

PASCOAG FIRE DISTRICT

TUESDAY OCTOBER 15, 2013 MEETING MINUTES

Present: Chairman, David Carpenter, Secretary, Carrie Meinville, and Commissioner Michael Colonair. Guest: Attorney Albin Moser

Chairman Carpenter opened up the meeting with the Pledge of Allegiance at 7:00pm.

#1 A motion was made by Commissioner Colonair to accept the meeting minutes from the September 10, 2013 meeting. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.

#2 A motion was made by Commissioner Colonair to accept the Fire & Rescue reports from Chief Colon. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.

#3 A motion was made by Commissioner Colonair to pay all bills accept the bill from Carter Bros. he recused himself from that bill because it's a relative. Chairman Carpenter stated that in the bills there is a request from Lt. Edward Blanchard for additional reimbursement of \$512.47 from his conference in LasVegas and Chairman Carpenter stated we had already given him \$1200 and these additional costs were not submitted on the original purchase order.

Commissioner Colonair amended his motion to approve the bills payable except for reimbursement for Lt. Blanchard. Secretary Meinville 2nd the motion to pay the bills in the amounts of \$29,293.79 for administrative and \$15,453.85 for fire & rescue. All members were in favor of the motion.

#4 A motion was made by Commissioner Colonair to accept the financial statements as presented. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.

#5 A motion was made by Chairman Carpenter to go into executive session to discuss legal matters of the District pursuant to RIGL 42-45-5(a) 2 pertaining to filling the vacant board seat and Tower 4 repairs. The board returned from executive session at 8pm. A motion was made by Commissioner Colonair to seal the minutes of the executive session. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.

#6 Sub-committee reports:

- A motion was made by Commissioner Colonair to accept the recommendations from the sub-committee for the job descriptions for the Fire Chief & Shift Commander. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.

- A motion was made by Commissioner Colonair to accept the estimate to repair Engine 42 bay door at Hose #1 in the amount of \$1,397.41. A 2nd was heard from Secretary Meinville. All members

were in favor of the motion.

- A motion was made to accept the estimate to repair Tower 4 bay door at Hose #1 in the amount of \$1,714.33.

- Bids were opened to repair Tower 4 bay door jams as follows:

1. Rylah Construction \$620.00

2. United Replacement Windows \$1550.

3. Valente Construction \$850.00

A motion was made by Commissioner Colonair to award Rylah Construction the bid in the amount of \$620.00 to repair the door jams at Hose #1 for the Tower 4 bay. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.

- Repairs for Tower 4 the estimate to repair Tower 4 was \$72,481.87 because this amount is over \$50,000 the board will have a special meeting and put it out to the taxpayers for approval. A special meeting will be held on November 19, 2013.

- A suggestion was heard from Bruce Rylah that they should put not to exceed \$75,000 on the warrant. Commissioner Colonair made a motion to put \$75,000 on the warrant. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.

#7 A motion was made to have a special meeting on November 19th, 2013 for the purpose of filling the remaining 3 year term on the board of Fire Commissioner and to approve the repairs to Tower 4, by Commissioner Colonair. A 2nd was heard from Secretary Meinville. All members were in favor of the motion. Chairman Carpenter stated that we will have a Declaration of Candidacy opening up tonight and

closing on November 8th, 2013 at 3:30pm. The Declaration of Candidacy form can be picked up at the Tax Collectors office.

#8 No correspondence was received.

#9 Public Comment:

- Jason Lemaire stated that he would like to see the board go back to meetings on Tuesday nights instead of Monday's to that the volunteers can use the Mondays as training nights.

Chairman Carpenter stated that the board will go back to meetings on Tuesdays.

- Chief Colon stated that he has received a request from the TV show TAPS wanting to film a TV episode at Hose #1. A few months back they did conduct an investigation at Hose #1 and recorded some paranormal activity.

Chairman Carpenter stated that we will put the request on the agenda for next month for a vote.

- Kevin Stockwell stated that he would like to be put on the agenda next month to do a presentation on grants.

#10 A motion was made to adjourn at 8:45 pm. A 2nd was heard from Secretary Meinville. All members were in favor of the motion.

Respectfully submitted

Laurie McCutcheon Carrie Meinville
Treasurer Commission Secretary