

PASCOAG FIRE DISTRICT

TUESDAY JANUARY 14, 2014 MEETING MINUTES

Present: Chairman David Carpenter, Vice Chairman Robert Keable, Secretary Carrie Meinville, Commissioner David Shaw

- 1. The meeting opened at 7:00 pm with the pledge of Allegiance.**
- 2. A motion was made by Vice Chairman Keable to approve the minutes of the December 10, 2013 meeting. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.**
- 3. A motion was made to accept Chief Colon's Fire & Rescue report by Vice Chairman Keable and a 2nd was heard from Commissioner Shaw. All members were in favor of the motion.**

Deputy Chief Carter spoke on behalf of Chief Colon, he stated that Tanker 4 is out of service we are waiting for a fan belt and pulley tensioner. He also stated that Chief Colon asked him to ask how the board would like educational time filled, and could we purchase uniforms for our per diem employees. Chairman Carpenter stated those two decisions would be left up to Chief Colon and Deputy Chief Carter to decide.
- 4. A motion was made by Vice Chairman Keable to approve bills**

payable in the amount of \$34,346.25 for administrative, \$9,860.99 for Fire & Rescue, and \$8,204.25 for manual checks written. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.

5. A motion was made by Vice Chairman Keable to accept the financial statements as presented. A 2nd was heard from Commissioner Shaw. All members were in favor of the motion.

6. Chairman Carpenter stated that he would like to update the employee handbook and appointed a sub-committee as follows to make recommendations.

Commissioner Colonair

Commissioner Keable

Chief Colon

Deputy Chief Carter

Treasurer McCutcheon

Chairman Carpenter also stated that he would like the Bi-fold doors in the meeting room at Hose #2 replaced because they do not work right and are always falling off the track and asked Mike Valente to give us an estimate to replace them. The estimate was \$555.00. A motion was made to replace the doors at hose #2 at a cost of \$555 by Commissioner Shaw and a 2nd was heard from Secretary Meinville. All members were in favor of the motion.

Chairman Carpenter also asked the building subcommittee (Commissioner Colonair & Shaw) to research installing cameras at both stations.

7. Public Comment: Deputy Chief McCutcheon from Wallum Lake Fire Department updated the Board on the New Engine 62.

8. A motion was made to adjourn from Commissioner Shaw and 2nd by Vice Chairman Keable. All members were in favor of the motion.

Respectfully submitted

Laurie McCutcheon Carrie Meinville

Treasurer Commission Secretary