



Governor's Commission on Disabilities Election Assistance Committee Minutes

Thursday, June 12th, 2014 @ 200pm

John O. Pastore Center, 41 Cherry Dale Court,
Cranston, RI 02920-3049

(voice) 401-462-0100 (fax) 462-0106 (tty) via RI Relay 711

(e-mail) Cdegrave@gcd.ri.gov

(website) www.disabilities.ri.gov

Agenda

2:00	Call to Order, Welcoming & Approval of Minutes, Rory Carmody, Committee Chair.....	1
2:10	Committee General Program Updates.....	2
2:35	Polling Place Grant Application Review	3
3:00	Agenda and Scheduling the Next Meeting, Rory Carmody, Committee Chair.....	7
3:15	Adjournment, Rory Carmody, Committee Chair.....	7

Special notes:

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Anyone may come to meetings of the Commission or its committees.

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No perfume or scents graphic



sign language logo



assistive listening logo



large print logo



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Attendees: Rory Carmody (Chairperson); Casey Gartland (Vice Chair.); Kate Bowden, Regina Connor, Miguel Nunez, Robert Rapoza, Lorna Ricci,

Guests:

Staff: Bob Cooper, Christine Rancourt Bruzzi, Christopher DeGrave, James Marshall (Fellow)



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2:00 Call to Order, Welcoming & Approval of Minutes, Rory Carmody, Committee Chair

Chair calls the meeting to order at 2:05pm
Introductions of Commissioners and guests



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No Motion Made: **Postponed review of previous meeting minutes until next meeting- All members did not have copy to review*****

Motion by:
Seconded:

Action Items:

2:10 Committee General Program Updates

Purpose/Goal: To discuss, revise and approve the current plan for committee involvement and priorities prior to the primary of September and November general election.

Discussion:

- Approx. 94,000\$ to be spent prior to Sept. 29th, 2014 Federal fiscal deadline.
- \$100,000 each year for two federal fiscal years beyond this September to be utilized or reverted back to the government.
- Lack of committee interest for newspaper advertisements due to limited and declining readership as well as cost/benefit.
- Public transportation advertisement ideas considered
 - K. Bowden- Completed research into RIPTA/RIDE & LAMAR advertising for the committee. Approx. 300\$ per shelter advertisement for a four (4) week run.
 - RIPTA/RIDE advertisements on the bus, approx.. \$150 per month, per sign + design costs- RIPTA will be contacted for further clarification of design costs, ect. (*Subcommittee to be established to look into costs and project design ideas*)

MOTION: To earmark and authorize up to \$25,000 of HAVA funds for RIPTA/RIDE advertisements/outreach to increase disability & voter awareness as well as create a subcommittee to discuss details of such outreach.



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Motion by: Rory Carmody
Seconded: Regina Connor
Vote Unanimous

2:35 Polling Place Grant Application Review

Purpose/Goal:

Discuss, review & approve/ edit/reject municipal grant proposals for HAVA funding reimbursement for polling place modifications.

- **HAVA Grant Requests**

- **City of Cranston:** Revised grant application to be reconsidered removing the Schofield Armory Project as this is currently under state contract for repair as well as documentation adjustments. Requested amount revised to **\$12,803.00**.
- **Town of Foster:** Requested reimbursement total of **\$8,929.44** for the modification and accessibility improvement of two (2) polling locations.
- **Town of Scituate:** Requested reimbursement total of **\$4,349.85** for the modification and accessibility improvement of two (2) polling locations.
- **Chariho School Department (Grant Round 2):** Requested total of **\$25,150** for the repair of (1) polling place.
- **Town of Hopkinton:** Requested reimbursement total of **\$499.90** the accessibility improvement/ signage of two (2) polling locations.
- **Town of South Kingstown:** Requested reimbursement total of **\$2,729.00** for accessibility modification/ improvement of three (3) polling locations.
- **City of Warwick:** Requested reimbursement total of **\$7,469.02** for accessibility modification/ improvement of thirteen (13) polling locations.
- **Town of Westerly:** Requested reimbursement total of **\$6,553.10** for accessibility modification/ improvement of five (5) polling locations.
- **Town of Charlestown:** Requested reimbursement total of **\$8,500** for accessibility modification/ improvement of one (1) polling location. Location needs new signage, ramp & walkway modification.
- **City of East Providence:** Requested reimbursement total of **\$26,350** for accessibility modification/ improvement of seven (7) polling locations.
- **City of Pawtucket:** Requested reimbursement total of **\$4,000.00** for accessibility modifications/ access improvement construction at five (5) polling locations.
- **Town of Bristol:** Requested reimbursement total of **\$19,423.64** for accessibility modification/ improvement of two (2) polling locations.
- **Town of Cumberland:** Requested reimbursement total of **\$35,500** for accessibility modification/ improvement of one (1) polling location at

Diamond Hill State Park.

- **City of Providence:** Requested reimbursement estimate total of approximately \$35,245- \$50,000 for accessibility modification/ improvement of 50+ polling locations.

***** See attached pdf documents for grant submittals.**

MOTION: To approve all grants as discussed/ edited/ revised per committee recommendation.

- **City of Cranston:** Revised grant application to be reconsidered removing the Schofield Armory Project as this is currently under state contract for repair as well as documentation adjustments. Requested amount revised to **\$12,803.00.**

Approve revised submitted application for \$12,803.00 ***

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted

- **Town of Foster:** Requested reimbursement total of **\$8,929.44** for the modification and accessibility improvement of two (2) polling locations.

Approve submitted application for \$8,929.44***

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted

- **Town of Scituate:** Requested reimbursement total of **\$4,749.85** for the modification and accessibility improvement of two (2) polling locations.

Approve revised application due to construction quote revision for a total of \$4349.85.

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted

- **Chariho School Department (Grant Round 2):** Requested total of **\$25,150** for the repair of (1) polling place.

Approve revised total not to exceed \$12,000.00 for polling place accessibility modifications. Revision due to job scope exceeding needs of polling place modification. ***

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted



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- **Town of Hopkinton:** Requested reimbursement total of **\$499.90** the accessibility improvement/ signage of two (2) polling locations.

Approve submitted application of \$499.90. ***

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted

- **Town of South Kingstown:** Requested reimbursement total of **\$2,729.00** for accessibility modification/ improvement of three (3) polling locations.

Approve submitted application for a total of \$2,729.00 ***

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted

- **City of Warwick:** Requested reimbursement total of **\$7,469.02** for accessibility modification/ improvement of thirteen (13) polling locations.

Approve submitted application for a total of \$7,469.02. ***

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted

- **Town of Westerly:** Requested reimbursement total of **\$6,553.10** for accessibility modification/ improvement of five (5) polling locations.

Approve submitted application for a total of \$6,553.10 ***

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted

- **Town of Charlestown:** Requested reimbursement total of **\$8,500** for accessibility modification/ improvement of one (1) polling location. Location needs new signage, ramp & walkway modification.

Approve submitted application for a total of \$8,500.00 ***

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted

- **City of East Providence:** Requested reimbursement total of **\$26,350** for accessibility modification/ improvement of seven (7) polling locations.
Approve revised total not to exceed \$17,350 for polling place accessibility modifications. Revision due to Precinct # 1003- gym-floor job repair project scope exceeding needs of polling place modification. ***

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted

- **City of Pawtucket:** Requested reimbursement total of **\$4,000.00** for accessibility modifications/ access improvement construction at five (5) polling locations.

Approve submitted application for a total of \$4,000.00 ***

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted

- **Town of Bristol:** Requested reimbursement total of **\$19,423.64** for accessibility modification/ improvement of two (2) polling locations.
Approve revised total not to exceed \$10,000.00 for polling place accessibility modifications. Revision due to paving job scope exceeding needs of polling place modification. ***

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted

- **Town of Cumberland:** Requested reimbursement total of **\$35,500** for accessibility modification/ improvement of one (1) polling location at Diamond Hill State Park.

Reimbursement not to exceed \$20,000.00 for polling place accessibility modification. Revision necessary to discussed with Town of Cumberland/RIGCD staff due to paving job scope exceeding needs of polling place modification. Quote needed reflecting ramp, railing and disability parking paving only for (2) spaces. ***

Motion by: K. Bowden

Seconded: Lorna Ricci

Vote Unanimous- Motion Accepted

- **City of Providence:** Requested reimbursement estimated total of approximately \$35,245- 50,000 for accessibility modification/ improvement of 50+ polling locations.

Extension letter accepted- Grant application documentation needs to be submitted ASAP for consideration. \$50,000 of funds currently earmarked for utilization. ***

**Motion by: K. Bowden
 Seconded: Lorna Ricci
 Vote Unanimous- Motion Accepted**

3:00 Agenda and Scheduling the Next Meeting, Rory Carmody, Committee Chair

Items to be placed on the next meeting's agenda:



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- *Providence Grant Application Review*
- *Cumberland Diamond Hill Ski Area -Grant Submittal Update*
- *RIPTA/ RIDE Advertisement Subcommittee Update*

Next meeting will be on: **July 10th, 2014 (Tentative) @ 2pm**



alarm clock graphic

3:15 Adjournment, Rory Carmody, Committee Chair



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MOTION: To adjourn at: 3:30

**Motion by: Casey Gartland
 Seconded: Lorna Ricci
 Vote Unanimous, Motion Accepted.**