Lead Resident Care Associate/
Certified Nursing Assistant-**
Benchmark/Academy Point, Mystic
2001-2004

Hands on quality care of resident personal and medical needs. Assisting residents with medications and documenting per policy. Training and advisement of fellow CNAs, creating and updating shift assignments, and shift coverage. Taking inventory and ordering nursing and resident supplies.

Certified Nursing Assistant-
Fairview/Oddfellows Home, Groton
2000-2001

Hands on quality care of resident personal and medical needs. Taking vitals, medical documentation of shift and care provided and working under the advisement of Nurses.

Previous Certifications:

- First Aid/CPR for Adults/Children/Infants
- CT. State Medication Administration Certification
- Certified Nursing Assistant Certification

Volunteer and Conference Experience:

- 1992-1995 Peer Volunteer, Lighthouse Voc-Ed Center, Groton
- L&M Hospital Annual Well Healed Woman Conference
- Lighthouse Voc-Ed Center Annual Autism Education Conference, formerly the Grace Curtis Conference
- Annual Fundraising for March of Dimes, March for Babies
- Annual Fundraising for Autism Speaks, Walk Now for Autism Speaks

References:

- **Kathy Greene** - Executive Director, Lighthouse Voc-Ed Center
Direct Cell - Groton Office-
- **Julie Jameson, CNA-** Benchmark/Academy Point Co-worker
- **Amy Mottle-Gray, CNA-** Benchmark/Academy Point Co-worker

December 1, 2015

To: Alyssa Gleason

From: Richard Song, Intern Advisor

Dear Ms. Gleason,

I am writing to confirm that Tracy Partica, a student from the University of Rhode Island, will receive academic credits from the Center for Career and Experiential Education upon the successful completion of her internship with The Rhode Island Disability Commission. If you have any questions or need further information, please feel free to contact me at uri.edu or 401 .

Best,



Richard Song
Intern Advisor
University of Rhode Island
Center for Career and Experiential Education
90 Lower College Rd, 129
Kingston, RI 02881

Trianna Talboom
Saint James, NY 11780

Alyssa Gleason
Public Education Coordinator
43 Cherry Dale Court
Cranston, Rhode Island 02920

I am writing to apply on behalf of the Edward J. Schroeder Legislative Fellowship as presented to me by Rhodynet for the Spring 2016 semester. Currently I am a senior from Long Island, New York studying Political Science at the University of Rhode Island with the hopes of working for the government this coming fall.

Over the course of my education, I have developed a want to study and practice law, therefore I interned for an injury attorney who dealt with deeds as well as some minor real estate cases. I spent four months watching over and listening in on case preparations while organizing paperwork for the attorney during my daily routines. I am currently studying in Florence, Italy where I am taking a class that discusses bills that are in the process of being passed and that has interested me greatly. We have mainly focused on women's rights and how women do not have nearly as many positions in government as men. I have taken a strong interest in this topic and feel empowered to do everything in I can to make a difference. I know that this fellowship does not pertain to women's rights but I have a great deal of interest in working to help others. I have worked along with many charities, such as Meals on Wheels, Special Olympics as well as my sororities' philanthropy Autism Speaks, to help those who could benefit from these organizations. For a few years, I worked at an old age home in the hospice section assisting the doctors and nurses with their daily activities, I also had chances to help with the patients' physical therapy and the occupational routines of the doctors. People who are less fortunate and need assistance are extremely important to me because I believe that they should be treated equally but they just need a little added help to get there. I dedicated approximately 20 hours a week to my career exploration internship program at the hospital. For the past four years I have been an involved member of my 160-person sorority where I held an executive position, in charge of public relations where I was able to make sure that everything was done according to our bylaws, which included many status reports that had to be sent to our national committee. Also on a more professional aspect while working for Nautica clothing company, I had to do weekly status reports on merchandise to ensure the flow of product, therefore I am very aware of how important correct paperwork is to a corporation. It is very important to have organization skills and I believe with my expertise I could bring a positive and organized addition to this fellowship.

I pride myself on being a reliable and self-motivated person that always wants to help others. I am extremely dedicated to my work and allow nothing to get in my way while maintaining an absolutely professional attitude. I would love a chance to participate in this fellowship and am available by Skype or email throughout my duration of the stay in Florence.

Sincerely,
Trianna Talboom

Email:

Trianna Jai Talboom

Saint James, New York 11780

triannatalboom@gmail.com

Objective

As an energetic, dependable college student with an academic focus in pre-law studies I offer excellent customer service skills, a “can do” approach to all tasks and a consistently high level of productivity, solid communication and leadership skills. Proficient in Excel, word and PowerPoint

Experience

Port Jefferson Law, Intern May 2015-August 2015

- Assisted in gaining a following on social media
- Lawyer-to-lawyer application process
- Organized paperwork to prepare for hearing

Nautica, New York NY/Seasonal Merchandise Coordinator *May 2013-August*

- Developed and maintained communication with both internal and external management, to review achievements and discuss required changes in goals or objectives resulting from current status or conditions.
- Strong ability to provide feedback for the purpose of improving sales
- Plan and execute seasonal flow of merchandise

Spages Pharmacy, Saint James, New York/Pharmacist Assistant *2009-2012*

- Organized and detail organized with a great understanding for procedures and logistics
 - Strong skills in time management, prioritizing tasks, and meeting deadlines
-

Education Smithtown High School East, Smithtown New York- Graduated June 2012
University of Rhode Island, Kingston, Rhode Island Fall 2012-Present

MATTHEW A. GLASSMAN
ATTORNEY AT LAW

MEMBER OF NY, NJ & FLA BARS
MELISSA MILLER, CERTIFIED PARALEGAL

1227 MAIN STREET, 3RD FLOOR
PORT JEFFERSON, NEW YORK 11777
(631) 331-8071
FAX: (631) 331-8627
e-mail: pjefflaw@aol.com
website: www.mglassmanlaw.com

November 30, 2015

Fellowship Selection Committee
Gov.'s Commission on Disabilities
John O. Pastore Center
41 Sherry Dale Court
Cranston, RI 02920 - 3049

Re: Trianna Talboom

Dear Sir or Madam:

Ms. Trianna Talboom was employed in my law office between May and August of this year as a paid intern. Her job responsibilities included file maintenance, file creation and organization, client contact and pretty much anything and everything that was required to assist us in running a very busy yet small law office.

It was a pleasure to have Trianna in the office. She was prompt and eager and displayed a high degree of intelligence and organizational skills.

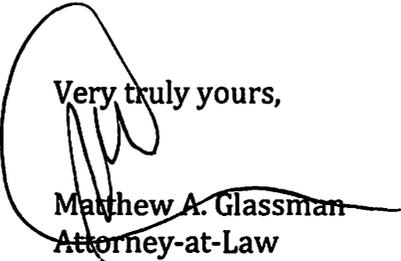
When I called her one weekend and asked her to devote several hours to helping me with a project, she put herself and her resources at my disposal to successfully complete the project.

I understand that she is applying for a fellowship to participate in the completion of a disability bill. Since our law firm handles mostly injury and disability cases I believe she received some experience in this field from having worked with our clients and us.

I believe she will make an excellent "fellow" and a superb addition to your team. Given the opportunity, I would certainly hire Trianna to work in our office again.

Should you have any questions or wish to discuss this matter in any more detail, please feel free to contact me.

Very truly yours,


Matthew A. Glassman
Attorney-at-Law

	<p>MOTION: To appoint Hannah Vitello, to the Edward J. Schroeder Legislation Fellowship Motion moved by JR, seconded by LW, passed unanimously</p>
	<p><i>5:40 Rewording 2016 Legislative and Administrative Initiatives, Bob Cooper</i></p>
	<p>Purpose/Goal: To review and approve the wording of the Commission's Legislative and Administrative Initiatives for 2016</p> <p>Discussion: Review to ensure the final wording of the 2016 Legislative and Administrative Initiatives accurately reflects the decisions of the Commission at the 11-30-15 meeting and replace references to "certified in American sign language" with "licensed"</p>

Independence and Employment First Disability Policy:

2016 Legislative and Administrative Initiatives

Healthcare/Medicaid employment support services needed to sustain paid work¹; to remain maximum independent

a) Legislative:

- i) Advocate for increase the level of funding for:
 - (1) In-state traumatic brain injury comprehensive treatment center;
 - (2) Parents to receive caregiver stipends for adult children with severe impairments;
 - (3) Annually increase the state's share of Supplemental Security Income (SSI) benefits to match the federal SSI benefits cost of living adjustment;
 - (4) Incontinent supplies (double ply adult diapers);
 - (5) Adult services for individuals with developmental disabilities; and
 - (6) Respiratory therapist services in nursing homes;
- ii) Advocate for the restore the 2008 eligibility rules / level of services for children in the Katie Beckett program and children with autism spectrum disorders;

b) Administrative:

- i) Promote and expand the use of the RIGL 40-8.7 Health Care Assistance for Working People with Disabilities (Sherlock Plan);
- ii) Advocate for the right to medically necessary brand name drugs without requiring two generic failures before allowing brand name;
- iii) Advocate for funding of drop-in peer support behavioral healthcare services; Establishment of a process for the Commission to take a position on Medicaid Regulation Changes, using the Legislation Committee;
- iv) Recommend the Department of Health s require all hospitals and urgent/emergency healthcare facilities to have: on-call sign language interpreters readily available; [licensed American Sign Language](#) staff ~~certified in American Sign Language~~; or Video Reporting Interpreting²;
- v) Recommend the Department of Health require all hospitals to have a Wi-Fi and chemically free examination/bed room to serve patients with chemical sensitivity or electromagnetic sensitivity and

¹ § 40-8.7-4 Definitions (3) "Employment Support Services" means activities work including: benefits counseling; supervision; job coaching; vocational evaluation; case management; job development; customized employment; job training; transportation; training; tools; equipment; and technology, subject to Centers for Medicare and Medicaid Services approval.

² In consultation with the RI Commission on the Deaf and Hard of Hearing

- require the use of the Centers for Disease Control and Prevention’s Indoor Environmental Quality Guidelines for personnel to use when in those rooms;
- vi) Recommend the US Access Board adopt a Wi-Fi free access standard for a free examination/bed room in hospitals, urgent and emergency healthcare facilities; and
 - vii) Refer the assistive technology concerns to the State Rehabilitation Council.

Housing supports need for successful employment

a) Legislative:

- i) Advocate for additional funding of the Neighborhood Opportunities Program³;
- ii) Advocate for the creation and funding of supportive housing programs for:
 - (1) Homeless individuals with disabilities; housing coupled with services and case management to stabilize in permanent housing at affordable rents for persons receiving Supplemental Social Security Income (SSI); and
 - (2) Former convicts with behavioral health needs; housing coupled with long-term support services and case management to facilitate re-entry into the community; and
- iii) Advocate for current service level funding of the Home Modification program.

Education needed to become and remain employable

a) Legislative:

~~(1) Assistive technology~~

- i) Advocate for the enactment of the 2016 versions of H [5383](#)⁴ and S [299 SUB A](#) acts would direct all school superintendents to review discipline data for their school district, to decide whether there is a disparate impact on students based on race, ethnicity, or disability status.

b) Administrative:

- i) Recommend the Department of Elementary and Secondary Education ensure all children have the accommodations needed for success; especially children with language based learning disabilities, deaf or hard of hearing;
- ii) The Employment Committee and/or RIPIN conduct workshops on accommodating college students with language-based learning disabilities; and
- iii) Request the Department of Elementary and Secondary Education initiate a 5-year look-back study on accommodations for elementary and secondary school students with chemical sensitivities or electro-magnetic field sensitivities.

Community supports needed to obtain and remain employed

a) Administrative:

- i) Ensure replacement voting machines are fully accessible and used at all elections, including financial town meetings and all polling places are accessible;
- ii) Conduct training for managers of retail and grocery store and other businesses on accessible layouts;
- iii) Request the US Department of Justice to adopt a Wi-Fi free accommodation standard on what steps retail or grocery stores and other private businesses should take to serve customers with electro-magnetic field sensitivity or chemical sensitivity;
- iv) Recommend the Department of Environmental Management purchase additional beach/surf-wheelchairs at state beaches;
- v) Provide training on the ADA requirements for state and local government ADA/504 Coordinators;
- vi) Recommend courtrooms and jury deliberation rooms have an accessible path between them. In older facilities with stairs to the jury deliberation rooms, trials must be moved to an accessible facilities to accommodation members of a jury who is unable to climb stairs;
- vii) Recommend the Congressional Delegate require all Post Offices comply with the US Access Board’s Accessibility standards;

³ The Neighborhood Opportunities Program provides Family Affordable Housing - housing for very low-income families; and Permanent Supportive Housing - housing for disabled and special needs persons coupled with essential services.

⁴ H 5383 <http://webserver.rilin.state.ri.us/BillText/BillText15/HouseText15/H5383.pdf> and S 299 SUB A <http://webserver.rilin.state.ri.us/BillText/BillText15/SenateText15/S0299A.pdf>

- viii) Request the e US Access Board adopt a Wi-Fi free access standard, for government facilities with hardware and insulation from electro-magnetic fields;
- ix) Request the US Department of Justice adopt a chemical sensitivity accommodation standard for government services, schools, public housing, and other government-funded services;
- x) Conduct a workshop on accessing religion in conjunction with the RI Council of Churches, Board of Rabbis of Greater RI, Roman Catholic Diocese, Islamic Centers, Buddhist Temples, and other faith communities;
- xi) Recommend the Department of Transportation require:
 - (1) An assessment of the safety of pedestrians with disability before the installation of curb cuts, signage; and crosswalks (including audible signaling); and
 - (2) Pedestrian crossing signs alerting to motorists where crosswalks are on the downslope of a hill; and
- xii) Create public service announcements to inform the public on the use of disability parking and remind police departments of their obligations under RIGL 31-28-7.3 Disability parking enforcement program.

Transportation to education, employment, job training, health care, etc.

a) Legislative:

- i) Advocate for maintaining the existing RIPTA/Ride service areas and adequate & stable funding;
- ii) Advocate for expanding the RIPTA/Ride service areas/hours beyond the existing service/hours to provide a statewide service;
- iii) Advocate for the establish a sliding scale fare (based on income) for both RIPTA & Ride low income passengers with disabilities;
- iv) Request the Office of Health and Human Services and RIPTA assess the level of LogistiCare and Ride passenger satisfaction with the current systems;
- v) Advocate for shorten the time window for Ride's standing order passengers (i.e. traveling to work the same days and times on a fixed basis) reduced from ½ hour to ¼ hour;
- vi) Recommend RIPTA purchase / retrofit wheelchair lifts & tie downs to accommodate larger and heavier wheelchairs and scooters.
- vii) Request RIPTA ensure the automated stop announcement system is in use when buses pull-up to Kennedy Plaza and other RIPTA hubs to alert passengers with low or no vision.
- viii) Recommend accessible transit service to major events, such as Bristol 4th of July Parade, Chinese Dragon Boat Races & Taiwan Day Festival, Jazz Fest Newport, Newport Folk Festival, Wickford Art, Charlestown Seafood Festival, and other high attendance events.

Shift from a multi-departmental service delivery system to one-stop service center for the coordination of all healthcare, housing, human services, and employment supports

a) Administrative:

- i) Advocate for a single point of entry for all services;
 - (1) Similar to the Benefits Bank Web Portal⁵ with

⁵ Similar to the multi-state Benefits Bank.

The Benefit Bank is a web-based service that simplifies and centralizes the process of applying for many state and federal benefits for low- and moderate-income individuals and families. Through its eligibility-screening tool, The Benefit Bank can ensure that people are fully aware of the benefits to which they are entitled and, as an expert system, it helps maximize the benefits and tax refunds they can secure. The "one-stop-shop" concept of The Benefit Bank reduces the amount of time needed to apply for benefits. Further, the information a person enters is stored securely, so an individual who wishes to reapply for benefits, apply for new benefits or file future tax returns simply needs to enter his or her username and password to initiate this new action.

The Benefit Bank is a free service. No consumer can be charged for using The Benefit Bank online service. If an organization provides counselor candidates, a computer, a printer, Internet access and a phone in a setting that is respectful and private, they can offer The Benefit Bank online service. From the start, The Benefit Bank has been structured to assure the privacy and confidentiality of all client data. Developed for use by a wide range of community based, faith-based, governmental, job-training, healthcare or social service agencies, The Benefit Bank can be part of a community-wide response to poverty. The Benefit Bank not only provides the opportunity to help neighbors but also provides information for organizations to more effectively advocate for policies that had better serve their communities. An innovative public-private partnership of state/local governments and a broad, statewide coalition committed to helping neighbors move

- (2) Peer Navigators and/or Benefits Specialists to assist citizens through the eligibility process for services.
- ii) Recommend the Secretary of Health and Human Services and the Commissioner of Elementary and Secondary Education create an early identification database to identify young adults two years prior to their transition into adult service system, to properly budget for the increased caseload; and
- iii) Request the RI Disability Law Center and/or RI Parent Information Network should produce an easy to read booklet regarding the guardianship options for families.

Resulting in Employment

a) Administrative:

- i) Recommend the Governor Implement the National Governor’s Association’s “A Better Bottom Line: Employing People with Disabilities: Blueprint for Governors”:
 - (1) Make disability employment part of the state workforce development strategy;
 - (2) Find and support businesses in their efforts to employ people with disabilities;
 - (3) Be a model employer by increasing the number of people with disabilities working in state government;
 - (4) Prepare youth with disabilities for careers that use their full potential, providing employers with a pipeline of skilled workers; and
 - (5) Make the best use of limited resources to advance employment opportunities for people with disabilities⁶.
- ii) Advocate for improving the school to adult transitional services / employment / post-secondary education;
- iii) Advocate for maintaining a range of employment options.
- iv) Advocate for involving CommerceRI⁷ in increasing awareness and inclusion of working age adults with disabilities interested in self-employment in: Urban Ventures⁸; Betaspring⁹; Social Enterprise Greenhouse¹⁰; and other micro and small business accelerators.
- v) Advocate for the Department of Administration to revise the purchasing regulations by incorporating the provisions of RIGL 37-2.2 Disability Business Enterprises¹¹ and 37-2.4 Habilitation Procurement Program¹².

Public Forum Report’s Executive Summary

This year, thirty agencies hosted or were a party to seven forums across the State of Rhode Island to hear the concerns of the people and families of those with disabilities from 27 July, 2015 to 20 August 2015. The forums were hosted in a variety of locations and by different agencies: 27 July in South Providence hosted by Perspective Corporation; 28 July in Warwick hosted by the Ocean State Center for Independent Living; 29 July in Peace Dale hosted by the National Multiple Sclerosis Society R.I. Chapter; 29 July in Middletown hosted by Opportunities Unlimited; 30 July in the Zambarano Unit, Eleanor Slate Hospital; 30 July in Woonsocket Library hosted by the R.I. Department of Health; 31 July in East Providence hosted by the R.I. Statewide Independent Living Council and the National Federation of the Blind of RI; and the 20 August forum at the Cold Spring Community Center in North Kingstown.

towards self-sufficiency by utilizing The Benefit Bank, has resulted in tens of millions of dollars being returned each year to low and moderate income individuals and families.

⁶ The Governor’s Workforce Board, Secretary of Commerce, Secretary of Health and Human Services, and Director of Labor and Training

⁷ CommerceRI collaborating with the Office of Rehabilitative Services, Department of Behavioral Healthcare, Development Disabilities and Hospitals, the Department of Labor and Training and the Governor’s Workforce Board

⁸ <http://www.urbanventuresri.org/>

⁹ <http://www.betaspring.com/>

¹⁰ <http://segreenhouse.org/>

¹¹ <http://webserver.rilin.state.ri.us/Statutes/TITLE37/37-2.2/INDEX.HTM>

¹² <http://webserver.rilin.state.ri.us/Statutes/TITLE37/37-2.4/INDEX.HTM>

A wide variety of concerns were expressed across the forums with the main themes being transportation, health care, accessibility, and education.

The most prominent concern is transportation with multiple persons voicing their concerns at each forum on the state of, access to, and cost of state provided transportation. Namely RIPTA and Ride programs respectively. The primary cause of concern is the fluctuating fare rates as well as the lack of access in certain parts of state. Persons are concerned the fare rates for individuals who are elderly and /or disabled who use state provided services as an essential mode of transportation will no longer be able to afford the service. Also RIPTA/Ride dropping routes which they deem underused without an announcement or notice.

Ride services were widely criticized for making individuals wait for prolonged times, wake early hours of the morning just to receive transportation, then enduring lengthy and untimely trips. Some reported to be over two hours long then repeating the process on the trip back.

On the topic of health care the most prominent concern voiced was the navigation of the system itself with the paperwork being often times confusing, and agents of the system being either unavailable or difficult to get through to in order to solve the problems.

Another concern voiced was the lack of access due to individuals with sensitivities to electro-magnetic fields, for example Wi-Fi, which are widely used throughout public and private businesses, hospitals, schools, and so forth. ~~In a party to~~ Individuals with sensitivities to chemical substances are lacking access to various government services and schools.

Concerns were raised for the state education services, namely that students with disabilities are not being properly accommodated for success in schools, and college. ~~Moreover concern for~~ Transitioning services and the ease of access for ~~children youths~~ moving to adult services ~~was expressed~~. The process is difficult to understand and navigate and as mentioned above agents and personnel are difficult to access.

	<p>MOTION: To approve the wording of the Commission’s Legislative and Administrative Initiatives for 2016 and Public Forum’s Executive Summary, as revised above Motion moved by LW, seconded by JR, passed unanimously</p>
	<p><i>5:45 H.R. 3229 and S. 2196 Acts To amend title XVIII of the Social Security Act to provide for the non-application of Medicare competitive acquisition rates to complex rehabilitative wheelchairs and accessories, Linda Ward</i></p>
	<p>Purpose/Goal: To review and comment on Centers for Medicare and Medicaid Proposed 2016 Medicare fee schedule</p> <p>November 25, 2015 CRT Stakeholders and Friends, Late Monday, CMS published the 2016 Medicare fee schedule. As feared, the new payment rates include major reductions (as high as 30% to 40% or more) to complex rehab wheelchair accessories. These cuts are being implemented by CMS in violation of prior Congressional legislation. They will dramatically reduce or outright eliminate access for people with disabilities who rely on individually configured complex rehab wheelchairs and critical components such as seating equipment, positioning systems, and specialty controls. There is one last chance to stop this and protect access. We need to use the next 7 to 10 days to get Congress to add our complex rehab wheelchair accessory legislation, HR-3229/S-2196, to a larger bill and pass it before they adjourn in mid-December. We have had discussions with our Congressional champions. The good news is they remain</p>

committed to working to getting our bill passed. But they can't do it alone. They have indicated that constituents must generate more support by connecting with their own representatives and telling them this is a priority.

Now is the time to contact or re-contact your Members via phone. The message is simple: "I need you to attach HR-3229/S-2196 to larger legislation and pass it before you adjourn in December".

Please go to www.protectmymobility.org and use the links to make your contacts. Be persistent until you get a commitment and let us know if you need any assistance.

We can make this happen if enough people make the time to contact Congress. We will be providing further updates as we move ahead. Thanks for making this a priority!

Regards,

Don

Donald E. Clayback

Executive Director | NCART¹³

Co-Sponsors of H.R. 3229 and S. 2196 by State at 11-25-15 Rep. Langevin

Introduced in House (07/27/2015)

This bill amends title XVIII (Medicare) of the Social Security Act to prohibit the application of Medicare competitive acquisition rates to complex rehabilitative wheelchairs and accessories. (A competitive bidding program has replaced the use of established fee schedule amounts to determine payments under Medicare for certain durable medical equipment such as wheelchairs.)

114th CONGRESS

1st Session

H. R. 3229

To amend title XVIII of the Social Security Act to provide for the non-application of Medicare competitive acquisition rates to complex rehabilitative wheelchairs and accessories.

IN THE HOUSE OF REPRESENTATIVES

July 27, 2015

Mr. Zeldin introduced the following bill; which was referred to the Committee on Energy and Commerce, and in addition to the Committee on Ways and Means, for a period to be subsequently determined by the Speaker, in each case for consideration of such provisions as fall within the jurisdiction of the committee concerned

A BILL

To amend title XVIII of the Social Security Act to provide for the non-application of Medicare competitive acquisition rates to complex rehabilitative wheelchairs and accessories.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled,

SECTION 1. Clarifying non-application of Medicare competitive acquisition rates to complex rehabilitative wheelchairs and accessories.

Section 1834(a)(1)(F) of the Social Security Act ([42 U.S.C. 1395m\(a\)\(1\)\(F\)](#)) is amended—

¹³ The National Coalition for Assistive and Rehab Technology (NCART) is a national organization of suppliers and manufacturers of Complex Rehab Technology (CRT) products and services used by individuals with significant disabilities and chronic medical conditions. NCART seeks to ensure these individuals have appropriate access to CRT products and supporting services. In pursuit of that goal, NCART works with consumers, clinicians, and physicians along with federal, state and private policy makers to establish and protect appropriate coverage, coding, supplier standards, and funding policies.

- (1) in clause (ii), by striking at the end “and”;
- (2) in clause (iii), by striking at the end the period and inserting “; and”; and
- (3) by adding at the end the following new clause:
“(iv) in the case of covered items furnished on or after January 1, 2016, the Secretary shall not apply this subparagraph or any other provision of this title to use information from the competitive acquisition program to determine payment amounts for items excluded from such competitive acquisition program, including all complex rehabilitative manual and power wheelchairs classified by the Secretary as of January 1, 2015, and, without limitation, any wheelchair accessory, cushion, or back when furnished in connection with a complex rehabilitative manual or power wheelchair.”.

	<p>MOTION: To support on H.R. 3229 and S. 2196 Acts To amend Title XVIII of the Social Security Act to provide for the non-application of Medicare competitive acquisition rates to complex rehabilitative wheelchairs and accessories. Motion moved by LW, seconded by JR, passed unanimously</p>
	<p>5:50 NE ADA Center FFY 2015-2016 Contract, Bob Cooper Purpose/Goal: To ratify the NE ADA Center Grant’s FFY 2015-2016 Contract. Discussion: The NE ADA Contract for the next federal fiscal year will be emailed out prior to the meeting.</p>

New England  Center



A project of the
Institute for Human Centered Design

New England ADA Center & Rhode Island Governor’s Commission on Disabilities
State Affiliate Scope of Work & Contract
October 1, 2015 - September 30, 2016

This is a sub-contract for services between the Institute of Human Centered Design’s *New England ADA Center* and *RI Governor’s Commission on Disabilities*. The Governor’s Commission is sub-contracting as the New England ADA Center’s State Affiliate in RI. New England ADA Center is a member of the National Network of ADA Centers and provides information, guidance, and training on the Americans with Disabilities Act, tailored to meet the needs of business, government and individuals at local, regional and national levels.

The New England ADA Center is funded by the National Institute on Disability, Independent Living, and Rehabilitation Research (NIDILRR) under the Administration for Community Living of the Department of Health and Human Services and no longer through the US Department of Education.

Grant Period: October 1, 2015-September 30, 2016. This contract can be amended by the New England ADA Center to meet requirements from our funders- the *National Institute on Disability, Independent Living, and Rehabilitation and Research* (NIDILRR).

ADA Grant Award: \$21,500

Travel Award \$2,500

NIDILRR Grant Award # H133A110028

This year, there is a requirement to travel to State Affiliate meetings. Travel to ADA Symposium or Mid-Atlantic Updates is not required. However, I have included a travel line, so that if State Affiliate chooses to go to one of these conferences, or wants to try a new venue, travel money is available.

Programmatic Requirements

Explain all Titles of the ADA through:

Training
Information and guidance
Outreach
Capacity building

State Affiliate will:

Convene, organize and lead statewide ADA Coalitions to create awareness of the ADA and promote implementation of the law.

Follow-up with recipients of the **ADA Field Based Trainings (FBT)** from 2011-2015 and identify one municipality that has a success story, (i.e. implemented the ADA as a result of the training). Affiliate will write a brief success story accompanied by before and after images. This story will be posted in *Access New England* newsletter, posted on the National ADA website and submitted to our funders in an annual report.

Seek opportunities to present an ‘Architectural Plan Reading’ Workshop via workshop opportunities or through existing conferences or meetings.

Co-staffs one exhibit booth at an event with New England ADA Center staff.

Contributes to *Access New England On-Line Newsletter* Affiliate provides the ADA Center with an article & photo for the *Access New England* Newsletter at least once a quarter. A story that focuses on successfully implementing the law in your state is preferable. (Story Formula: situation, hero(s), obstacles, resolution, transformation).

Participates in two New England Regional State Affiliate meetings. Affiliate participates in two New England ADA Center Regional Advisory Board Meetings.

Make clear attribution to the New England ADA Center and NIDILRR

On all grant supported trainings, meetings, website, materials and brochures, please make clear attribution to the New England ADA Center and NIDRR. For example, “*With support from New England ADA Center from the National Institute on Disability, Independent Living, and Rehabilitation Research*”.

Quarterly Reporting and Invoicing Requirements

Affiliate mails quarterly report due: December 31, March 31, June 30 and September 30. Please submit within 15 days of the due date.

Affiliate mails quarterly invoice on letterhead due: December 31, March 31, June 30, and September 30. Please submit within 15 days of the due date.

ADA Center will mail a check to Affiliate within *45 days* of receiving both quarterly invoice and report.
Annual Financial Requirements

CDFA # 84-133-D2

Subcontractors are responsible for:

Annual financial reporting that confirms the expenditure of money based on the allocations you projected, this must be submitted to receive 4th quarter payment.

Submission of your most recent annual audit and financial statements - when applicable, arrange for audits and assure audit resolution (those entities receiving less than \$25,000 in federal financial assistance from all sources per year are exempt from the federal audit requirements).

If you are a State agency, submit your agency's financial report.

Retain support documents of expenses and labor related to this contract making these documents available to the Center upon request.

Complete all documentation required by the Center related to fiscal concerns in a timely manner.

Reply to IHCD's independent Auditors Sandberg, Gonzalez and Creeden Confirmations in a timely manner.

*Subcontractors will not be paid without their most recent audit on file at the Center.

Miscellaneous Provisions

The subcontractor shall comply with all applicable provisions under the Rehabilitation Act of 1973, Sections 502 and 504 as well as the Americans with Disabilities Act of 1990 in carrying out all of the activities specified by this subcontract. Failure to comply may result in the termination of this subcontract.

While the quarterly progress reports are vehicles of communication between the subcontractor and the Center, there will be occasions when the subcontractor must communicate information to the Center instead of waiting for the submission of the next quarterly report. Examples of this are a change in the state budget, or significant barriers to conducting the business of the subcontract.

Lobbying Form

Our funders, the National Institute on Disability Rehabilitation and Research (NIDRR) requests that state affiliates sign a Lobbying Form (*see attached*).

The subcontractor shall report all activities undertaken as part of this agreement to the Center utilizing the quarterly reporting format required by the Center. Failure to submit a quarterly report and comply with the other provisions of this contract will result in loss of funds under this agreement. Sub-Contractors will not be reimbursed for quarters in which the report and invoice is more than 15 days from due date.

Please send a budget: outlining how you will spend the money and isolating the \$2,500 travel expenses. This money will not be paid without attendance at the required meetings and trainings.

Please sign both copies of this contract. Keep one for your records, and return one with a copy of your budget to:

Oce Harrison, Ed.D., Project Director New England ADA Center
 200 Portland Street, First Floor
 Boston, MA 02114

New England ADA Center

RI Governor’s Commission on Disabilities

9.11.2015

Date

Date

	<p>MOTION: To ratify the NE ADA Center Grant’s FFY 2015-2016 Contract. Motion moved by JR, seconded by LW, passed unanimously</p>
	<p><i>6:30 Interviews and Selection of Fellows, continued</i> Purpose/Goal: To select college fellows for the 2016 spring semester.</p>
	<p>6:30 P.M.: Katherine Scally - G. Frank Hanaway Architectural Accessibility Fellowship, URI senior, Sociology major, resident of RI</p>
<p>G. Frank Hanaway Architectural Accessibility Fellowship¹⁴ The Fellow’s duties include: 1) Assisting the Commission’s Americans with Disabilities Act (ADA) Title II State and Local Government Services, Title III Public Accommodations and Commercial Facilities, and Public Transportation technical assistance activities including: a) Training b) Technical assistance c) Information dissemination d) Outreach i) Target population: The profile of disability has changed over the years in terms of types of conditions for children and adults, cultural and socio-economic patterns of disability, and the implications of an aging society. In addition to our existing target populations, we intend to broaden our reach to populations that include emergency management personnel in the public and private sectors, youth especially those within the spectrum of prevalent learning, developmental, mental health and chronic health conditions, veterans and older workers, increasingly likely to remain in the workforce into their '70s, people with disabilities from multi-cultural communities and low income communities e) Capacity building i) The Commission is expand the “State ADA Coalition” to include new target population: emergency management personnel, youth (college students under age 3D), older workers, veterans and people with disabilities for m multi-cultural communities. 2) A special emphasis of this fellowship is out reach to the following populations:</p>	

¹⁴ This fellowship is funded through a grant from the New England ADA Center at the Institute for Human Centered Design NIDRR Grant # H133A110028.

- a) Disabled Veterans. The wars in Iraq and Afghanistan have resulted in proportions of well over 20% collecting disability benefits. For many, the injuries are at a level of severity that would not have been survivable in previous conflicts. Of the 1M troops who've left active duty in Iraq and Afghanistan, 46% have pursued VA services and 48% of them have pursued mental health care (USDVA). Traumatic Brain Injury (TBI) is routinely referenced as the signature disability of these wars.
 - b) Youth with Disabilities. The priority to reach youth in transition and college students with disabilities demands additional TA products that align with their appetites as well as needs. Young people with disabilities, specifically those who are higher education students, are often hard to reach.
 - c) Older Workers. The demographic tsunami of aging is hitting the US now as the 78M Baby Boom generation shift to being mostly over 55 with profound implications for workplaces for the foreseeable future. Given the incidence of disability in older cohorts, making this new reality work is a pervasive challenge. Recognizing that the generation that has reinvented everything over the course of their lives warrants special attention in designing an approach to them and in the design of Technical Assistance materials.
 - d) Emergency Preparedness and Homeland Security - A strong investment in building capacity in this area in the region will require orchestrating a set of interlocking activities and resources, some available through the various national initiatives on this topic in the last decade and some to supplement those.
- 3) Observing the rules of confidentiality regarding the privacy of the parties and cases before the Commission.

Application

Biographical Data:

Katherine (Katie) Scally
62 Mia Court Warwick, Rhode Island 02886
Home: 401 734 9704
Cell: 401 481 9204

University of Rhode Island
45 Upper College Road Kingston, Rhode Island 02881
Major: Sociology B.A.
Minor: Psychology
Graduation: May 2016

Recent Employment:

Chuck E Cheese
Party Host, Cashier (2010-2014)

During high school and some of my college career I worked at Chuck E Cheese in Warwick, Rhode Island. In addition to being a cashier at this restaurant, I would also help the kids pick out their prizes, assist guests with any issues they may have had. I also hosted children's birthday parties, this entailed, serving food, taking orders and interacting with the parents and the kids that were attending the party.

Jitters Café

Barista, Deli Artisan (2013-Current)

Currently, I am an employee at this locally owned café in North Kingstown, Rhode Island. My duties include food prep, serving coffee, sandwiches and other foods to customers, assisting the customers with any orders they may want to place, cleaning to help make sure the restaurant is tidy, and working as a team to help the business run smoothly.

Life Experiences:

My life experiences with those who have disabilities are different. When I was in high school, my grandfather suffered from a stroke and was hospitalized and put in a rehab facility for an extended period of time before he was released to be sent home. After he was home, he could no longer do the daily tasks he was used to doing. My mom and I helped him and my grandmother a lot. I helped him get up from his chair and walk since he needed assistance. I also helped aid him with other tasks since half of his body was paralyzed. I would help him open cans, put toothpaste on his toothbrush to name a few examples.

The second experience I have with disabled people is my friend's father. Two years ago he became very ill for unknown reasons. At this point in time I was living with my friend and her family on Nantucket Island. His wife, daughter and myself all had jobs so we took turns taking care of him when we were available. I would drive him places he needed to go (since he was unable to drive), help him walk when he did

not have his walker, and helped jog his memory when he seemed to have trouble remembering certain things.

Indicate whether you are:

I am a resident of Rhode Island enrolled in a RI University's course of study in sociology and psychology

Narrative Statement:

My name is Katie Scally and I am interested in the G. Hanaway Architectural Accessibility Fellowship through the RI Governor's Commission on Disabilities. I found this fellowship on the Rhody Net online resource through the University of Rhode Island. This post immediately caught my attention, I am interested in applying for this fellowship because after reading the description, the tasks and duties that the fellowship requires, I am confident that I am a good fit and make a for an acceptable candidate.

Although I do not have any professional experience working with people with disabilities, I feel that my past experiences have shaped me into offering something special to the fellowship. In my two most recent jobs, I have worked on average thirty hours a week in addition to being a student. In the past this has made it difficult to balance the two and balance a social life and a relationship. With these experiences I have learned excellent time management skills. Another valuable skill I bring to the table is the ability to work with a diverse community and with many different types of people. While employed at Chuck E Cheese it was centrally located in the middle of the state. This location attracted many people from South County as well as Providence County. These two diverse communities helped me grow as a person because it exposed me to many different cultures; it also helped me understand how our state actually is.

With working in this fellowship I expect to gain real-world work experience, along with new knowledge on those with disabilities and skills that I will be able to carry with me in the future. After completing the fellowship I plan on taking the knowledge I have learned in this opportunity into my future job search. I'm hoping that with this fellowship I will have a narrowed idea of the type of career I would like to pursue in the future.

Relating to the duties of this fellowship I feel as if I am able to fulfill all that are required. I consider myself to be a personable, easy to talk to person, I am confident that I will be able to effectively communicate with the individuals I will be interacting with. I understand that the confidentiality and privacy of those who seek help with the fellowship is crucial, and I am thoroughly capable of handling issues with in the most discrete manner possible. That being said I am positive I will be able to meet this duty without any problem

December 3, 2016

To whom it May Concern,

I am pleased to write this letter of recommendation for Katherine Scally. I highly recommend Katherine for the fellowship with the RI Governor's Commission on Disabilities.

I have known Katherine for the past Two years and Eleven months as she has been employed at Jitters Café in North Kingstown, Rhode Island. She is a valued member of our team and has shown tremendous growth from when she started. As her manager, I have had an opportunity to observe her with employees and customers in whom she is most professional and courteous. Katherine works on a daily basis with other individuals and conducts her work in a professional manner. She is an outstanding employee in all respects. Katherine has proven that through hard work, follow through, and teamwork, she can accomplish tasks in a timely and sufficient manner.

Katherine is always willing the take on the jobs others are hesitant to do, she has grown in many different aspects of her job her at Jitters. She started as a barista and when we were looking for someone to fill a position of deli artisan, she stepped up to the plate and took the job, which requires earlier mornings, and more strenuous tasks. Katherine has grown in many ways and continues to show her potential growth for the future.

Katherine is well equipped to handle challenges she is presented with great care. She is focused, patient and very resourceful which in my opinion, makes her a good candidate for your fellowship. I strongly endorse making Katherine a member of your team at the RI Governor's Commission on Disabilities.

Sincerely,

Ashly Saunders
(401) 439-2596
ashlysaunders88@gmail.com

	<p>MOTION: To appoint Katherine Scally the spring 2016 G. Frank Hanaway Architectural Accessibility Fellowship Motion moved by JR, seconded by CG, passed unanimously</p>
	<p><i>6:55 Agenda for the Next Meeting, Timothy Flynn</i></p>
	<p>Purpose/Goal: To set the agenda for the next meeting.</p> <p>Discussion: Executive Committee meeting are on the 3rd Mondays 4:30 - 5:30 PM: 03/16th (spring & fall fellowship interviews); 08/29th and 12/07th (winter fellowship interviews). Interview and select 2016 summer semester fellows & request from the Statewide Independent Living Council to be their fiscal agent starting Oct. 1, 2016.</p>
	<p>MOTION: To adopt the March 14, 2016 agenda: Summer/Fall Fellowship Interviews & The Commission acting as the Statewide Independent Living Council fiscal agent in FFY 2016-17 Motion moved by CG, seconded by LW, passed unanimously</p>
	<p><i>7:00 Adjournment, Timothy Flynn</i> MOTION: To adjourn at 6:44 PM Motion moved by JR, seconded by CG, passed unanimously</p>