

WILLIAM M. DAVIES, JR. CAREER AND TECHNICAL HIGH SCHOOL
50 Jenckes Hill Road, Lincoln, RI 02865

Board of Trustees

Minutes of the Regular Meeting
April 1, 2013

Minutes were approved at the May 6, 2013 Board meeting.

I. Routine

A. Call Meeting to Order

At 8:07 a.m., Mrs. Kyle, Chairperson, called the meeting to order.

B. Roll Call of the Board

Davies' Executive Assistant called the roll of the Board.

Members Present: James Bone; Raymond Chartier; Robert Halkyard; Carolyn Kyle, *Chairperson*; Paul Ouellette; John Quinn; *Vice-Chairperson*; James Segovis, Ph.D.; Robin Smith

Members Absent: Richard Beaupre; Andrew Brown; Lawrence Gemma

Others Present: Victoria A. Gailliard-Garrick; Joanne Andrews; Cheryl Carroll, Bernie Blumenthal; Gerry Manning; Susan Paquin; Janet Bulter; Lynn Thibeault; Virginia DiMattia; William Foley; Brendon Morris; Brian Kelly

C. Approval of Minutes

Mrs. Kyle asked for a motion to approve the February 4, 2013 minutes. Mr. Ouellette made the motion; Mrs. Smith seconded the motion; and all were in favor. Mrs. Kyle asked for a motion to approve the March 4, 2013 minutes. Mr. Ouellette made the motion; Mr. Chartier seconded the motion; and all were in favor.

D. Recess to Executive Session Pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to Discuss Pending Litigation and Personnel Issues

Recessing into Executive Session was postponed to the end of the agenda so that the presenters could get back to class.

E. Return to Regular Session

N/A

F. Opportunity for Audience to Comment

There were no audience comments.

II. Business Agenda

A. Finance Report – Cheryl Carroll, Business Office Coordinator

RIDE's budget of the current fiscal year had an approved line item that was funded by the General Assembly of 3 million dollars for CTE categorical funding. Any school district that has technical programs had the ability to request for some of that funding. Davies was part of the data providing pilot group. She had given a lot of data to RIDE to help them make the determination on how to allocate and appropriate the 3 million. We were thrilled to find out on March 8th that were allocated

\$401,711 out of that 3 million. It is a recognition by RIDE that the funding formula does fall short of funding technical programs, and the fact that our data pulled \$402,000 out of that 3 million shows that we have high cost programs, but they were worthy of the funding and we could not be happier. Because of the real late timing within the fiscal year that we were given this award, for the first year they are actually giving us until June of 2014 to spend it. So it is like a 15-month award for the first year because it would be really difficult to get bids out and purchased. All of the technical programs in-house are putting proposals together of what they would like to use this money for. It needs to be tied to curriculum. It is a huge score. The only restriction would be, and there is no applicability to us, once you get the pool of money, you can only apply it toward provisionally approved CTE programs. All of our programs do have that provisional, RIDE program approval which allows us to give all the shops a piece of the pie.

B. Human Resources Report – Joanne Andrews, Human Resources Coordinator

Report was given in Executive Session.

C. Ratification of Teacher Assistants' Association Contract

This vote took place after exiting out of Executive Session at the end of the agenda.

D. Nomination of New Board of Trustees

—*Mr. David Marquis*

—*Mr. Harold Burns*

See supplemental material: Mr. Marquis' and Mr. Burns' bios and CVs

Mrs. Gailliard-Garrick spoke to the Commissioner's Office. The approval of Mr. Marquis and Mr. Burns' nominations is on the agenda of the next Board of Education's meeting, on April 8th, at RIC. Also Mrs. Gist would like to know if there is going to be any type of orientation and Mrs. Gailliard-Garrick assured her there would be. Someone on the Board or herself will contact them after they have been approved, to schedule that orientation.

Mr. Bone asked if the Dept. of Education recommended one of the individuals. Yes, that happened with the former chair of the Board of Regents. He had an invitation put in the newspaper asking for anyone who would be interested in sitting on any one of the state boards. There was a process in place but Mrs. Gailliard-Garrick isn't sure what that was. There were three who came forward who were interested in Davies. They don't know how they determined to select Mr. Burns, but he is a good choice from what she has read.

Mr. Bone asked what their intent was. What were they trying to accomplish? Mrs. Kyle believes Chairman Caruolo was trying to reinvent the wheel; trying to revise the way that members are elected to boards and to shake things up a little bit in a way that he deemed was appropriate. It just didn't happen because he left that role. Now they are trying to finish the project, so to speak.

Mr. Halkyard has nothing against the person who was nominated, but having been here since we struggled so hard to get out from under the Dept. of Education, he just wanted to say for the record, sometimes the camel gets his nose under the tent and it seems to him that they are trying more and more to get their nose under that tent. It concerns him that it could start to continue and all of a sudden we will just be another department under the Dept. of Education. Having said that and after reading this gentleman's information, he has to say he looks very qualified and would make a great board member. He just wishes we nominated him and not somebody from the outside. Dr. Segovis believes this was a Governor initiate as well on a statewide basis. Mr. Marquis is going to be a wonderful choice because he served with him on the RIMES board.

Mrs. Kyle asked for a motion to nominate Mr. David Marquis and Mr. Burns as new Board of Trustees. Mr. Halkyard made the motion and Dr. Segovis seconded the motion. The motion carries.

III. Informational Time/Program Updates

A. Director's Report

1) **Davies Teachers' Association** – *William Foley, President of Davies Teachers' Assoc.*

Mr. Foley was present in case anyone had any questions for him. The board had no questions for him and he had no questions for the board.

2) **Davies Teacher Assistants' Association**

No representation present.

3) **Davies Debate Team** – *Virginia DiMattia, Advisor*

Brendon Morris is going onto nationals to compete in the debate group that is sponsored by the RI Urban Debate League. Mrs. DiMattia has been the advisor since Feb. 2011. Even though the RI Urban Debate League is our sponsor, Brown University students are assigned as our mentors that assist us with the topics. We have different resolutions each year so the resolution in 2011 was, "The United States federal government should substantially reduce its military and/or police presence in one or more of the following countries: South Korea, Japan, Afghanistan, Kuwait, Iraq, and Turkey." Sarah Ogundare was the captain of the team and became the state champion. There are 14 other urban high schools that participated. LaSalle Academy is there and so is Classical. It has turned out that our rival is Classical. We finally beat them this year. In 2011, Sarah Ogundare and Yvonne Navedo went on to nationals in New York. They debated at Hunter College. There were kids there from all over the country. They debated classes that have been 40 years in existence and here was Mrs. DiMattia only in it for 48 days so far. They won four rounds at Hunter.

The following year, 2011-2012, was very exciting. The resolution was, "The United States federal government should substantially increase its exploration and development of space beyond the Earth's mesosphere." That would be the colonization of Mars. Our students always placed in the speaker awards and team awards. In March, Mrs. Gailliard-Garrick allowed them to have an open house because they needed a place where all the 14 urban high schools could meet in one place. We hosted the big event with 100 students here. RI Urban Debate League's board and parents were there and they were so impressed with Davies. They didn't leave until 8:00 pm. We didn't place that year to go to New York, but we did win awards. All the kids throughout the United States receive this paperwork and it is at the novice and JV championship levels. At the championship level, you can get your own sources but they have to be relevant to the topic you are discussing and close to the year you are debating in. The novice and the JV are the ones Mrs. DiMattia is more comfortable in supporting because she feels she is a novice and a JV. Brendon is out of her league, but he is very good. Brown offers a two-week summer camp. It is very inexpensive and if they cannot pay for it, Brown will support them. The mayor of Providence spoke to them on the last day last year. He told them that he too was a debater and he knows it is a big commitment. Last year they went to Suffolk University and they placed there.

This year, 2012-2013, they went to Boston Tech and she is happy to report that Davies Debate Team won speaker and team awards, but Brendon Morris, after seven long rounds, won against Classical. It was a piece to witness. There is something that comes over Brendon when he is debating. You have to see him. He makes eye-contact with them. He uses no notes. He debated in New York, Harvard, and Emory University.

Brendon is from Central Falls and he is a Graphic Arts student. He is going onto nationals in Washington, D.C. and will be debating at Georgetown University. The resolution this year is, "The United States federal government should substantially increase its transportation infrastructure investment in the United States." We have a great team. Some had to drop out because they didn't meet the senior project deadlines. Mrs. DiMattia requires that they have to

pass with a 70, they have to attend all practices, and they have to have the commitment because Saturdays are an all-day event.

Brendon was invited to say a few words to the Board. He began by saying that Mrs. DiMattia could not be a better coach. She is amazing and will do anything for them. He has been on the team since 2011. Debating gives him a sense of school pride something he didn't have much of before that. Debate gives him the drive to compete and it gives him the skills to be a part of the school. Regarding the rival between Davies and Classical, as ironic as that is, his partner is the captain of the Classical team. That was an ironic partnership that came through but it was a very interesting one that resulted in us winning the national qualifier. It is at least 40 hours a week in debate work. He is constantly researching, practicing, and there is no end to the work he would do for it, but on top of that, he gets all of his school work done. He still knows how to have fun and talk to his friends. It is an interesting sport, if you want to call it that. It is interesting in the fact that there is no right or wrong. There are no real rules and there isn't two people shouting back and forth at one another as you may think. It is an organized strategy-based activity. Debating has given him a drive to do better in school. His grades have increased a lot since he has been in debate. His vocabulary has expanded substantially. His knowledge and his assumptions that he makes have kind of grown in knowledge and gone away in assumptions. He used to have pre-determined notions of what the world was and what things were. Those have faded away and he thanks debating for that. It's an activity that drives him, pushes him to do more and compete more.

Mrs. Kyle told him that he is quite an inspiration and the debate team is lucky to have him. It is a good fit and it's a win-win for all of you. Just so you know the Mayor of Providence went to Classical as well. She has great admiration for the skills that Brendon has and certainly she thinks he will go places. It is up to him what he does with what he is learning while on the debate team. He also competed in SkillsUSA in extemporaneous speaking, the first time a student competed in this area. He won a bronze medal.

Mrs. Gailliard-Garrick ended by saying that our students have been doing some great things. Last Thursday night, our students competed at the state level in SkillsUSA, 37 medals were awarded and 12 of them were gold medals. The very next day a team of Culinary students competed at the ProStart competition in Warwick sponsored by Rhode Island Hospitality and Tourism Association. She is proud to announce that they won the competition and they also are going to the nationals in Baltimore. It was all over the news Thursday night.

We submitted our Blue Ribbon Award application and 85% of the time they send it back for the applicants to tweak. Not us, it was submitted without a problem. That is a good sign.

4) Strategic Planning/Programming and Business Partnerships – V. Gailliard-Garrick, Director
(See Supplemental Material: “Health Careers” and “Biomanufacturing Strategic Thinking”)

Health Careers – Lynn Thibeault, Teacher

Mrs. Thibeault is a Davies graduate. Health Careers is a three-teacher shop, two registered nurses, Mrs. Thibeault and Mrs. Dionne and an Electronic Health Records lead specialist with an MBA, Mrs. Kelly. There are currently 118 students enrolled in the program: 52 freshmen, 30 sophomores, 14 juniors, and 22 seniors. Eight seniors have already been accepted to a four-year college/university.

Some current partners are:

- *Lifespan*: With the Seacole Scholar Program, our students get to work over the summer as CNAs at Rhode Island hospital.

- *Brown University*: One-on-one mentoring program, one medical student to one of our students at Brown, on Saturdays. Brown also had a simulation at the Coro Center for Lifespan and our Davies students saved the mannequin. They knew exactly what to do.
- *St Antoine Residence Community in North Smithfield*: It is a long-term care facility that is the largest in the state, and we send the juniors and the seniors there for their CNA training hours. The seniors go there to work on their specialized care unit, Alzheimers unit.
- *CVS-Caremark*: Senior students go to work at their pharmacies and earn Pharmacy Technician clinical hours.
- There is no partnership as of yet for the electronic health records, but there are two people representing it on their advisory board.

There are six advisory board members but Mrs. Kyle would like to see someone from Lifespan to sit on it because they are currently changing all of their backroom computer systems so that all the Lifespan affiliates will be on the same system. It would be really exciting to pull someone in from Lifespan because in terms of career opportunities for our students, it is such a hot career right now, anything to do with that world. This system is called EPIC and they are supposed to be rolling it out within the next two years.

Regarding the curriculum, it is aligned to the National Healthcare Foundation Standards & Accountability. It is also aligned to the National Business Education Standards. They are currently aligning the Common Core Standards into the curriculum. They also have curriculum provided through the American Red Cross, Alzheimers Association, CVS modules, and Health Informatics Model.

The current industry certifications that they offer are:

- ARC – America Red Cross in First Aid, Adult, Child, and Infant CPR, AED
- Certified Nursing Assistant Licensure
- Alzheimers Training
- Electronic Health Records-Post Graduation Certifications because of an age requirement (18)
- CVS Pharmacy Technician Intern-Post Graduation Certifications because of an age requirement (18)

The vision for the future is

- Update the Skills Nursing Lab with state-of-the-art equipment
- Expand opportunities with the Brown Medical School
- Emergency Technician Course
- Partner with Lifespan for Health Care Exploration Rotation
- Internships in Electronic Health Records
- Increase articulation agreements with CCRI

Mrs. Kyle asked Mrs. Thibeault if she has spoken to anyone from Rhode Island Quality Institute. They run a program called Current Care. It is a state program for health information technology. They run informatics for the state and they received substantial funding through federal funding in the form of grants. They are so good at what they do; they are actually a think-tank with anything to do with health records. Laura Adams wouldn't be able to sit on the advisory board, but maybe she can get another staff member to do it. Dr. Segovis feels this would be great for teambuilding.

Mr. Halkyard asked Mrs. Thibeault what she thought attributes to the increased numbers of students in the program. Every freshmen rotation, she will go into the classroom, introduce herself and give them her story. She tells them that she was not privileged. Her brother also

graduated from Davies. He went to Bryant and Providence College and is now a manager at Navigant. She feels it is important that she emphasizes to them that she did not come from a privileged family and she also graduated from here, a school that offers a lot of opportunities. She tells them about SkillsUSA and the scholarships they offer. They also do hands-on for the short time they are there. It is a combination of things: new teachers, new programs, opening up of a revamped skills room, great things coming, and give them the confidence that they can do it if she did it.

Biomanufacturing – Janet Butler, Teacher

Mrs. Butler has been at Davies for a very long time. She started out as our Biology teacher. She took over the Biotechnology Manufacturing program upon Mr. Hopkins retirement. We were the first in the state to offer this program. Mrs. Butler and Mr. Weaver are taking this program to another level and they are looking at a number of off-shoots for the program that are very interesting.

- *Staffing*
Mrs. Butler is the biologist in the program and Mr. Weaver is the chemist. They work very well together for the last 18 months. It is a shared type of working relationship. He does the implementation because the shop is based in advance biology. She has assumed the lead role and has driven what is to come along.
- *Equipment/History*
Dana Hopkins and Jack Riley started the whole shop. They worked tirelessly to bring in materials. You name it; they got it. They wrote a wonderful Champlin grant and got most of the big equipment items into the shop. Then an education industry rating took place. They went and took apart FDA labs. They went into Readimed which was once a wonderful biotech facility just up the road. If anything was closing; they were there with a truck and grabbed anything and everything that they could. We are very, very lucky to have what we have thanks to Dana and Jack's groundbreaking work. In the CTE Biomanufacturing realm, we are very lucky because we have a lot of equipment that others schools do not.
- *Curriculum*
There was a curriculum team that initially wrote the curriculum that we feed off of and follow.
- *Enrollment*
Regarding student numbers, when Dana ran the shop, there were very small numbers, 10 or less. One of the reasons for that was because the lab, as it is, was not really designed for more than 12 students to work safely in it. This is a very, very different area compared to something like Health Careers. Our students are working with bacteria and chemicals. It is very different and safety is positively number one in our minds. This is one of the reasons we have not grown as much.
- *Articulation Agreements*
Articulation agreements are in place specifically with CCRI. They are still playing with URI with terminology and it isn't going very far but she is hopeful it will get better.
- *Certifications*
They have a hard time with any national certifications. The age of students has to be 18 for any of them to go out and work in these Biomanufacturing facilities. Also, most of them require a high level of education. They are very hesitant because they are producing products that are regulated by the FDA. They do not want students in their facilities while they are manufacturing these drugs. Dana fought very, very hard, but we have been listening. She has learned a lot from Dana and they started to realize that butting heads with these people to make headway really isn't going to get us too far. This is why they decided to branch off into different areas.

- *Internships/Job Shadows*

There haven't been a lot of them to date, but there has been three this year which is significant.

Now Mrs. Butler and Mr. Weaver take over the helm. For the last 18 months, they have been getting their feet wet and trying to figure out what is going on. They have been cleaning everything Mr. Hopkins left behind, reorganizing, and restructuring. They know the facility needs to be updated. They are not major changes, but they have been identified by the advisory board and they need to be done. While the curriculum is a good one, it does have some definite holes in it that they are attempting to plug. The student numbers are way up. Last year they took in a freshmen class of 25. They are extremely high energy. She is moving constantly from the time they walk in until the time they leave. Next year's freshmen class is smaller at 16, but they are still maxed out based on what the laboratory was designed to hold. She has made some changes there.

One of the first things she did last year was she formed an advisory board. She has a member from Alexion, CCRI rep, and a URI rep. We recently lost our Amgen rep because she left the company so she is looking at the woman who is to replace her. She is also looking at an FDA inspector and will be a wonderful addition to the board. They also have Walter Palm, the laboratory manager at Narragansett Bay Commission. He has been incredible who has pushed and prompted wonderful suggestions.

Regarding the challenges to national certifications, if you talk to Alexion, Amgen, or anyone, there are no certifications. There is no national training; it is done all in-house according to their specifications. Plus, in this industry, there is not a lot of sharing. There is a lot of proprietary information, proprietary materials that they use.

Our technology was not in a good place; but it has gotten much better. Dr. Segovis asked what they need. They have functional computers for the students now; they have printers; they have a Smartboard. They do not have a projector yet. There are some programs she would like to purchase. There is a wonderful program that sequences DNA and she will need the technology to drive the program. Mrs. Kyle asked if the holes in the curriculum are due to the technology. Mrs. Butler answered that some are due to it. As they go into industry and look at what they do, a lot of their weight stations and what not, are linked into computers. We do not have that but we are working on it. There are a lot of things she would like to do to mirror industry that we do not have available to us.

They have restructured the whole back wall of the laboratory. They have a ventilation project going; they have some new curriculum elements; they have identified some alternate student certifications they are going to go after; they have a very strong advisory board presence. They are working towards more industry standard practice. While Dana did a lot of things that were really good, they are doing some things that are more standardization in the laboratory as you would see in industry. As an example, rather than kids rewriting SOPs (standard operating procedures) every single year, we now have a team that is responsible for writing SOPs under the direction of a senior. The seniors direct the younger ones who will take the SOPs into the laboratory and test them out.

Looking forward, because we are looking at Dept. of Health certification, she would like to separate the freshmen out. Right now the freshmen are all through every bit of the lab and they are not working aseptically which is something that needs to happen. This isn't a major process, but we want to separate them from the upperclassmen. This will allow us to gain that certification or at least begin to do that. She has taken the freshmen curriculum that she inherited and has ripped it down, rebuilt it, and will continue to do that. It is much more hands-on; it isn't lecture which is more favorable to the students. The Dept. of Health audit will be completed by the end of next year and then we will have to plan out how we are going to

implement the upgrades that they need to see. She was told that Dr. Leibowitz, the lab director at the Dept of Health, is very willing to work with us directly in getting our lab certified.

They have the potential to offer regional certifications through New England Water Education Association. This is where the Narragansett Bay Commission actually sends their technicians out to get trained. She will be entering into a discussion with them to see if we can pull them and have our students become certified. They would like to dedicate space and equipment for water quality analysis. This is something new that they would like to do because there is definitely a call for technicians in that area. Adding a third BSC would be great because of the numbers we have right now. Right now there is a waiting line that forms to get into the Biological Safety Cabinet. Then there is the strengthening and the increasing of our articulation agreements especially with schools in Southeastern Massachusetts. Massachusetts' biotechnology is a very well developed and well coordinated system, unlike RI, and she would like to tap into that.

Mrs. Kyle asked about what types of equipment is in the lab; will they ever do sequencing? No, and Mrs. Butler doesn't think they will ever get there. What she meant by sequencing is we can take and extract DNA from something, clean it up, and send it out to Cornell to have it sequenced. Then when they send back the results, we can then play with this program and find the one base change in the DNA that has caused whatever is going on. The instruments they have in the lab are: A biological safety cabinet, fume hoods, bio-reactors, everything that is in a URI lab. Some of the equipment probably should have been on maintenance agreements over the years and that is something that is currently being done. We are certifying our equipment. We just received analytical balances and a new autoclave through the Bay Commission. As they de-commission a lab, she has turned into Dana raiding there labs and taking whatever they are willing to give us.

Mrs. Kyle added that there are some biotech companies such as Life Technologies out of California that will make grants available to schools. Should Mrs. Butler ever envision wanting to do sequencing or something along those lines, they will actually give an instrument that they were going to put out to pasture, to schools.

Three years out, Mrs. Butler expects that the new three units will be fully incorporated. She sees them as an introductory portion in the sophomore year, ramping up to the junior year. We have a partnership with Rhode Island Hospital. We sent two students into the medical coding and billing which doesn't have a lot to do with us. We had attempted to get them into the pathology labs but they were full for the year so she has to call earlier and get them into them next year. RI Analytical and Water Supply Board have expressed interest in potentially having students come out. We hope to be fully compliant with the Dept of Health requirements. She would like to have an open house so that industry can come to us and let them see the equipment that we have and see what our students are able to do. There is a lot of letter writing and outreaching to do to get them here. Relative to nanotechnology, there is what they call Nano Days which embraces nanotechnology. The only people in the state that do that is at the navy base and we are hoping to become a northern hub for that and she has a contact at Brown University and hopefully we can co-sponsor it and have it here.

Mr. Halkyard asked if the age restrictions were national, state or industry restrictions. They are pretty much industry. Alexion is very friendly and they like us. She is hoping we might be able to get our students in a raw materials lab or a micro lab, but when they are working with FDA oversight, their hands are really tied. If something goes wrong and we are the cause of that.

Recess to Executive Session Pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to Discuss Pending Litigation and Personnel Issues

At 9:15 a.m., Mrs. Kyle asked for a motion to recess into Executive Session; Mr. Quinn made the motion to recess into Executive pursuant to R.I.G.L. 42.46-5 (A) (1) and (2) to discuss pending litigation and personnel issues. Mr. Bone seconded the motion and all were in favor.

Return to Regular Session

At 9:23 a. m., Mrs. Kyle asked for a motion to return to Regular Session; Mr. Quinn made the motion; Mr. Mr. Ouellette seconded the motion and all were in favor.

Mrs. Kyle asked for a motion to seal the minutes of the Executive Session; Dr. Segovis made the motion; Mr. Halkyard seconded the motion and all were in favor.

In Executive Session, the changes to the Teacher Assistants' Association contract were discussed.

Mrs. Kyle asked for a motion to ratify the Teacher Assistants' Association contract. Mr. Bone made the motion to accept the new contract, Mr. Quinn seconded the motion, and all were favor.

5) Graduation Requirement Changes – V. Gailliard-Garrick, Director

This agenda item was put on the agenda in case the Board had any questions or concerns derived from the recent media on students who have been rallying at the State House because of the changes to the graduation requirement. We only had one student who got a “1” on the Reading NECAP Test, but unfortunately we had 49 students who got a “1” on the Mathematics. It is down 5-6% from last year so we are making progress. We have put together an educational enrichment plan; have notified parents; have set up meetings with parents to go over their student’s enrichment plan. She has set up 8 additional math classes. The largest class size is 7 with a certified math teacher. We took the NECAP testing data, did an item analysis, aligned those grade span expectations or standards; did an assessment on those kids focusing on those standards at this time and probably next year as well before they retake the test in October. The majority of the kids that got a “1” were one or two points away from make “Partially Proficient,” so she is very confident that they will do well on the retake. They will have two opportunities. One in October and if they don’t pass it then, then they will have a second try in April.

There is a change in instructional approaches and how we deliver instruction. It is no longer “one size fits all.” In the math classes and some others, it is still the status quo. It is drill and practice and that is it. They have to start differentiating instruction; they have to deliver it in multiple ways, and they really have to start looking at the data and letting that data drive instruction. With math it is always depth vs. breadth and they always go the breadth route which is not always correct. We made a shift in what we are doing in our classrooms and it is reflective in the RI Model Evaluation System. They are evaluated on that plus they are evaluated on what they call Student Learning Objectives which is all data driven. This is 2/3 of their final evaluation rating. We are going through a change but unfortunately the Math Dept. is the most resistant. They are coming along under our new Supervisor of Academic Instruction who is very well versed in instructional practices. Dr. Segovis asked why they are so resistant when they have so many of the kids not passing that test. 1/3 of them are putting the blame on someone or something else. If you have an effective teacher, the students will do well. This 1/3 believes these students can’t do well because of where they are from. Mr. Chartier believes that when high standards are set in the classroom, those students will meet them. The same goes in the shops. These math teachers need to set higher standards and they need to commit to themselves in believing that these students can do well. There have been meetings and they are changing. They are using the data which is very important.

6) Categorical Funding – *V. Gailliard-Garrick, Director*
Report was given during the Finance Report.

7) Other — *V. Gailliard-Garrick, Director*
See the two articles in the agenda packet.

—Yearbook Ad

Every year the Board of Trustees sponsors an ad in the school's yearbook. It is \$200.00 for a full-page and \$100.00 for a half-page. Mrs. Kyle will write the check for a full-page ad and each trustee will pay her back at \$20.00 each. Mr. Ouellette will contact Mrs. Medeiros today.

V. Adjournment – Meeting adjourned at 9:38 a.m.