

# **PASCOAG FIRE DISTRICT**

## **MONDAY MARCH 11, 2014 MEETING MINUTES**

**Present: Chairman David Carpenter, Vice Chairman Robert Keable, Secretary Carrie Meinville, Commissioner Michael Colonair and David Shaw.**

**Guests: Legal Council Jeff Kastle & Albin Moser**

**1. The meeting opened at 7:00 pm with the pledge of Allegiance.**

**2. A motion was made by Commissioner Colonair to convene into executive session to discuss potential litigation matters pertaining to Commissioner for Human Rights. A 2nd was heard from Vice Chairman Keable. All members were in favor of the motion.**

**Returned from executive session at 7:40 pm. A motion was made by Commissioner Colonair to seal the minutes of the executive session meeting. A 2nd was heard from Vice Chairman Keable. All members were in favor of the motion.**

**3. A motion was made by Vice Chairman Keable to approve the minutes of the February 10, 2014 meeting. A 2nd was heard from Commissioner Colonair. All members were in favor of the motion.**

**4. A motion was made by Vice Chairman Keable to accept the Chief Fire & Rescue reports. A 2nd was heard from Commissioner Shaw. All members were in favor of the motion.**

**5. Commissioner Colonair recused himself from the Carter Bros. bill. A motion was made by Vice Chairman Keable to pay the Administrative bills in the amount of \$31,755.89 and fire & rescue bills in the amount of \$16,588.69. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.**

**6. A motion was made by Vice Chairman Keable to accept the financial statements as presented and for the treasurer to acquire remote deposit equipment. A 2nd was heard from Commissioner Colonair. All members were in favor of the motion.**

**7. Sub Committee reports:**

**Vice Chairman Keable reported that he has given the recommended changes to the employee hand book to Jeff Kasle to review.**

**Commissioner Shaw stated that he received three proposals for installing cameras at both stations they are as follows:**

**Alarm NE Sonitrol      Hose #1 \$10,800 Hose #2 \$9400.**

**Alarm Computer Technology Hose #1 \$4,200 Hose #2 \$3,600**

**Dane Technologies Inc. Total for both Analog    \$5235**

**Total for both IP    \$9,800**

**A motion was made by Commissioner Shaw to review proposals and draw up bid specs to be put for bid. A 2nd was heard from Commissioner Colonair. All members were in favor of the motion.**

#### **8. New business –**

**A motion was made by Vice Chairman Keable to reward the two volunteers that spent an entire day shoveling out fire hydrants, to purchase gift cards in the amount of \$100. A 2nd was heard from Commissioner Colonair. All members were in favor of the motion.**

**A motion was made by Vice Chairman Keable for the building committee to get pricing for blinds for Hose #1, new light fixtures and new tables and report back at the next meeting. A 2nd was heard from Commissioner Colonair. All members were in favor of the motion.**

**9. Public comment – Deputy Chief Butch Carter stated that the roof at Hose Co. #2 is still leaking and needs to be addressed.**

**10. A motion was made by Commissioner Shaw to adjourn at 8:10 and a 2nd was heard from Vice Chairman Keable. All members were in favor of the motion.**

**Respectfully submitted**

**Laurie McCutcheon      Carrie Meinville**  
**Treasurer      Commission Secretary**